



# ABDELHAKEM SAYED

SAFETY OFFICER

+966565270307

SAUDI ARABIA - REYADH

abdalhakemsaied2@gmail.com



## COVER LETTER

**Dear Sir ,**

With 5 years of experience in safety management and a proven track record in reducing workplace incidents, I am confident in my ability to enhance your safety programs.

My background includes conducting risk assessments, implementing safety protocols, and ensuring compliance with OSHA regulations. I am skilled in training teams and fostering a safety-conscious culture. My proactive approach and strong problem-solving abilities make me well-suited to contribute effectively to your team.

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### PERSONAL INFORMATION

Place and Date of Birth: Egypt – 01/09/1997



Nationality: Egyptian



Social Status: married



### EDUCATION

Intermediate technical Institute  
September-2017



### TECHNICAL SKILLS

Training course on safety and health in the construction industry,



Occupational Safety and Health Institution.



Safe Management in the UK (IOSH)



Marshal Fire Resistance

Risk assessment

# ABDELHAKEM SAYED

SAFETY OFFICER

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SAUDI ARABIA - REYADH

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## OUR EXPERIENCES



### In Saudi Arabia:

#### **Al-Fahd for General Contracting Company**

- Safety officer in the Al-Naseem East Neighborhood Landscaping and Landscaping Project - Riyadh City from 2024 to date

#### **Responsibilities:**

- Support the development of occupational health and safety policies and programmers.
- Provide advice and guidance on various safety-related topics (noise levels, use of machinery, etc.).
- Initiate and organize occupational health and safety training for staff and managers.
- Conduct risk assessments and enforce preventive measures.
- Inspect premises and staff work to identify problems or non-conformities (e.g. failure to use protective equipment).
- Review and update existing policies and measures in accordance with legislation.
- Supervise installations, maintenance, disposal of materials, etc.

• Safety officer in the project of establishing networks, main lines and a sewer pumping station in Al-Nargis neighborhood - Riyadh city from 2023:2024

#### **Responsibilities:**

- Support the development of occupational health and safety policies and programmers.
- Provide advice and guidance on various safety-related topics (noise levels, use of machinery, etc.).
- Initiate and organize occupational health and safety training for staff and managers.
- Conduct risk assessments and enforce preventive measures.
- Inspect premises and staff work to identify problems or non-conformities (e.g. failure to use protective equipment).
- Review and update existing policies and measures in accordance with legislation.



- Supervise installations, maintenance, disposal of materials, etc.

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## OUR EXPERIENCES



### **In Saudi Arabia:**

#### **Al-Tawariq General Contracting Company**

. • Safety officer in the project of establishing networks and home connections in the Qassim region from 2022:2023

#### **Responsibilities:**

- Support the development of occupational health and safety policies and programmers.
- Provide advice and guidance on various safety-related topics (noise levels, use of machinery, etc.).
- Initiate and organize occupational health and safety training for staff and managers.
- Conduct risk assessments and enforce preventive measures.
- Inspect premises and staff work to identify problems or non-conformities (e.g. failure to use protective equipment).
- Review and update existing policies and measures in accordance with legislation.
- Supervise installations, maintenance, disposal of materials, etc.



### **In EGYPT:**

#### **El – Farag Group for General Construction (2021 to 2022)**

#### **Responsibilities:**

- Support the development of occupational health and safety policies and programmers.
- Provide advice and guidance on various safety-related topics (noise levels, use of machinery, etc.).
- Initiate and organize occupational health and safety training for staff and managers.
- Conduct risk assessments and enforce preventive measures.
- Inspect premises and staff work to identify problems or non-conformities (e.g. failure to use protective equipment).
- Review and update existing policies and measures in accordance with legislation.
- Supervise installations, maintenance, disposal of materials, etc.

# ABDELHAKEM SAYED

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SAUDI ARABIA - REYADH

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- Arabic (Mother Language)
- English (Good Writing , Reading , and Speaking)



*National Training Services*

# *Certificate*

*This is to certify that*

***Abdulkhkim Said Abd Baledy***

*Has completed a*

***Risk Assessor Course***

*Areas covered in the training included:*

1. Requirements of the Regulations
2. Definitions
3. Hazard Identification
4. Risk Analysis
5. Recording Data
6. Action Plans
7. Practical Assessments

*This Day 13<sup>th</sup> April 2022*

*Instructor: Wagdi F. Seffain Hanna*

*Certificate Number: 04225369*

*Wagdi F. Seffain Hanna*  
Approval Signature

*LME*



*Lisa Eversden - NTS Quality Assurer*  
***National Training Services***

Adams House, Kings Park Road, Northampton,  
NN3 6LG, United Kingdom

0044 (0)1604 472277 info@ntstraining.co.uk  
www.ntstraining.co.uk



# OSHAcademy™

Occupational Safety & Health Training

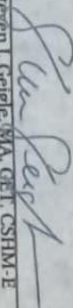


## Certificate of Completion Professional Development Program

*This is to certify that*  
**ABDULHAKIM SAID ABD BALEDDY**

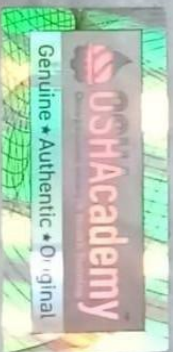
*Has demonstrated academic excellence with distinction by completing all academic requirements in this 30-hour OSHAcademy Professional Development Certificate Program presented by OSHAcademy Authorized Training Provider (ATP), EHS - Academy. This achievement demonstrates commitment and professionalism in the field of Occupational Safety and Health.*

## General Industry Safety and Health

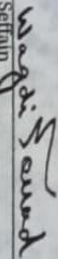
  
**Steven J. Geigel, MA, GFI, CSHM-E**  
Director, Instructor  
OSHAcademy Safety and Health Training



Certificates can be validated through the  
OSHAcademy website  
Validation Code: 183761-100-352-ec107  
[www.oshacademy-atp.com/verify](http://www.oshacademy-atp.com/verify)



Student # 183761-100 Issue Date 04-07-2022

  
**Magdi F. Seifain**  
Director, Instructor  
EHS - Academy  
Egypt, Gulf States  
ATP #: 20100122WS

The content of this training conforms with U.S. Department of Labor (OSHA) training standards and ANSI Z490.1, Criteria for Accepted Practices in Safety, Health and Environmental Training.



# OSHAcademy™

Occupational Safety & Health Training



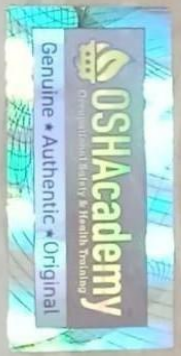
## Certificate of Completion Professional Development Program

*This is to certify that*  
**ABDULHAKIM SAID ABD BALEDY**

*Has demonstrated academic excellence with distinction by completing all academic requirements in this 30-hour OSHAcademy Professional Development Certificate Program presented by OSHAcademy Authorized Training Provider (ATP), EHS - Academy. This achievement demonstrates commitment and professionalism in the field of Occupational Safety and Health.*

# Construction Safety and Health

183761-100      04-11-2022  
Student #      Issue Date



*Steven J. Geigel*  
Steven J. Geigel, MA, GBT, CSHM-E  
Director, Instructor  
OSHAcademy Safety and Health Training



Certificates can be validated through the  
OSHAcademy website:  
Validation Code: 183761-100-353-18c9f  
www.oshacademy-atp.com/verify

*Wagdi Fouad*  
Wagdi F. Seftain  
Director, Instructor  
EHS - Academy  
Egypt, Gulf States  
ATP #: 20100122WS

The content of this training conforms with U.S. Department of Labor (OSHA) training standards and ANSI Z490.1, Criteria for Accepted Practices in Safety, Health and Environmental Training.



أكاديمية السلامة والصحة المهنية

**PHS-ACADEMY**



This is to certify that

**ABDULHAKIM SAID ABD BALEDY**

Has successfully completed all the requirements of:

**OSHA ACADEMY-USA- 30 HOUR GENERAL INDUSTRY  
SAFETY AND HEALTH TRAINING COURSE**

During the period: Apr. 04 - 07, 2022

*Wagdi Fouad Seffain*

WAGDI FOUAD SEFFAIN  
OSHA ACADEMY CERTIFIED TRAINER  
ATP #: 20100122WS





أكاديمية السلامة والصحة البيئية

**EHS-  
ACADEMY**



This is to certify that

**ABDULHAKIM SAID ABD BALEDY**

Has successfully completed all the requirements of:

**"FIRE MARSHAL `S TRAINING COURSE"**

During the period: Apr. 14 - 15, 2022



*Wagdi Fouad*

WAGDI FOUAD SEFFAIN  
AUTHORIZED NTS-UK TRAINER



# 30-HOUR GENERAL INDUSTRY SAFETY AND HEALTH



# OSHA Academy <sup>TM</sup>

Occupational Safety & Health Training



Abdulhakim Said Abd Baledy

Student Name

183761-100

Student #

04/07/2022

Issue Date

GENUINE ★ AUTHENTIC ★ ORIGINAL



أكاديمية السلامة والصحة المهنية

**PHS-ACADEMY**



This is to certify that

**ABDULHAKIM SAID ABD BALEDY**

Has successfully completed all the requirements of:

**OSHA ACADEMY-USA- 30 HOUR CONSTRUCTION INDUSTRY**

**SAFETY AND HEALTH TRAINING COURSE**

During the period: Apr. 08 - 11, 2022



*Wagdi Fouad Seffain*

WAGDI FOUAD SEFFAIN  
OSHACADEMY CERTIFIED TRAINER  
ATP #:20100122W

**30-HOUR CONSTRUCTION  
SAFETY AND HEALTH**



**Abdulhakim Said Abd Baledy**

*Student Name*

183761-100

*Student #*

04/11/2022

*Issue Date*

**GENUINE ★ AUTHENTIC ★ ORIGINAL**



*National Training Services*

# *Certificate*

*This is to certify that  
Abdulkhkim Said Abd Baledy*

*Has completed a*

## *Fire Marshal's Course*

*Areas covered in the training included:*

- 1. The fire triangle*
- 2. Common Causes of fire*
- 3. Role of the Fire Marshal*
- 4. Flammable and combustible materials*
- 5. Fire alarm systems*
- 6. Automatic fire fighting systems*
- 7. Fire risk assessment*
- 8. Evacuation Procedures*
- 9. Practical use of fire extinguishers*

*This Day 15<sup>th</sup> April 2022*

*Instructor: Wagdi F. Seffain Hanna*

*Certificate Number: 04225380*

*Wagdi F. Seffain Hanna*

*Approval Signature*

*LME*

*Lisa Eversden - NTS Quality Assurer  
National Training Services*

*Adams House, Kings Park Road, Northampton,  
NN3 6LG. United Kingdom*

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