



# GEHAD EL-SHEIKH

ARCHITECTURAL & INTERIOR  
DESIGN LEAD

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- Olaya District, Riyadh, KSA

## PROFILE

Senior Design Architect & Interior Design Lead with over 12 years of experience in residential, commercial, and heritage projects. Skilled in architectural and interior design development, tender documentation, and project coordination, combining creative vision with strong technical and management expertise to deliver functional, high-quality results.

## EDUCATION

2008 - 2013

MENOUFIA UNIVERSITY, EGYPT

- Bachelor of Architecture
- Faculty of Engineering - Department of Architectural Engineering
- Graduation Project: Very Good
- Membership: Saudi Council of Engineers (SCE)

## COMPUTER SKILLS

- Microsoft Office (Word, Excel, PowerPoint)
- Autodesk AutoCAD
- Autodesk Revit
- Autodesk 3ds Max
- Lumion (Render Engine)
- Adobe Photoshop
- Primavera (Project Management)
- Canva (Graphic Design & Presentation)
- Monday.com (Project & Task Management)

## WORK EXPERIENCE

### Saria Projects Company - Riyadh, Saudi Arabia

Architectural & Interior Design Lead

2021- Present

#### KEY RESPONSIBILITIES:

- Analyze architectural drawings, specifications, and methods of measurement during the tender stage to ensure accuracy and compliance.
- Identify and formally communicate discrepancies or omissions in tender documents through Requests for Information (RFIs).
- Develop concept interior design packages in alignment with RFP requirements during the tender phase.
- Prepare detailed Bills of Quantities (BOQ) covering architectural, interior, and exterior works.
- Distribute tender documents to subcontractors and suppliers, manage queries, and evaluate received proposals.
- Compile and submit comprehensive technical tender documentation in accordance with project standards and deadlines.
- Prepare and submit material submittals for interior finishes, fixtures, and related items.
- Select furniture, fixtures, and accessories, and review subcontractor shop drawings to ensure compliance with design intent and specifications.
- Lead the development of architectural and interior design packages from concept through detailed design stages.
- Review, coordinate, and approve shop drawings and coordination layouts for architectural and interior works.
- Verify as-built drawings for both architectural and interior scopes to ensure accuracy and completeness.
- Produce 2D and 3D visualizations to support project presentations, client approvals, and design development.

# WORK EXPERIENCE

## SKILLS

- Teamwork, Communication & Collaboration
- Design Skills (Conceptual & Detailed)
- Coordination Drawings
- BIM Management (in compliance with ISO 19650)
- Preparation of Tender Technical Documents

## ARCHITECTURAL COMPETITIONS

- **Residential Complex Establishment Project - Burj Al Arab, Egypt**
- Participated in the design and conceptual development for a residential complex, focusing on innovative architectural solutions and sustainable living spaces.
- **Urban Plan Preparation and Development - City of Shebin El-Kom, Menoufia Governorate, Egypt**
- Contributed to the urban planning competition by preparing coordinated development proposals aimed at enhancing city infrastructure and growth.

## LANGUAGES

- Arabic (Fluent)
- English (good)

### PROJECTS WORKED ON:

#### Completed & In-Progress

- Tourism Development Fund HQ Expansion Project - Floors 10-13, Parcel No. 3.05, KAFD, Riyadh
- ½ M Head Office, Riyadh
- Najm Al Thuraya, North Ring Road, Riyadh
- Cultural Development Fund Headquarters - Building No. 5.01, Floor 3, KAFD, Riyadh
- Warehouse Project, King Saud bin Abdulaziz University for Health Sciences, Riyadh
- Tanmiah Project, Olaya Street, Al-Ghadir District, Riyadh

#### Tender Stage

- King Abdulaziz City for Science and Technology (KACST) - B26, 4th & 5th Floors, Riyadh
- Riyadh Box Project - Design & Build, Riyadh
- Savvy Games Group Head Office - KAFD 1.09, Riyadh
- General Real Estate Authority - 4th Floor, Riyadh
- New Office of Mozn - Design-Build, Riyadh
- Expansion & Renovation - Local Content Authority HQ, Riyadh
- Alibaba Cloud - 4th Floor, Building 3.05, KAFD, Riyadh
- Saudi Export and Import Bank HQ - Buildings 02 & 03, Laysen Valley, Riyadh
- Digital Government Authority Headquarters and several other projects.

### Msk Contracting Est. - Riyadh - KSA

Senior Design Architect

2017 - 2020

#### KEY RESPONSIBILITIES:

- Supervised and mentored trainee engineers to ensure task completion and skill development.
- Conducted performance evaluations and provided constructive feedback to enhance team productivity.
- Led client meetings to define and refine architectural and interior design requirements.
- Maintained continuous communication with clients to ensure satisfaction and adherence to design intent.
- Developed concept, detailed packages for architectural and interior projects, including 2D and 3D visualizations.
- Prepared and reviewed shop drawings, coordination layouts, and construction documentation.
- Led landscape and façade design initiatives to improve functionality and aesthetics.

### PROJECTS WORKED ON:

- Café Projects - Various locations
- Restaurant Projects - Various locations
- Residential Villas & Palaces - High-end private residences
- Shorofat Park - Office Interior Design
- Royal Fleet Building, Riyadh - Landscape Design
- Aviation Building, Riyadh - Façade Redesign

# WORK EXPERIENCE

## ■ Twilight Interior Design Office - Riyadh - KSA

ARCHITECT AND INTERIOR DESIGNER

2015 - 2016

### KEY RESPONSIBILITIES:

- Engaged directly with clients to gather design needs and present finalized concepts for approval.
- Designed multiple residential villas, integrating architectural and interior elements to meet client requirements.
- Developed exterior façade and landscape concepts to enhance overall aesthetics.
- Produced 2D and 3D visualizations to support project presentations, client approvals, and design development.
- Prepared detailed working drawings to ensure accurate construction and implementation.
- Compiled comprehensive Bills of Quantities (BOQ) for architectural and interior works to support cost estimation and budgeting.

## ■ Ebdaa Company for Engineering Design and Real Estate Marketing - Egypt

ARCHITECTURAL AND INTERIOR DESIGNER

2014 - 2015

### KEY RESPONSIBILITIES:

- Designed villas, towers, and residential buildings, providing innovative and practical architectural solutions.
- Created detailed shop drawings to ensure precise construction and implementation.
- Developed interior design concepts, layouts, and space plans across a variety of project types.
- Prepared and presented comprehensive project plans, visualizations, and design proposals to clients and stakeholders.

## ■ Heritage Conservation and Restoration Group - Egypt

JUNIOR ARCHITECT

2013 - 2014

### KEY RESPONSIBILITIES:

- Produced as-built architectural drawings for Saraya Yakan Basha, including floor plans and façade elevations.
- Developed architectural designs in alignment with the Board of Directors' specifications and functional requirements.
- Rehabilitated the project and delivered comprehensive interior design solutions.
- Prepared detailed Bills of Quantities (BOQs) for all architectural elements.
- Supervised on-site execution of architectural works, ensuring strict compliance with