

Abdulrahman Mohsen Alotaibi

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 Saudi Arabia

OBJECTIVE

I am seeking a professional opportunity in the field of law where I can utilize my academic knowledge and skills in legal research and analysis, as well as drafting memoranda and contracts. I aspire to contribute to improving the legal performance of the organization and enhancing compliance with Saudi laws and regulations. I am also keen on developing my practical experience to achieve excellence in the legal field.

EDUCATION

Bachelor's Degree in Law

Shaqra University

Graduation Year: 2025

SKILLS

Technical Skills:

- Legal research and analysis
- Drafting memoranda and contracts
- Knowledge of Saudi laws and regulations
- Legal files management and archiving
- Using government platforms (Absher, Moeen, Najiz)

Soft Skills:

- Accuracy and attention to detail
- Effective communication skills
- Teamwork
- Time management and ability to work under pressure
- Critical thinking and problem-solving

VOLUNTEERING

- Voluntary training at a law firm | One year (2023 – 2024)

LANGUAGES

- Arabic.
- English.