



NAEEM BASHIR

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SUMMARY

Highly experienced Professional Engineer with 27 years of experience in managing civil engineering projects from conception to completion. Proven track record of delivering projects on time, within budget, and to the required quality standards. Skilled in project planning, team management, risk assessment, and stakeholder engagement.

I have been responsible for project Scheduling and Budgeting, contractual correspondence, variations / EOT analysis procurement of materials, monitoring and execution of site activities, reporting, Cost Controlling, solving design or drawing related issues and final invoicing of whole Civil, Mechanical & Electrical related activities. I have an ability to function efficiently as an individual in multidisciplinary and multicultural team, as a team leader and as an effective team member.

EXPERIENCE

2024 To Present

PROJECT MANAGER

SARDAR MOHAMMAD ASHRAF D. BALUCH (PVT.) LTD | Construction of New HUB Canal and Rehabilitation of Existing Canal and Ancillary Facilities. (Karachi)

Salient Feature of Project

- Construction of New Concrete Lined Channel 21.7 Km
- Cross Drainage Structure (Culvert 17 No's and Aqueduct 11 No's)
- Fall Structure 02 No's, Village Road Bridge 02 No's and Main Highway Bridge at Manghopir 01 No's.
- Head Regulator 02 No's (Mechanical and Civil Works)
- Installation of telemetry system for monitoring and measurement of discharge.
- Protection works at structure.
- Rehabilitation and concrete lining of existing canal. 21.7 Km.
- Retrofitting of Old Cross drainage Structure.

Key responsibilities

- Managing the construction of the New Hub Canal, including earthwork, lining, and structural components as per design and contractual specifications.
- Supervising the construction of culverts, aqueduct structures, and super passages ensuring adherence to quality, safety, and performance requirements.
- Overseeing the Rehabilitation of the Old Hub Canal, including structural retrofitting, and associated ancillary activities.
- Leading planning, scheduling, and resource allocation to ensure timely execution of all project activities.

- Coordinating with consultants, subcontractors, and stakeholders to resolve technical and site-related issues.
- Ensuring all works comply with the project's technical specifications, quality standards, and HSE protocols.
- Reviewing drawings, method statements, and material submittals, and ensuring alignment with project requirements.
- Monitoring project progress, preparing progress reports, and highlighting deviations with corrective action plans.
- Managing contractual correspondence, variation claims, and documentation as per project and client requirements.

2021 - 2024

SITE MANAGER

DESCON ENGINEERING PVT LTD | Rehabilitation & Modernization of Islam Barrage Project – 5021.

The scope of Rehabilitation & Modernization of Islam Barrage was directly under my supervision mainly contains the following Works.

- **Construction And Removal of Cofferdam in river Sutlej.**
- **Civil**
- **Mechanical**
- **Electrical**

Civil Works: Erection of sheet piles around divide wall, grouting under floor of barrage to plug the cavities, raising of crest of central bays, RCC overlay to Sub Weir by anchoring Rawal bolts, shortening of divide wall for improvement of flow conditions and modification of off-taking canals to increase discharge carrying capacity and construction of Employer's buildings and roads.

- Mechanical Works: Replacement of gate leaf of central bays, provision of track plates and roller trains, provision of side and bottom rubber seals, provision of sill beams and rocker assemblies, rehabilitation of old gates of main weir and under sluice, replacement and motorization of hoisting system of barrage, rehabilitation of rope drums and transmission shafts.
- Electrical Works: Installation of dedicated 11KVA electric feeder for barrage and Employer's colony, installation of local control panels and switch gear panels for motorized hoisting of barrage and LV distribution system, external lighting system, installation of instrumentation and cctv system.

Key responsibilities:

- Maintaining safe and clean site working environment by enforcing procedures, rules, and regulations.
- Ability to handle multiple tasks, site issues, and strong site management, and communication skills with project stakeholders.
- Ensuring all site operations, safety and legal requirements are met and performing quality control and assurance tasks on daily basis.
- Performing and maintaining site inspections and documentations as per project management plan, site operating procedures, Quality plan, project specification and safety plan.
- Reviewing / verifying the civil and building services design documents are aligned with other disciplines before issuance to subcontractors.
- Reviewing and approving method statements and risk assessments for site work activities submitted by subcontractors.
- Undertaking the site supervision, inspections to ensure compliance and provide field and construction guidance to subcontractors.
- Monitoring scope and assist in the preparation of change documents and analyses interdisciplinary impacts.
- Cooperating and communicate with the project manager, civil manager, and other project team members to ensure project progresses in line with the scope of work and approved time schedule.
- Maintaining project schedule by monitoring project progress, coordinating activities, and resolving problems.
- Ensuring the project execution is progressing in compliance with the contract specification and approved time schedule. Report any anticipated deviations with proposed corrective action.
- Controlling project plan by reviewing design, specifications, and scope of work, scheduling changes, and recommending actions.
- Studying project plan and specifications, calculating time requirements, and sequencing project elements.
- Preparing project status reports by collecting, analyzing, and summarizing information and trends with recommending actions.
- Conducting meetings, reviews, prepare documentation and assist the project manager and civil manager in preparation of contractual communication to owner and subcontractors.
- Reviewing the material submittal and shop drawings in line with specifications / approved design before submitting to O/E for approval. Liaise with O/E for timely approval of material and shop drawings submittal.
- Attending the Weekly Progress Meetings (Internal as well as with O/E) and assist in preparation of Minutes of Meetings.
- Assisting with identification of out-of-scope tasks and preparation of change orders to O/E and/or subcontractors.
- Assisting with design and schedule estimates for owner-directed change orders and subcontractors requested changes.
- Attending and providing input to various safety, design, technical and risk meetings, workshops, and implementing corrective measures for identified distractions or issues.
- Arranging Red-Marked drawings from site and As-Built drawings from designer/subcontractors.
- Living Descon Engineering Ltd. core values of safety and integrity, which means taking responsibility for your own actions while caring for your colleagues and the business.

2015 – 2020

CONSTRUCTION MANAGER

IDESCON ENGINEERING PVT LTD | Rehabilitation of Ghotki Feeder Canal- ICB

Key responsibilities:

- Re-modeling of Ghotki Feeder Canal.
- Construction of hydraulic structures (12 No's Head Regulators, 02 No's Cross Regulators.) Construction of 02 No's Pile foundation Village Road Bridge.
- Management of resources, resolution of site problems and Coordination with Project
- Implementation Consultant MMP and SIDA (Sindh Irrigation and Drainage Authority) to ensure execution and completion of the project as per contract and approved work plan.

2014 – 2015

PROJECT MANAGER

LAC Pvt. Ltd | Rehabilitation & Up gradation of Lower Bari Doab Canal- ICB 05

Key responsibilities:

- The management of resources, resolution of site problems, and Coordination with LBDC Consultants to ensure execution and completion of the project as per contract documents and approved work plan has been a major area of responsibility. The main components of contract work were as follows.
- Earthwork and lining of 84 distributaries of LBDC.
- Construction of hydraulic structures (Head Regulators, Head Cum Cross Regulators, Vertical Falls & Glacis Fall) at 18 distributary canal systems of LBDC.
- Construction of Pile and shallow foundation Village Road Bridge.
- Construction of Outlets, Cattle Ghats and Cattle baths.

2013 – 2014

PROJECT MANAGER

Habib Rafiq Pvt. Ltd | Mukhtar A. Sheikh Memorial Welfare Hospital (200 Bed)- WWB, Multan

Key responsibilities:

- The management of resources, resolution of site problems, and Coordination with LBDC Consultants to ensure execution and completion of the project as per Contract documents and approved work plan has been a major area of responsibility.
- The main components of contract work were as follows.
- Earthwork and lining of 84 distributaries of LBDC.
- Construction of hydraulic structures (Head Regulators, Head Cum Cross Regulators, Vertical Falls & Glacis Fall) at 18 distributary canal systems of LBDC.
- Construction of Pile and shallow foundation Village Road Bridge. Construction of Outlets, Cattle Ghats and Cattle baths.

2012 – 2013

RESIDENT ENGINEER

Engineering Consultancy Services Punjab (Pvt) Ltd | Construction of Approach Road & a High Level Bridge on River Soan between District Mianwali & District Attock.

Key responsibilities:

- Management of Contract and Resident Supervision of the project. Resolution of site problems, and Contractual disputes.
- Coordination with competent authorities of C & W for settlement of issues regarding Land acquisition & Implication of Contract.
- Preparation of physical & financial reports on weekly basis for client & head office. Record keeping of physical progress in photographs & movies.
- Frequent consultation with structural designers for having early decisions to negotiate site with site problems during execution of work.

2011 – 2012

RESIDENT ENGINEER

ACE Architectural & Town planning Services (Pvt) Ltd | Re-Construction of Distt. Complex at Rawalakot, Azad Jammu & Kashmir.

Key responsibilities:

- Management of Contract and Resident Supervision of the project. Resolution of site problems, and Contractual disputes.
- Coordination with competent authorities of C & W for settlement of issues regarding Land acquisition & Implication of Contract.
- Preparation of physical & financial reports on weekly basis for client & head office. Record keeping of physical progress in photographs & movies.
- Frequent consultation with structural designers for having early decisions to negotiate site with site problems during execution of work.

2010 – 2011

RESIDENT ENGINEER

ACE Architectural & Townplanning Services (Pvt) Ltd | Construction of Punjab Daanish School System Rahim Yar Khan

Key responsibilities:

- Management and resident construction supervision of the project. Resolution of site problems, and Contractual disputes.
- Coordination with DCO (client) Rahim Yar Khan for settlement of issues regarding approval of submittals, payments & non MRS items.
- Preparation of physical & financial reports on weekly basis for client & our head office. Record keeping of physical progress in photographs & movies.
- Frequent consultation with structural & architectural designers for having early decisions to negotiate site conditions while remaining strictly adhere to basic design & theme of the project.
- Coordination with public departments of district government for lying of services & utility lines.

2009 – 2010

PROJECT MANAGER

SKB Engineering & Construction | Additions/Improvement/Up gradation of PAF Shahbaz Air Base at Jacobabad.

Key responsibilities:

- Management of resources, resolution of site problems, and Coordination with Consultants (Kashif Aslam & Associates) were main areas of responsibilities.
- Construction & Up gradation of internal road network of the Air Base. Construction of 7 megawatts Energy Centre.
- Electro – mechanical, installation & erection, at Energy Centre.
- Technical supervision of execution of external infrastructure including lying of Underground Services Consisting of: -
- Optical fiber cable
- HT & LT Electric distribution network. Chilled water lines.
- Irrigation, Firefighting & Disposal system.

2007 – 2009

PROJECT MANAGER

Habib RAFIQ (PVT) LTD | Kachhi Canal Project KC-05

Key responsibilities:

- Management of resources, resolution of site problems, and Coordination with Consultants (NESPAK, ACE, NDC, and BARQAAB & EGC) were main areas of responsibilities.

- Technical Supervision and Planning of all works being executed at Site, were prime areas of duties which were as under: -
- Excavation of main canal on lines and grade as given in the Construction drawing.
- Furnishing & compaction of earth fill material for service road, canal embankment, Dowels and flood Protection Bund.
- Casting of in- situ RCC bored piles. Casting of Pre- Stressed Girders.
- Construction of Canal Syphon.
- Construction of Super Passage.
- Construction of Village Road Bridges and Foot Bridges.

2004 – 2007

PROJECT ENGINEER

JDW Sugar Mills (Pvt) Ltd | Extension and Up- Gradation of JDW Sugar Mills Rahim Yar Khan & United Sugar Mills Sadiq Abad.

Key responsibilities:

- Technical Supervision and construction of the following structures for Up- gradation of Sugar Mill to enhance its Crushing capacity from 9000 TCD to 16000 TCD, was carried out. The detail of works is as under.
- Construction of mill house with all massive concrete foundations for Crushing mills, crown gears and gas turbines.
- Process house with construction of all foundations of Pumps, Vessels and crystallizers. Construction of foundation for 03 No boilers of capacity of 80 T/ hour.
- Construction of 04 No shell roof godowns 14-meter-high and of Covered area 60, 000 Sft.

2002 –2004

SITE ENGINEER

NLC Engineers (Pak Army) | Karachi Northern by – Pass

Key responsibilities:

- To keep progress of work as per schedule of completion, necessary planning of men, materials, machinery and Money was suggested to my sector commander and above. Latest version of all technical data and drawings were provided to site
- Preparation of shop drawings and BBS of each component of the structures
- Supervision of construction of embankments, sub – base course, aggregate base course and Asphaltic base course
- Supervision of execution of laying of wearing course and T.S.T. on Shoulders.

1999 – 2002

PROJECT ENGINEER

**DG Welfare & Rehabilitation | Pakistan Navel Welfare and Rehabilitation Schemes
Karachi**

Key responsibilities:

- Estimation and cost analysis for Building and water bond road, Estimation for Structures for bidding and Launching of tenders.
- Extensive correspondence with Navel headquarters for having Principal and financial approvals of the projects.
- Pursuance and preparation of facts finding reports for arbitrations held by Naval officers on contractual disputes with civil contractors.
- Quality assurance and completion of the projects within Stipulated Time.

1999 – 1999

QA/QC ENGINEER

Altern Energy Limited Lahore | 14 MW Thermal Power Plant at Fateh jhang

Key responsibilities:

- Construction of four massive foundations of main compressor turbines. Preparation of bar bending schedule.
- Controlling the design mix of concrete to maintain material specifications. Re- bar fixing according to reinforcement detail plans.
- Supervision of concrete quality tests at site and lab.

1998 – 1999

QA/QC ENGINEER

**Hyundai Engineering Co Ltd. on behalf of A. Hameed & Co | Pirkoh Gas Fields Compression
Project Balochistan**

Key responsibilities:

- Construction of waste water treatment plant. Construction of foundation of scrubbers.
- Construction of pipe line sleepers & fire water pond.
- Preparation of work schedule & management of resources at site.
- Preparation of Bar Bending Schedule & Calculation of concrete of the Structures to maintain balance in supply & demand of the materials.

EDUCATION

1998

B.SC CIVIL ENGINEERING

, *UNIVERSITY OF ENGINEERING & TECHNOLOGY LAHORE*

CERTIFICATION

- Professional Engineer certified with Pakistan Engineering Council.

SKILLS

- Project management
- Team management
- Risk assessment and mitigation
- Contract management
- Stakeholder engagement
- Budgeting and cost control
- Scheduling and planning

SOFTWARE PROFICIENCY

- E-correspondence
- Excel
- Word
- Power point