

# Majid Alsabhan

## Accounting .

📍 Saudi Arabia

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## SKILLS

Beginner in Microsoft Office

Knowledge in accounting cycle

Financial reports analysis

Able to prioritize, and organize work efficiently.

Proficient in Forecasting.

Communication skills

Time management.

Able to lead teams.

## SUMMARY

interested in applying my theoretical knowledge in the accounting field to assist the organization's in achieving their goals, I striving to improve my skills continuously. interested in Financial reports , cost reduction , continuous improvement and statistics , continues desire to learn and gaining experience .

## EDUCATION

2017 - 2022 **Bachelor's degree, accounting.**  
University of Hail

## experience

Accountant at Mutlaq Al-Ghuwairi Company  
2022/12 – current affiliated with the Ministry of Transport

- Working on the Delta Accounting Software
- Working on Dynamics 365 Software
- Organizing project expenses and recording
- Recording overtime work for project employees
- Sending payment requests

## CORSES AND CERTIFICATES

English language ( 60 hours ).

Time management ( 4 hours ).

How to think strategically ( 8 hours ).

Success industry ( 4 hours ) .

How do I excel ( 4 Hours ).

Self-development and self-confidence ( 4 hours ).