



# Mostafa almozy

## Workshop and Maintenance Manager

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ALbaha , Saudi Arabia

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### Summary

I have worked as a workshop and maintenance manager for heavy equipment and trucks for over 17 years in major Saudi contracting companies. I can demonstrate my extensive experience in workshop management, organizing and monitoring preventive and corrective maintenance operations, enhancing team performance, increasing production efficiency, reducing costs, and ensuring adherence to safety and quality standards And implementing internal policies .

### Personal information

01/04/1985

Egyptian , Married

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### Education & Qaulification

- BSc.Of Automotive And Tractor Mechanical Engineering , May 2006 , Minia University .

### Functional skills

- Ability to lead teams of up to 120 employees .
- Ability to manage and organize workshops, supervise, and communicate effectively with teams .
- Ability to raise the level of efficiency of technicians and employees through training, monitoring their performance .
- Ability to diagnose faults, find quick repair methods in the shortest time and at the lowest cost, and supervise their repair .
- Monitoring the condition of equipment operating in projects and securing consumable parts for them on an ongoing basis to maintain them and reduce the duration of repairs .
- Monitoring and tracking the stock of consumable spare parts needed for maintenance and ensuring their continuous availability in the warehouses .
- Preparing preventive maintenance schedules for equipment and ensuring their timely implementation .
- Overhauling and repairing machinery, gears, and hydraulic systems for equipment and trucks within the workshop .
- Eliminating the problem of oil leaks and waste on equipment and reducing oil consumption .
- Preparing periodic reports on workshop performance, daily repairs, and maintenance performed on equipment .
- Ability to work in various conditions and under pressure .
- Ensuring compliance with quality and safety standards and adherence to labor laws, regulations, and internal policies .
- Ability to communicate with equipment, truck, and light vehicle dealers within the Kingdom .

## Career Summary

**Feb/2025 ...present                      Saudi Arabia**

- **Head of Maintenance and Workshop At Abdul Muhsin Shaaban Al-Qahtani Company :**
- Road maintenance projects in the Al-Baha region (Al-Makhwah, Qilwah, Al-Hajrah, Ghamid Al-Zenad, Al-Muzaylif).
- Water projects (Madinah, Khamis Mushait, Abha, Al-baha).

### Responsibilities & Tasks:

- Forming, preparing, and equipping equipment maintenance teams at the central workshop and sites .
- Scheduling and monitoring the execution of equipment maintenance operations according to the specified date and assigning a maintenance card to each equipment .
- Improving the performance and efficiency of technicians and monitoring their performance .
- Increase workshop productivity and maintenance through repairs, follow-up, and supervision .
- Monitoring equipment maintenance to extend its lifespan .
- Preparing and equipping all trucks and ensuring they pass the annual periodic inspection (VPI) .
- Minimize oil leaks on equipment, reduce consumption, and lower costs and expenses .
- Continuously monitor and track spare parts inventory levels in warehouses, ensuring the availability of consumable parts necessary for maintenance operations.
- Monitor the performance of equipment operating at sites, track its condition and maintenance, and determine its consumable parts requirements .

### Key Achievement

- Establishing highly efficient maintenance teams at the central workshop and site workshops .
- Designing preventive maintenance schedules and cards for equipment, and assigning a maintenance card to each equipment .
- Equipping preventive maintenance vehicles with all necessary tools and equipment, and increasing preventive maintenance efficiency by 90%.
- Improve and increase workshop productivity and equipment repair efficiency by 300%.
- Reducing equipment downtime by 50%.
- Savings on spare parts by 40%.
- Savings on oil consumption by 30%.
- Eliminating oil leaks on equipment by 80%.
- Increasing equipment operational lifespan by 35%.
- Preparing (35) trucks for periodic inspection and ensuring their successful completion of the inspection process
- Initiating the coding and organization of various spare parts within the warehouses .

- **Head of Workshop and Maintenance At TDP Trading And Development Partnership Company :**
- **Road construction projects (Khamis Mushait - Rania - Al-Rain - Al-Baha - Taif - Jeddah - Turif).**

### Responsibilities & tasks:

- Establishing and preparing maintenance teams at all company sites and providing all necessary resources for maintenance operations .
- Providing qualified and trained personnel to perform maintenance tasks at the highest level .
- Supervising and leading the maintenance team and providing them with training and development opportunities .
- Develop and implement preventive maintenance programs and timely equipment maintenance to minimize downtime and extend equipment lifespan .
- Plan and coordinate maintenance schedules to ensure minimal disruption to production processes and streamline workflow .
- Ensure adequate inventory of consumable parts necessary for maintenance operations and continuously monitor and track stock levels .
- Regularly monitor the performance of equipment operating at the sites to ensure an adequate supply of spare parts for future maintenance and repairs .
- Develop and implement improvement plans to enhance maintenance operations and continuously improve efficiency .
- Schedule and prepare trucks for company-wide periodic inspections to avoid traffic violations and violations by the transport authority .
- Preparing trucks and heavy equipment for work within Ma'aden Company projects and obtaining approved TUV certifications .
- Working to develop and improve the system's efficiency and reduce expenses and repair costs .
- Conducting regular field visits to monitor sites and sub-workshops and improve their performance .
- Collaborating with other departments to improve operational efficiency and increase productivity .
- Troubleshooting, diagnosing, and repairing errors and malfunctions, and resolving problems quickly .
- Preparing daily reports on maintenance operations at the site and sub-workshop levels and submitting them to senior management .
- Adherence to security, safety, and environmental regulations and standards within workshops and on-site .
- Performance of all work in accordance with company policies and regulations .

### Key Achievement

- Establishing maintenance teams in the central workshop and site workshops, equipping them with the necessary tools and equipment, and ensuring high efficiency .
- Designing schedules and cards for preventive maintenance of equipment .
- Equipping preventive maintenance vehicles and increasing their productivity by 50%.
- Improving and increasing workshop productivity by 200%.
- Reducing equipment downtime for maintenance by 35%.
- savings on spare parts by 30 %.
- savings on oil consumption by 20 %.
- savings on tire wear by 30 % .
- increase in equipment lifespan by 20 %.
- Ninety (90) trucks were prepared for periodic inspection and successfully passed, obtaining the required TUV certificates .
- Secure spare parts warehouses were established and equipped at all locations, with a 75% spare parts availability rate .
- Contributed to the development and organization of spare parts coding within the warehouses .

- **Head of Maintenance and Workshop At Abdul Ali Al-Ajmi Contracting Company**
- Road construction and maintenance projects and housing projects (Jazan - Riyadh – Dammam).

### Responsibilities & tasks:

- Head of Preventive Maintenance for all branches (Riyadh - Dammam - Jazan - Madinah).
- Jazan Central Workshop Manager for branch projects (Jeddah-Al-Tuwal Coastal Road - Sabya Housing - Bish Housing - King Abdullah Housing - Najran Housing - Samtah Treatment Plant - Jazan Agricultural Roads).
- Maintenance Manager for Aramco's Bish projects at the Jazan Refinery King Abdullah Economic City .
- Maintenance and Workshop Manager for Riyadh projects (Khurais, Qiddiya, Diriyah) .
- Leading the central workshop team, site workshops, and maintenance teams, comprising over 120 employees .
- Managing and supervising daily maintenance and repair operations at the workshops and external sites .
- Conducting regular field visits to monitor equipment at the sites, oversee branch workshops .
- Monitoring and regularly inspecting the performance of equipment operating at sites to ensure future spare parts availability and minimize maintenance and repair time .
- Developing maintenance programs to reduce downtime and increase maintenance and equipment productivity .
- Managing and monitoring timely equipment maintenance with a focus on proper and high-quality repairs .
- Planning, monitoring, and following up on preventive and corrective maintenance programs at the site level .
- Training and mentoring workshop and maintenance technicians to enhance their skills, improve their performance, and raise their efficiency .
- Monitoring and tracking workshop and maintenance budgets and expenses to minimize costs .
- Ensuring a constant supply of spare parts and consumables necessary for maintenance operations .
- Preparing trucks and heavy equipment for work within the Qiddiya, Diriyah, and Aramco projects, and obtaining TUV certifications for them .
- Following up on the purchase of spare parts required for the equipment and ensuring their timely delivery .
- Liaising with heavy equipment and truck dealers to resolve issues and provide necessary equipment .
- Ensuring proper repair procedures and maximizing production and efficiency for equipment and all teams .
- Coordinating with production and maintenance teams to prioritize and schedule maintenance and repair tasks.
- Providing reports and updates to senior management regarding daily maintenance, repairs, and workshop performance .
- Implementing safety and security protocols and standards within the workshops .
- Enforcing internal policies and adhering to company regulations and procedures .

### Key Achievement

- Establishing highly efficient maintenance teams within the central workshop and at sites workshops .
- Preparing and equipping site-specific branch workshops .
- Improving and increasing workshop productivity by 250%.
- Designing schedules and cards for preventive maintenance of equipment and increasing the efficiency of preventive maintenance by 50%.
- Reduce equipment downtime by 40%.
- Saving on spare parts by 35%.
- Saving on oil consumption by 30%.
- Increase equipment lifespan by 25%.
- Preparing trucks and heavy equipment and obtaining approved TUV certificates for operation within Aramco and the projects of (Qiddiya, Diriyah) .
- Contributing to the preparation and organization of spare parts coding within warehouses and their installation in Oracle systems .

**May/2007 – May/2013**

**Saudi Arabia**

- **Head of Workshop and Maintenance At Al-Rosan Contracting Company:**
- **Road construction projects (Turif - Al Qurayyat - Hail - Rafha - Al Jawf).**

### Responsibilities & tasks:

- Managing and supervising the maintenance team at the workshop and site levels.
- Developing and implementing preventive maintenance schedules and procedures to ensure optimal equipment performance and maintenance.
- Increasing workshop productivity in maintenance and repairs.
- Monitoring and implementing preventive maintenance on schedule to ensure optimal equipment operation and performance, thus extending equipment lifespan.
- Supervising and monitoring the procurement of necessary spare parts for equipment, maintenance, and repairs, and ensuring their timely availability.
- Ensuring a continuous supply of consumable parts required for maintenance operations.
- Collaborate with other departments to support production goals.
- Prepare reports on maintenance activities and workshop performance for senior management.
- Implement safety and security systems and adhere to company policies in all activities.

### Key Achievement

- Establishing highly efficient maintenance teams in the workshop and branch sites.
- Designing and planning preventive maintenance schedules and cards for all equipment.
- Improving and increasing workshop productivity by 150%.
- Reducing equipment downtime by 25%.
- Saving on spare parts by 30%.
- Saving on oil consumption by 30%.
- Increase equipment lifespan by 25%.
- Establish and maintain secure warehouses for equipment spare parts, ensuring a 75% availability of consumable parts within these warehouses.
- Contribute to the development and organization of spare parts coding systems within the warehouses.

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**Jul/2006 – Apr/2007**

**Egypt**

- **Preventive Maintenance Engineer At AlBeheira Company :**
- **Cairo International Airport Development Project .**

### Responsibilities & tasks:

- Planning and scheduling preventive maintenance for project equipment.
- Diagnosing faults and implementing rapid solutions to expedite repairs.
- Monitoring the timely and proper execution of preventive maintenance on equipment.
- Continuously monitoring the availability of necessary spare parts for maintenance operations.
- Follow safety and security rules within the workshop and sites.

- **Equipment that has been handled and maintained during working periods :**

( Bulldozers – Loaders – Graders – Rollers – Excavators – Asphalt pavers – Asphalt rollers – JCB – Bobcat – Crane - Boomtrack – Generators – Concrete Mixers – Concrete Pumps – DumpTrucks – Trailers – Water Tanker – Small Cars – Trucks ...etc.) of various types and And its models ( Caterpillar – Komatsu - Hyundai – Bomag – Doosan – Vogele – Shantui – Hamm – Dynapac – MAN – Mercedes - Volvo... etc.).

## Training courses

- A course on (Types of Oils and Greases and Their Uses) at Petromin Oil Company in Saudi Arabia.
- A course on (Diagnosing Mechanical Faults in MAN Trucks and Training on the MANCAT Diagnostic Tool) at Al-Haj Hussein Ali Reza Company, the MAN Truck Dealer in Saudi Arabia.
- An English Diploma (Speaking and Writing) at E3mel Business Academy.
- Advanced Excel Courses.

## SKills

- Computer : Microsoft office .
- Language : Arabic (Native) – English ( Very Good ).

## Memberships

- Saudi Council of Engineers .
- Egyptian Engineers Syndicate .

## Driving licenses

- Saudi Arabian license.
- Egyptian license.