



John Elmer Osal Valenzuela



Building No. 7985
Street: Khuzam
District: Dhahrat Laban
Postal code: 13782
City: Riyadh, Saudi Arabia



+966507150819



johnelmerv@gmail.com



www.linkedin.com/in/john-elmer-valenzuela-2523421a1

Objective:

To secure a challenging and impactful Project Management or Senior Engineering role within a leading construction or development firm, leveraging years of hands-on experience across civil, structural, architectural, and MEP works. Dedicated to applying expertise in site supervision, QA/QC inspection, materials estimation, and project reporting (including BOQ/billing) to drive project completion, ensure strict compliance with safety and quality standards, and deliver complex, multi-disciplinary projects on time and within budget. Seeking to utilize skills in MS Project, Planswift and Fieldwire for operational excellence.

Work Experiences:

Company Name	: ENOVA By Veolia, Kingdom Saudi Arabia
Business Industry	: Project Management, Facilities Management (FM)
Company Address	: King Fahad Road, Riyadh Gallery Mall-A2, Office 312, Riyadh, Saudi Arabia
Designation	: Civil Supervisor
Project location	: Granada Business Park, Granada Mall & Digital City (January 2024-Present)
Project Address	: Granada Mall, Eastern Ring Branch Road, District, Riyadh 13241 : Granada Business Park, Eastern Ring Branch Road, Ghirnatah, Riyadh : Digital City, Prince Turki Ibn Abdulaziz Al Awwal Rd. Prince Turki Bin Abdulaziz, Riyadh

Duties & Responsibilities:

- Supervise and coordinate Fit-out activities (including installation of fixtures, fittings, and finishes), Road works (stamp concrete, interlock, asphalt)
- Ensure all work is completed according to project plans, specifications, and timelines.
- Monitor the progress of fit-out & road works and address any issues or delays promptly.
- Collaborate with project managers, designers, and other stakeholders to ensure alignment with project goals.
- Manage and oversee subcontractors and trades people, ensuring adherence to quality and safety standards.
- Conduct regular site inspections and quality control checks.
- Ensure compliance with health and safety regulations and standards.
- Maintain accurate records of work completed, materials used, and any changes to the project scope.
- Resolve any conflicts or issues that arise during the fit-out and structural road process.
- Report on project status, progress, and any potential risks to project management.

Skills Acquired:

- Project Management
- Construction Management
- Quantity Surveying
- Weekly & Monthly Report
- Project evaluation
- QA/QC
- Site Supervision
- Document Management
- MS Outlook
- Occupational, Safety & Health (OSH)
- Fit-out and Finishes Supervision
- Road Works Knowledge
- Compliance Management
- Problem-Solving and Issue Resolution

Company Name	: Victor Consunji Development Corporation (VCDC)
Business Industry	: Real Estate Developer, Project Management, Engineering, Procurement, Construction, and Construction Management (EPCCM)
Company Address	: 4/F DMCI Corporate Center, 1321 Apolinario Street, Bangkal, Makati City, 1233 Philippines
Designation	: Project / Site Engineer
Project location	: M Residences at Capitol Hills and VIE at Southern Plains (March 2021 – December 2023)
Project Address	: Capitol Hills, Alpha Village, Old Balara, Quezon City, Metro Manila, Philippines : Southern Plains, Calamba, Laguna, Philippines

Duties & Responsibilities:

- Architectural Works
 - Review of Architectural plan concurrent with Structural, Electrical and Plumbing & Sanitary plan
 - Quantity Surveying and Requisition of materials (masonry works, painting works, tiling works, stucco, ceiling framing & board up, finishing carpentry & joinery works)
 - Prepares material and labor unit rate (Bill of Quantities / BOQ)
 - Inspection of Architectural works prior for completion of the unit for turnover
 - Monitoring and inspection of contractor's activity (air-condition, glass door & windows, glass stair & balcony railings, kitchen cabinetry & wardrobe, granite countertop & facial mirror, façade)
 - Communicate with contractors to ensure the target schedule will promptly be accomplished
 - Manage the overall works for the endorsement and final turnover of residential & corporate/commercial fit outs prior for the acceptance of the sales team
 - Serves as the primary QA/QC for Architectural works to assure the quality of works in technical aspects
- Civil & Structural Works
 - Inspection of rebars (columns, beam, girder, slab) prior for concrete pouring
 - Review of Structural plan concurrent with electrical and plumbing & sanitary plan
 - Over all consultant for Site development plan (roads, STP, drainage, walkway)
- Electrical works
 - Review of electrical plan prior for execution after Structural works stage
 - Inspection of lighting layout, power and auxiliary layout prior for unit completion
- Plumbing and Sanitary Works
 - Review of Plumbing and Sanitary plan prior for execution after Structural works stage
 - Inspection of Hydro gravity test and inspection of Hydrostatic pressure test
 - Inspection of Waterline, Sewer and drain prior for unit completion
 - Requisition of plumbing materials (PPR, waterline and sanitary pipes, plumbing fixtures), requisition of electrical materials (Panel board, lighting fixtures, wirings & feeder lines)
 - Prepares Project schedule and timeline (completion of unit from structural stage up to finishing)
- Supervision of operations and manage construction day to day activities & conducts regular job site/field inspections
- Daily reporting on progress, non-compliance, ensuring the communication regarding on any changes in plan from the designer to project site to the engineers/contractors and/or subcontractors' representative
- Perform additional assignments as required by the needs of the operational unit, company, or as directed by the operations manager or CEO.

Skills Acquired:

- Project Management
- Cost Engineering
- Engineering, Procurement, Construction (EPC)
- Construction Management
- QA/QC
- Property Management
- Project Scheduling thru MS Project
- Daily, Weekly & Monthly Report
- AutoCad, SketchUp, Planswift
- Occupational, Safety & Health
- RFI, RFA, RFB, RFQ, BOQ & BOM, Variation Order, Inspection & Test Plan
- Labor & Material Cost
- Inspection to Snaglisting
- Invoice Evaluation, Vendors Evaluation
- NCN / NCR
- As-Built Plans
- Specifications
- Construction Drawings
- Shop Drawings
- Material Technical Submittals
- Project Quality Plan
- Corrective Action Request
- ISO 9001:2015 Awareness
- Basic Primavera P6

Company Name : **J.D. Aguillon Construction (JDAC)**
 Business Industry : Project Management, General Contractor for Architectural Works
 Company Address : Block 10 Lot 1 Albacete St. Cerritos Heights, Molino IV Bacoor, Cavite, Philippines
 Designation : **Project Engineer / Project-In-Charge**
 Project location : South Residences Tower 1 – Tower 3
 (June 2020 – December 2020)
 Project Address : SM South Mall, Alabang - Zapote Road, Las Piñas City, Metro Manila, Philippines

Duties & Responsibilities:

- Manage construction activities & supervise employees at site
- Inspection and monitoring of architectural works of residential units & common areas such as hallway, garbage room & electrical room prior for endorsement
- Monitoring compliance and ensuring quality of works through day-to-day inspection & observation in line to applicable codes, practices, QA/QC policies, performance standards and specifications
- Prepares monthly accomplishment billing, financial documents, reports & budget
- Direct facility maintenance or repair activities for unit acceptance and completion
- Manage the facility maintenance team to affix and determine the deficiency of residential units complained by the unit owner
- Communicating with other Project Engineers & Project-In-Charge of different contractors to handle and solve complaints, settling disputes and conflicts by negotiation
- Estimate & requisition of supplies or materials for construction project completion
- Overall, in-charge for interior fit out works such as (interior walls, installation of ceilings, tiling works for floor and wall, partitions and furnishing)
- Managing Shell & Core and Category A/B types of fit out for commercial and office areas
- Person-In-Charge for Endorsing of residential units & common areas (hallway, garbage room, EE room) to construction management team to Quality Assurance Department (QAD) and Facility/Building Engineer for Final Inspection.
- Assisting the quality assurance department inspector and facility engineer prior for completion and acceptance of residential units and common areas, person-in-charge for architectural QRT (quick response team)

Skills Acquired:

- Construction Management & Site Supervision
- Quality Assurance & Control (QA/QC)
- Maintenance & Deficiency Management (Post-Construction)
- Project Administration & Financial Management
- Coordination & Conflict Resolution
- Core Competencies
- Interior Fit-Out Management (Residential & Commercial/Office)
- Architectural Inspection
- Material Estimations
- Code/Specification Compliance
- Materials Estimation & Requisition
- Financial Reporting (Billing/Budgeting)
- Stakeholder Communication
- Method of Statement

Company Name : **Prompt Managers & Construction Services Inc. (PMCSI)**
 Business Industry : Construction Project Management, Design & Build, Value Engineering
 Company Address : Unit 219 The Manila Residences Tower II, 2310 Taft Avenue, Malate Manila, Philippines
 Designation : **Project Engineer**
 Project location : FAME Residences Phase 2 - Tower 3
 (October 2017 – March 2020)
 Project Address : E. Delos Santos Avenue Corner Mayflower Street, Highway Hills, Mandaluyong City, Metro Manila, Philippines

Duties & Responsibilities:

- Civil & Structural works
 - Prepares rebar material requests, & Monitoring rebar deliveries at site.
 - Installed rebar & formworks inspection (on and before concrete pouring)
 - Prepares cement requests, & Monitoring of cement
 - Ready mix concrete pouring monitoring (deliveries at site & volume)
 - Evaluates rebar & cement billing, invoice.
 - Monitoring of Rebar Tensile strength & Compressive test of concrete
 - Site Development (Road works, i.e. asphalt, reinforced concrete road)
- Waterproofing works
 - Inspection of Bitumen-torch applied waterproofing membrane and water plugging & cementitious waterproofing.
 - Inspection of Leak/flood testing along T&B, roof deck and balcony
- Plumbing & Sanitary works
 - Inspection of installed roughing-ins prior for concrete pouring
 - Observation of installed kitchen and T&B waterline and cross main
 - Inspection of Hydro-gravity test (sewer and waste pipes), Hydrostatic pressure cross main waterline and flow test for drain.
 - Inspection of functionality test (flow test) for T&B floor drain
 - Coordinate the deliveries of bathroom & plumbing fixtures from supplier to the project site (including grease trap & shower enclosure)
 - Monitoring of installation of bathroom & plumbing fixtures at site
- Monitoring of supply, delivery and installation of Elevator and Gondola system (BMU/Davit system)
- Prepares structural, waterproofing, gondola, plumbing & sanitary works daily, weekly and monthly progress report.
- Evaluates Structural works, Plumbing and Sanitary, Waterproofing, Gondola System, Elevator monthly progress billing, and invoice.
- Monitoring & Inspection of lobby fit outs prior for endorsement and turn over
- Overall, in charge for the approval and inspection of residential units prior/before the endorsement to the Client Owner's Quality Assurance Department for final inspection.

Skills Acquired:

- Quality Assurance & Testing
- Structural and Civil Oversight
- Material Submittal Log
- Inventory Coordination
- Billing, Vendor & Invoice Evaluation
- ASTM and AASHTO Compliance
- Technical Inspection
- Quantity Surveying
- MEP & Fit-Out Inspection
- Project Administration & Endorsement
- Procurement / Material Management
- RFI, RFA, RFP, RFQ
- IWR / WIR, NTP, BOQ & BOM, Change Order/ Variation Order
- Certificate of Completion
- Inspection and Test Plan / ITP

Company Name	: Makati Development Company (MDC)
Business Industry	: Engineering, Procurement, Construction, and Construction Management (EPCCM)
Company Address	: 1/F Bonifacio Technology Center, 31st Street corner 2nd Avenue, Bonifacio Global City, Taguig City, Philippines
Designation	: Intern Engineer
Project location	: Avida Tower 1 Cloverleaf (June 2016 – July 2016)
Project Address	: A. Bonifacio Avenue, Balintawak, Quezon City, Metro Manila, Philippines

Duties & Responsibilities:

- Review plans (Design dev. & For Construction Design plan)
- Reviews schedule of rebar (slab, beam & column)
- Checking formworks' enclosure & alignment prior for concrete pouring
- Monitoring of formworks stripping on columns
- Observation of concrete pouring on footing & shear wall

Skills Acquired:

- Design & Documentation Review
- Plan Review & Analysis
- Rebar Scheduling and Cutting list
- NDT (Non-Destructive Testing)
- Tensile test, Compression Test
- Concrete Pour Monitoring, Slump testing, Formwork Inspection
- Stripping Supervision
- Structural Quality Control (QC)

Education:

- Diploma in **Construction Management** UniAthena
Athena Global Education, 2023
- Bachelor of Science in **Civil Engineering** FEATI University
Manila, Philippines, 2017

Additional Education:

- Certificate in Essentials of MS Excel - Formulas and Functions
 - Certificate in Basics of Data Science
 - Certificate in Basics of Digital Marketing
 - Certificate in Master ChatGPT
 - Certificate in Essentials of Data Visualization using MS Excel
 - Certificate in Basics of Python
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Trainings & Seminars Attended:

- Construction Occupational Safety and Health Training – SAFETY OFFICER 2
(40 Hrs. COSH Training) SAFEWAYS Consultancy & Safety Services, September 2022
- Industrial Emergency Response Team Training, Stop the Bleed Course, and Emergency Oxygen Course CPR RIMT Training Center, May 2023
- Basic Occupational Safety and Health Training – SAFETY OFFICER 1
(10 Hrs. BOSH Training) QESH Training Center, July 2023
- Project Management 101
MSTCONNECT PH Educational Consultancy, August 2023
- LCM (Loss Control Management) – requirements for SAFETY OFFICER 3
(40 Hrs. Training) QESH Training Center, September 2023

CERTIFICATIONS from Online Training & Seminar (LinkedIn Learning)

- Learning Office 2024: Word, Excel, PowerPoint, and Outlook
- Critical Thinking and Problem Solving (Project Management Institute)
- Designing a Presentation
- Learning Excel Desktop Microsoft 365
- Leading Strategically (Project Management Institute)
- Strengthen Your Decision-Making with Generative AI (Project Management Institute)
- Teamwork Foundations (National Registry of CPE Sponsors)

- Construction Estimating Takeoff
- Green Up Ambassador
- Traffic Management
- Agile Project Management with Microsoft Project
- Construction Estimating Bid Recap
- Revit Industrialized Construction
- Fieldwire Construction Field Management (Project Management Institute)
- Excel for Project Management (Project Management Institute)
- Construction Management Modular Construction Methods (Project Management Institute)
- AutoCAD Civil 3D Designing Residential Projects
- Modern Project Management in Microsoft 365
- Cert Prep LEED Green Associate
- PlanGrid Managing Construction Submittals

References:

- Engr. Amr Mohamed Hanafi
Position: Manager, Facilities Management
Company: Enova by Veolia
Mobile: +966501836353
- Filmark C. Manuel
Position: Officer - Operations
Company: Enova by Veolia
Mobile: +966551382984

Personal Particulars:

Date of Birth : May 16, 1989
Place of Birth : Sta. Cruz, Manila, Philippines
Sex : Male
Civil Status : Married
Height : 5'3" (161.54 cm)
Weight : 63 kg (138.89 lbs.)

I, hereby certify that the above information is true and correct to the best of my knowledge and belief.

John Elmer O. Valenzuela
Applicant