

Khalid Alotaibi

kdhalotaibi@gmail.com

+966 560900770

Saudi Arabia - Riyadh

I aspire to join a reputable organization to share my knowledge and develop my professional skills by learning and acquiring more functional and administrative competencies. I aim to be an active member of a team working to achieve the organization's goals and contribute effectively to Saudi Vision 2030

Education

- **Bachelor's Degree in Accounting**
 - Imam Muhammad bin Saud Islamic University
 - GPA: 4.65 out of 5

Experience

- **Associate Auditor** – Maham for Professional Services Company
 - Duration: 02/2025 – Present
- **Cooperative Training at the General Court Of Audit**
 - Duration: 3 months

Courses

- 2024: Distinguished Accountants Program – 120 training hours
- 2022: Skills of Accountants – 2 training hours
- 2022: Strategic Planning for Small and Medium Enterprises – 1 training hour
- 2021: Future Transformations in Financial and Banking Services – 2 training hours
- 2021: Accounting for Youth – 3 training hours

Memberships

- Member of the Saudi Organization for Auditors and Accountants
- Member of the Saudi Association of Internal Auditors

Interpersonal skills

- Proficiency in using Excel
- Communication skills
- Time management and organization
- Leadership and effective teamwork
- Fast learning and self-development
- Ability to work under pressure
- Commitment and punctuality
- Creative thinking skills

Languages

- Arabic Language
- English language