

Abdulrahman Alharbi

Assistant Project Manager

Professional Summary

PMP® and CAPM® certified project professional with over 6 years of progressive experience in consulting, PMO development, site engineering, estimation, and transformation-focused project delivery. Proven track record of managing public and private sector initiatives across infrastructure, cultural, and municipal domains. Adept at aligning stakeholders, streamlining project execution, and coordinating with key government entities including the Sharqia Development Authority (SDA). Combines engineering expertise with agile methodologies, strategic thinking, and strong leadership.

Currently seeking impactful roles in PMO, transformation consulting, or innovation strategy.

Professional Experience

2023 – Present

Assistant Project Manager

Dar Al Omran Consultants, Dammam

- Served as the main on-ground representative for a major governmental project with the Sharqia Development Authority (SDA), acting as the primary link between SDA, subcontractors, and the Riyadh-based project team.
- Led daily project coordination across the Eastern Province, including field investigations, technical assessments, and stakeholder communication, as the only core team member stationed in the region.
- Managed communication with SDA, Ministry of Culture, Ministry of Tourism, and Qatif Municipality, ensuring clarity of roles, expectations, and responsibilities, and preventing misalignment or overlap between entities.
- Conducted comprehensive site visits across multiple locations, providing ground-truth evaluations that helped shape realistic project baselines and supported the development of feasible deliverables.
- Handled coordination challenges with calm and direct communication, using de-escalation and clarification of root causes to reduce repeated issues and maintain alignment among all parties.
- Delivered on-site field assessments and technical evaluations that informed executive-level discussions, supporting strategic decision-making for Dar Al Omran's Eastern Province initiatives.

Contact

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Languages

Arabic (Fluent), English (Fluent)

Professional Groups

Member – Saudi Council of Engineers (Since 2017)

2020 – 2023

Site Engineer

Al Arrab Contracting Company, Al Khobar

- Supervised daily site activities and coordinated with subcontractors to maintain smooth execution and resolve on-site issues.
- Conducted inspections, reviewed drawings and materials, and ensured all work complied with approved specifications, safety standards, and regulatory requirements.
- Collected field data and provided on-ground insights that supported progress reporting, issue resolution, and more accurate planning by senior engineers and the project manager.

2019 - 2023

Project Management Officer

Al Arrab Contracting Company, Riyadh/ Al Khobar

- Coordinated with architectural, engineering, and commercial teams to maintain clear communication, resolve minor issues, and support alignment across project disciplines.
- Followed up on task progress with internal teams and provided organized updates to senior engineers and managers to help maintain workflow consistency and prevent avoidable delays.
- Assisted with documentation, estimation data, and bidding files, and participated in director-level meetings as part of department representation, providing updates and on-ground insights that supported internal planning discussions.

2018 - 2020

Estimation Engineer

Al Arrab Contracting Company, Riyadh

- Prepared quantity take-offs and organized BOQs, ensuring accurate measurements and alignment with project drawings and specifications.
- Assisted in tender documentation by compiling technical data, verifying scope requirements, and supporting cost estimation workflows for bidding.
- Coordinated with engineering teams to gather information and ensure clarity between design details, project scope, and pricing inputs required for internal reviews.

Education

2012 - 2017

Bachelor of Science in Mechanical Engineering

Northeastern University – Boston, USA

Recognized with the **Most Complete Capstone Award (2017)** and invited as a **Capstone Judge (2018)** for the Mechanical & Industrial Engineering program.

Certifications

- PMP® – Project Management Professional, PMI (2025)
- CAPM® – Certified Associate in Project Management, PMI (2024)
- Product Manager Nanodegree – Future Seekers (2021)
- Design Thinking – Misk / Coursera (2020)
- Autodesk Certified: AutoCAD, Revit, 3ds Max (2018)
- Saudi Council of Engineers – Professional Membership (2017)

Technical Skills

Project Lifecycle Management, Project Planning & Scheduling, PMO Support, Risk Assessment, KPI Tracking & Reporting, Documentation & Quality Reviews, Cost Estimation, AutoCAD, Revit, Power BI, MS Excel, MS Project.

Soft Skills

Stakeholder Coordination, Team Leadership, Client Interfacing, Communication, Conflict Resolution, Analytical Thinking, Emotional Intelligence, Problem Solving.