

Usama Ramzan

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PROFILE

- An innovative and confident Planning Engineer, possessing strong technical acumen with expertise in Planning, scheduling, Monitoring, and Execution of construction Projects. Having strong knowledge in Preparation of Tender Schedules, Baseline Schedules, Delay Analysis and preparation of Extension of Time (EOT) claims for Buildings, Roads, Dam, Powerhouse & Switchyard, Tunnels, Canal, Port, and Precast Facility Construction Projects. Proficient in using multiple software i.e., Primavera P6, Microsoft Office & MS Project.

EMPLOYMENT/ EXPERIENCE HISTORY

1. May 2023-Present (2.5 Years) **Senior Planning Engineer**

El-seif engineering & contracting Company, Saudi Arabia



Project Details:

- Project: Construction of Precast Facilities & Supply of Precast Concrete Elements for Oxagon (NEOM) Water Supply Pipeline Project (Cost: 6.5 billion SAR)
- Employer: NEOM
- Consultant: BECHTEL
- Contractor: Redco-El Seif Contracting JV
- Scope of Works: Design, procurement, construction, completion, and testing & commissioning of Precast Facilities (Offices, Mosque, Workshop, Batching Plants, Production Factory, & Storage Yard). Production of Precast Elements for Water Supply Pipeline Project.

Duties/ responsibilities:

- Coordinate with project managers, engineers, and other stakeholders to gather project requirements, establish priorities, and define project scope.
- Develop and maintain comprehensive Project Baseline Schedules, incorporating all tasks, milestones, and deliverables to ensure project timelines are accurately represented.
- Monitor progress against established schedules, identifying deviations, delays, and potential risks, and implementing corrective actions as necessary.
- Preparation of Daily Progress Reports, Weekly Progress Reports, Monthly Progress Reports and Presentations.
- Conduct regular project status meetings, providing updates on schedule performance, resource utilization, and potential impacts on project outcomes.
- Analyze project data and performance metrics to identify trends, opportunities for improvement, and areas of concern, and recommend appropriate adjustments to schedules and resource allocation.
- Drafting and managing contractual correspondence with main contractors and subcontractors, ensuring clarity, compliance, and protection of contractual rights.
- Preparing and managing comprehensive Tender Schedules, ensuring compliance with project timelines, client specifications, and industry standards.

- Preparation and submission of Extension of Time (EOT) claims in accordance with contract conditions and project delay analysis methodologies
- Conduct schedule analysis and impact assessments of design/construction changes to provide recommendations for schedule adjustments.
- Prepares the Construction Look Ahead Schedules, Mitigation and Recovery Schedule in close coordination with Project Staff and the Subcontractors.
- Conduct regular project status meetings, providing updates on schedule performance, resource utilization, and potential impacts on project outcomes.
- Analyze project data & performance to identify trends, opportunities for improvement, and areas of concern, recommend appropriate adjustments to schedules and resource allocation.
- Provide guidance, support, and mentorship to project teams, fostering a culture of accountability and excellence in project scheduling and management.
- Stay updated on industry trends, best practices, and emerging technologies in project management and scheduling to inform continuous improvement initiatives.
- Ensure compliance with organizational policies, procedures, and quality standards in all aspects of project scheduling and management.

2. May 2022-April 2023 (01 Year) **Planning Engineer**

Daewoo Engineering & Construction Co., Ltd., in Iraq



Project Details:

- Project: Al Faw Grand Port Projects (Quay Wall, Dredging & Reclamation, Navigation Channel, Road, and Immersed Tunnel) (Cost: 2.625 billion USD)
- Employer: The General Company for Ports of Iraq (GCPI)
- Consultant: Technital S.p.A (Italy)
- Contractor: Daewoo Engineering & Construction Co., Ltd.
- Subcontractor: TUVAl Construction (Turkey), CCCC-TIANJIN Dredging co. Ltd. (China), Ballast Nedam (Netherlands)
- Scope of Works: Dredging & Reclamation Works, Quay Wall backfilling, Scour Rock Protection works, construction of 61Km long road with nos. of overpass structures, Construction of 1222m long two-lane Immersed Tunnel, 380m long Cut & Cover Structure, 800m long Open Cut Structure, and 2no.s of service buildings.

Duties/ responsibilities:

- Analyze project requirements, resource availability, and constraints to create realistic and achievable project schedule that meet project deadlines and deliverable.
- Develop and maintain comprehensive project schedule, work plan, and timeline using organizations' standard scheduling software and tools, ensuring that all project activities are accurately documented and aligned with project objectives and milestones.
- Develop and maintain project information systems, including information accumulation and reporting.
- Timely Update project schedule, monitor progress and performance, tracking milestones to identify any scheduling deviations, and provide timely updates & reports to project stakeholders.
- Conduct schedule analysis and impact assessments of design/construction changes to provide recommendations for schedule adjustments or corrective actions.

- Participate in the development and implementation of scheduling methodologies and best practices and contribute to the enhancement of scheduling processes and tools for improved project efficiency and performance.
- Collaborate with project managers, engineers, and cross-functional teams to integrate project schedules with project plans, budgets, and resource allocations, ensuring that projects are executed in accordance with established timelines and objectives.
- Maintenance of contract documents. Perform a contractual/commercial review for compliance with the instructions to Tenders.
- Liaise with the Project Control Manager to ensure reports and write-up are complete and the information provided is accurate.
- Prepare the Daily, weekly, and monthly progress reports and ensure timely updates.
- Review subcontractor schedule to make sure it complies with project plan & monitor progress.
- Prepares the Construction Look Ahead Schedules, Mitigation and Recovery Schedule in close coordination with Project Staff and the Subcontractors.
- Liaise with the Department managers to find the best solutions of unexpected technical difficulties.
- Attending quality workshops for thorough knowledge of construction related activities.
- Strictly adhere to the policies, standards, rules, and regulations of the company.

3. May 2019-April 2022 (03 years)**Planning Engineer**



DESCON Engineering Ltd., in Pakistan

Project Details:

- Project: Construction of 800MWs Mohmand Dam Hydropower Project
- Project Cost: 224 billion PKR, Duration: 2070 days, & Commencement Date: 20th Sept. 2019
- Employer: Water and Power Development Authority (WAPDA), Pakistan
- Consultant: Mohmand Dam Consultant Group - MDCG (NESPAK, MWH, DOLSAR, ACE, SMEC, and MM Pakistan)
- Contractor: CGGC-DESCON Joint Venture
- Scope of Works: The Construction of Access Road, Project Colony, 2nos. of River Diversion Tunnels of 15m dia., & lengths of 1612.8m and 1753.4m. Concrete Faced Rockfill Dam of 213m height & 760m length with Gated Spillway. Concrete & Steel lined Power Tunnel with 13.2m dia. & 730m length, 220kVA Powerhouse & Switchyard, 2nos. of Irrigation Tunnels of 3m dia. & 4.3km length and the Construction of 2nos. of Irrigation Canals of 28km Length.

Duties/ responsibilities:

- Prepares Contract Baseline Schedule and/or Revised Schedules in coordination with the Planning Manager and the project team.
- Review the project schedule update and liaise with the different project teams to maintain proper progress recording and/or monitoring of the project schedule.
- Identifies critical and sub-critical activities of the project and analyzes their impact on the overall completion schedule, considering the actual status and trends.
- Highlights to the Project's Management any deviation and/or delays from the approved plan.
- Performing Forensic Delay Analysis on Primavera P6 by Impacted as planned method.
- Preparation of Daily & Monthly Progress Reports and updating progress on Primavera P6.

- Preparation of Extension of Time (EOT) Claim schedules & narrative reports for Events that affect Project Completion date.
- Utilize SAP for planning and tracking purposes.
- Participates in periodic site meetings to elaborate the project's schedule and the progress status. In addition, to record any suggested changes and/or deviations from the plan and to advise of its effect on the overall schedule.
- Administering FIDIC based Contract by record keeping and preparing contractual responses on the Client's instructions/requests/comments.
- Participate in the development and implementation of scheduling methodologies and best practices and contribute to the enhancement of scheduling processes and tools for improved project efficiency and performance.
- Preparing Direct & prolongation Cost Claims, Variation/change Orders & Dispute Rebuttals.
- Assist Manager & Project Team to develop risks register, identifying risks and opportunities and timely feedback to Head Office to enhance organizational efficiencies.
- Review subcontractor schedule to make sure it complies with project plan & monitor progress.
- Coordinating with designated staff on operational activities/ technical difficulties affecting contractual rights and obligations, subcontract performance and contract administration.
- Assisting Quantity Section in preparation of Payment Certificates in consonance with Contract Documents and Particularly of Works.

CORE STRENGTHS & ENABLING SKILLS

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| • Communication Skills | • Constructability Understanding |
| • Monitoring and Analysis | • Contracts Negotiation |
| • Client Management | • MS Project and Microsoft Office |
| • Document Control | • Planning and Scheduling (Primavera P6) |

EDUCATION AND CERTIFICATIONS

Degree	Institution	Passing Year
Master's in Project Manager	Bahria University Islamabad, Pakistan	2022
Bachelor's in Civil Engineering	University of Engineering and Technology Lahore, Pakistan	2019
Project Management Professional (PMP)	Project Management Institute (PMI)	-

PERSONAL INFORMATION

Nationality:	Pakistani	Iqama No.: 2572575161 (Transferable)
Marital Status:	Married	Language: English, Urdu, Arabic (Beginner)
Date of Birth:	15-04-1998	Address: Riyadh, Saudi Arabia
SCE Membership ID:	1078163	

REFERENCE

Will be provided upon requirement.