

# Hiedar Abdelhamied Elkashef, PMP

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Riyadh, KSA | 0541494597 | enghiedar@gmail.com |

Dear Hiring Manager,

I am writing to express my interest in the Senior Planning Engineer position. With over 12 years of experience in project planning, scheduling, and technical office management on mega infrastructure and construction projects, I bring a proven track record of ensuring projects are delivered on time, within budget, and in compliance with the highest quality standards.

In my most recent roles, I successfully managed planning and technical office functions for large-scale projects exceeding SAR 500M, utilizing Primavera P6 to align progress with critical milestones. My background also includes managing infrastructure projects valued at over 1.5B EGP, preparing and controlling baseline schedules, conducting progress measurement, and implementing effective cost-control strategies.

Key highlights of my qualifications include:

- Expertise in Primavera P6, MS Project, and Earned Value Management (EVM).
- Strong ability to integrate planning, procurement, and execution functions to reduce delays and optimize resources.
- PMP-certified professional with extensive experience in developing baseline schedules, progress reporting, and stakeholder coordination.
- Proven leadership in managing multi-disciplinary teams across large-scale projects in Egypt and Saudi Arabia.

I am confident that my skills and expertise align well with the requirements of organizations seeking strong planning and project management capabilities. I would welcome the opportunity to contribute by delivering efficient project planning and execution strategies.

Thank you for considering my application. I look forward to the possibility of discussing how my background can add value to your team.

Sincerely,  
Hiedar Abdelhamied Elkashef, PMP

# HIEDAR ABDELHAMIED ELKASHEF

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PMP Certified | Riyadh, KSA | 0541494597 | enghiedar@gmail.com |

## Professional Summary

Senior Planning & Technical Office Engineer with 12+ years of experience in project planning, scheduling, progress monitoring, and technical office management. Proficient in Primavera P6, MS Project, and shop drawing coordination. Skilled in cost control, procurement planning, and documentation. Seeking a Senior Planning Engineer role in infrastructure or mega projects to ensure timely delivery, quality standards, and resource optimization.

## Professional Experience

- Senior Planning & Technical Office Engineer | Yuksel Insaat | Oct 2023 – Present
  - Prepared and updated detailed project schedules and timelines using Primavera P6 to ensure alignment with milestones.
  - Coordinated technical office and site teams to monitor progress and resolve delays promptly.
  - Oversaw supplier and subcontractor invoicing and approvals linked to project progress.
  - Led tendering activities including preparation of tender schedules, QS, and document submission.
  - Supervised procurement planning and supplier evaluations to meet strict project deadlines.
  - Prepared cost control and progress reports supporting management decisions.
- Infrastructure Site Manager | Concrete Plus – New Alamein City | Jun 2022 – Jul 2023
  - Managed infrastructure and landscape project valued at 1.5B EGP.
  - Reviewed contracts, resolved discrepancies, and ensured compliance.
  - Developed project schedules and daily/weekly progress reports.
  - Negotiated subcontractor agreements and streamlined procurement processes.
  - Supervised construction of buildings, water, and sewage systems.
- Technical Office Manager | Concrete Plus – New Alamein City | Jun 2021 – May 2022
  - Led technical office schedules for contracts worth 12B EGP using Primavera P6.
  - Reviewed contract documents ensuring schedule feasibility.
  - Resolved conflicts affecting construction timelines.
  - Implemented procurement strategies reducing material acquisition delays.

- Coordinated dual-contract projects valued at \$10B with successful integration.
- Prepared variance and progress reports for management decisions.

## **Education**

Bachelor of Science in Civil Engineering | Tanta University, Egypt | 2008 – 2013  
Graduation Project: Design and Analysis of Structural Buildings (Excellent)

## **Certifications**

Project Management Professional (PMP)

Risk Management Professional (RMP) – In Progress

## **Technical Skills**

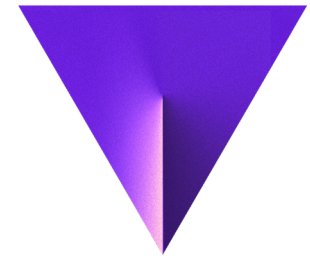
Primavera P6, MS Project, AutoCAD, SAP2000, ETABS, SAFE, CSI Column, Structural Detailing, Microsoft Office (Word, Excel, PowerPoint), Quantity Surveying, Cost Control Engineering, Earned Value Management (EVM), Baseline Schedule Development, Progress Measurement

## **Personal Skills**

Strong communication and presentation | Team leadership | Collaboration across functions  
| Problem-solving | Adaptability | Quick learner

## **Languages**

Arabic: Native | English: Proficient



THIS IS TO CERTIFY THAT

# HIEDAR ABDELHAMIED RAGAB ELKASHEF

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

## Project Management Professional (PMP)<sup>®</sup>

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

A handwritten signature in black ink, reading 'Ike Nwankwo'.

Ike Nwankwo, PMP | Chair, Board of Directors



A handwritten signature in black ink, reading 'Pierre Le Manh'.

Pierre Le Manh | President & CEO

Certification Number: 4114810

Original Grant Date: 22 May 2025

Expiration Date: 22 May 2028

Citizenship: Egypt





# CERTIFICATE OF APPRECIATION

**hiedar abdelhamied**

**Has earned 30 contact hours by Completing  
Risk Management Professional (RMP)**

12/07/2025  
DATE



SIGNATURE



Membership no.:969142

عضوية رقم: 969142

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ. ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ. ولائحته التنفيذية فقد قررت الهيئة اعتماد:

**HIDAR ABDELHAMID RAGAB ELKASHEF**

**Membership Category:** Engineer

**Specialization:** Civil Engineering

**Membership Start Date:** 9/7/2023



**حيدر عبدالحميد رجب الكاشف**

شعبة العضوية: مهندس

التخصص: هندسة مدنية

تاريخ بداية العضوية: 9/7/2023

This Certification is valid until: 07 September 2024

هذه الشهادة صالحة إلى تاريخ 04 ربيع الأول 1446

الأمين العام Secretary General

المكلف / م. عبدالناصر بن سيف عبداللطيف