

Curriculum Vitae

SADDAM KHAN

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Post Apply for: Safety Officer

Career Objective :

Highly motivated Safety officer looking an opportunity to work in a professional and challenging environment where I can utilize my skills and knowledge appropriately for organizational development and also want to grow with the organization through a continuous learning process, so that it will help me to achieve personal as well as organizational goals and contribute to a successful career.

Professional certifications :

- **NEBOSH International General Certificate (IGC)**
- **NEBOSH Award in Health and Safety at work (HSW)**
- **IOSH Managing Safely (MS)**
- **OSHA 30 HOURS General Industry**
- **OSHA 30 HOURS Construction Industry**
- **Diploma in Fire & Safety form TUV Rhineland NIFE Academy (Kerala)**

Awareness Training and Certification :

- **First Aid & BLS**
- **H2S & SCABA**
- **Waste management**
- **EHSS Awareness**
- **Work at Height**
- **Confined Space**
- **Hot Work**
- **Authorize Gas Tester**

Academic Qualification:

- **Bachelor of Business Administration** From J P University Chapra, Bihar

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Working Experience Details: (6 years 10 months)

- 1. Organization:** C.A.T Group, Saudi Arabia
Project: Marjan Increment Program, package-18
Duration: October 2022– February 2025
Designation: Safety Officer
- 2. Organization:** Jasubhai Engineering Pvt. Ltd.
Project: Chennai Petroleum Corporation Ltd.
Duration: February 2019 – March 2022
Designation: Safety officer
- 3. Organization:** Essar Project India ltd.
Project: IPCL Dahej Bharuch Gujarat
Duration: December 2017 – February 2019
Designation: Safety officer

Roles & Responsibilities:

- To conduct daily and weekly tool box talks.
- Implementation of work permit system and Aramco rules and regulations.
- Perform site inspection in compliance with company safety, health and environmental system.
- Responsible for conducting daily site inspection to find out hazardous unsafe.
- To identify the unsafe acts and practices and to take corrective actions.
- Monitor all the job activities at the site to ensure the safety compliance.
- To assist lead HSE in conducting incident / Accident investigation.
- Trains and carries out drills and exercises on how to manage emergency situation.
- Ensure the Safe Work Method Statement, job safety analysis for all the activities.
- Prepare and submit daily safety / Inspection reports.
- Portable equipment inspection and machine safe guarding.
- To check and update daily, weekly and monthly checklists.
- Provision of immediate first aid facilities to the affected person.
- Ensuring the standards of emergency services like Fire extinguishers, first aid boxes.
- Conducting HSE inspections (HSE inspection: - work environment, vehicle inspections, occupational health, personal protective equipment (PPE) Equipment's inspection, power tools & hand tools, Tool Box Talk, work sites, lifting Equipment's & tackles, housekeeping inspection, scaffolding, first Aid Inspection, Excavation and permit to work inspection)
- Monthly Color coding and Heavy equipment inspection.
- Assist the supervisor and participate the meeting.
- Ensure safety of personal, equipment and environment.



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Passport & D.L Details:

- ✓ Passport no : P 1681772
- ✓ Date of issue : 04th Oct 2016.
- ✓ Date of Expiry : 03rd Oct 2026.
- ✓ Place of Issue : Patna.
- ✓ S.A Driving license : YES
- ✓ Issue date : 2023 September
- ✓ Date of Expiry : 2033 August

Personal Information:

- ✓ Name : Saddam Khan
- ✓ Father's Name : Liaquat Ali Khan
- ✓ Date of Birth : 20 Feb 1994
- ✓ Nationality : India
- ✓ Language Known : English, Urdu and Hindi.

Declaration:

- ✓ I hereby declare that all the information given above are true and correct with the best of my knowledge. If Selected I assure that I would perform to the best of my abilities, early awaiting a positive response.

Date:

Place

Saddam Khan: