

Mohammed Saleh Al-Harbi

Accountant & Auditor

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Objective

Striving for success and advancement in my professional fields by enhancing my skills, acquiring new experiences, and achieving tangible accomplishments that contribute to the success of the team or organization I work for.

Education

- **Bachelor's degree in Accounting**

Imam Mohammad Bin Saud Islamic University.

GPA: 4.19 out of 5.

Graduation year: 2021 May

Work Experience

- **Auditor | Al Tmayz Al Watani CPA – Accounting & Auditing Company | Sep 2022 – Present**
 - Prepared and analyzed comprehensive financial statements (Balance Sheet, Income Statement, and Notes) ensuring accuracy, transparency, and compliance with IFRS/GAAP standards.
 - Managed Zakat and VAT processes, prepared and submitted tax returns, and reviewed invoices to ensure regulatory compliance and accurate tax reporting.
 - Performed internal audits, account reconciliations, and risk assessments to strengthen internal controls and enhance financial integrity.
 - Led inventory verification and fixed asset audits, evaluated ERP systems, and improved financial reporting efficiency and data accuracy.
- **General Accountant | Financial Management Department | HB Brands Company | Jun 2021 – Sep 2022**
 - Recorded and processed daily accounting transactions, ensuring accurate journal entries for expenses and revenues.
 - Prepared financial statements and performed bank and supplier reconciliations to maintain accuracy and transparency.
 - Managed supplier payments, VAT accounts, and tax filings in compliance with local regulations.
 - Utilized Microsoft Dynamics ERP for accounting operations and supported internal audits and financial analysis.
- **Co-op Trainee | Accounting Department | Jeco Company | Jan 2021 – Apr 2021**
 - Assisted in recording journal entries and updating accounting records under supervision.
 - Supported the preparation and review of invoices, expense reports, and financial documentation.

Certifications and Training Courses

- Risk Audit and Materiality Course, Saudi Organization for Certified Public Accountants (SOCPA) – 2025
- Certified GRC Professional (GRCP) – OCEG, 2025
- Certified GRC Auditor (GRCA) – OCEG, 2025
- Certified IRM Professional (IRMP) – OCEG, 2025
- Value Added Tax (VAT) Training Course, Nile Training Center – 2024
- Anti-Money Laundering and Counter-Terrorism Financing Course (SOCPA) – 2023
- External Auditing Training Course – 2019
- Active Member, Saudi Organization for Chartered Accountants and Auditors Valid license

Skills

- Leadership & Teamwork
- Effective Communication
- Problem Solving & Critical Thinking
- Attention to Detail & Time Management
- Microsoft Office Skills
- Financial Reporting & Analysis
- Internal Auditing & Risk Assessment
- Tax Compliance (Zakat & VAT)
- ERP Systems: Microsoft Dynamics & SAP
- IFRS / GAAP Compliance & Risk Management

Languages

- Arabic
- English