

MOSTAFA ALI EBRAHIM

Financial Accountant

Personal Information:

Phone : 0590477041

Email : Mali53748@gmail.com

Nationality : Egypt

Date of birth : 1-9-1991

Residence: KSA

Graduated from : Alexandria University – Accounting Department 2013

Skills:

- CMA study part 1
- Working on ERP system such as (qoyod – DFTRA – smacc – tamer cloud – Dafater)
- Work professionally on accounting Excel

Career:

1 – financial Accountant from 2022 till 2025

Nebras Habwah For Engineering Consultant co.

Location (Dammam – Riyadh – Tabuk KSA)

- Recording all accounting operations, including daily entries, payment and receipt vouchers, and proving advance and accrued expenses and revenues, and following up on them according to standards.
- Daily reconciliation of bank and fund accounts.
- Preparing the monthly payroll and settling the deposits and advances.
- Preparing the fixed assets register and recording the annual depreciation expense.
- Preparing trial balance to prepare periodic and monthly reports.
- Preparing monthly reports and financial statements.
- Dealing with banks and preparing bank reconciliation notes.
- Archiving documents in books and electronically.
- Dealing with government bodies, agencies and departments.
- Follow up on project completion in coordination with the engineering department

2 – financial Accountant from 2016 till 2021

Financial and Administrative Accountant - MRM Group Company for Agricultural Products

Location (Alexandria Egypt)

- Preparing daily entries and reviewing customer accounts.
- Dealing with banks regarding banking facilities and preparing bank reconciliation notes.
- Handling inventory adjustments and stock accounts to determine cost.
- Monitoring the movement of imported and exported goods and coordinating with the port.
- Assist in preparing the company's final statements with the financial department.