



# IBRAHIM BADAWY

## Senior Accountant

Experienced Senior accountant with over 12 years in accounting and financial management. Highly motivated, accuracy oriented thinking and behavior person. Known for precision in thinking and application, and a strong commitment to excellence. Skilled in managing comprehensive accounting operations and leading teams to achieve financial goals. Egyptian nationality, 33 years old, with a transferable residency and a Saudi driving license.

## CONTACT

+966 57 823 7389

ebrahimbadawy0@gmail.com

Riyadh, Saudi Arabia

## EDUCATION

### Bachelor of Commerce, English Section

Banha University  
2012

## EXPERTISE

- Certified Management Accountant (CMA) Course – Institute of Professional Accountants
- Financial Statements Reading, Fundamentals of Accounting, Excel Crash Courses – Corporate Finance Institute (CFI)
- Project Management Professional (PMP) Course – ASAS Almotamiez Training Center
- Training in the Accounts Department of **EgyptAir**.
- Training at the office of the Certified Public Accountant, Mohamed AbdelRaouf

## LANGUAGE

**English** : Very Good

**Arabic** : Mother language

## WORK EXPERIENCE

### Senior Accountant

December 2014 – Present

#### Al-Rana Towers for Telecom and IT (YOTTA)

*Specialized in designing, implementing and integrating IT and communication Systems (low current systems)*

Riyadh, Saudi Arabia

- Manage all accounting operations, including accounts payable/receivable, general ledger entries, and reconciliations with customers, suppliers, and bank statement.
- Prepare monthly financial statements, including income statements and customer debt schedules.
- Prepare and review all types of invoices for customers, monitoring customers debts, and following up on collections.
- Prepare monthly VAT declarations and withholding tax reports.

### Accountant

January 2013 – November 2014

#### Waheb Trading Group – Fashion Department

Hurghada, Egypt

- Recorded daily journal entries for all accounting operations (assets, liabilities, expenses, revenues) and analyzed account movements.
- Managed daily sales recording for branches and handled credit card sales notifications and deposits.
- Prepared monthly reports on sales commissions for sellers across all branches and managed monthly payroll for all employees.

## SKILLS

- Proficient in MS Office (**Word, Excel**) and various accounting software (**CMIC ERP System, ASCON ERP System, ZOHO BOOKS, D-Tools (PM software) and QuickBooks**)
- Invoice preparation for construction projects and commercial transactions
- Customer and supplier account management, including debt management and inventory control
- Leadership in team environments, providing financial guidance and support across departments
- Bank reconciliations and preparation of periodic financial reports, including financial statement analysis and account analysis.
- Full responsibility for the accounting cycle, including payroll preparation