



AHMED ELSAEED MOHAMED EMIRA

CIVIL ENGINEER

- Riyadh, Saudi Arabia
- +966509259972

- ahmedemira120@gmail.com
- www.linkedin.com/in/ahmed-emira10

PROFILE SUMMARY

Civil Engineer with over 2 years of solid experience in technical office engineering, with a strong background in marine, infrastructure, and residential projects. Proven ability to produce accurate technical documentation, coordinate with stakeholders, and support site execution through engineering excellence. Adept at using modern tools for shop drawings, quantity surveying, reporting, and contract management. Currently pursuing a Master's in Geotechnical Engineering, with a deep interest in soil-structure interaction and foundation systems.

PROFESSIONAL EXPERIENCE

Kased Kheir for General Supplies & Contracting

SEPTEMBER 2024 – NOVEMBER 2025

Technical Office Engineer

Projects:

- **Development of Al-Adabiya Port (Jetties No. 2, 3, 4 & 5) / Suez, Egypt**

Responsibilities:

- Produced shop drawings for piles, beams, slabs using ASD and coordinated with consultants for approvals.
- Prepared Bill of Quantities (BOQs) and accurate quantity take-offs for all civil works.
- Drafted Interim Payment Certificates (IPCs), contracts, and variation orders.
- Submitted method statements, material submittals, and RFIs in line with contract specs.
- Maintained updated documentation and as-built drawings.
- Assisted in planning sequencing and technical risk mitigation with the project team

Al-Quds Contracting Office

MAY 2024 – SEPTEMBER 2024

Technical & Site Engineer

Projects:

- **Commercial mall project using post tensioned slabs system / New Mansoura, Egypt**

Responsibilities:

- reviewed design drawings and ensured constructability at the site.
- Monitored site works and reported deviations, delays, or technical conflicts.
- Coordinated with procurement for material requests and subcontractor schedules.
- Maintained records for inspection requests and internal handover

Al-Shouroq Contracting Office

JUNE 2023 – APRIL 2024

Technical & Site Engineer

Projects:

- **Residential Buildings / New Mansoura & Kafr El-Sheikh, Egypt**

Responsibilities:

- Supported construction operations for structural and finishing stages.
- Prepared daily reports, resource logs, and documentation for supervision and QA/QC purposes.
- Participated in inspections, testing procedures, and approval workflows.

TRAINING

AL-shams contracting company, Trainee Civil Engineer

JULY 2021 – OCTOBER 2021

Projects:

- **Construction of emergency hospital, KFS University**

CINOMA Contracting company, Trainee Civil Engineer

JULY 2022 – OCTOBER 2022

Projects:

- **Project 109 building in Kafr Elsheikh**

TECHNICAL SKILLS

- **Software:**
 - MS Office (Excel, Word, PowerPoint)
 - AutoCAD (2D & 3D)
 - AutoCAD Structural Detailing (ASD)
 - Cutting Optimization analysis,
 - Design programs: ETABS & SAFE & SAP & CSI & SEWERGEMS & STORMCAD
- **Documentation:**
 - Shop Drawings
 - BOQs, Invoices
 - As-Built Drawings
 - RFIs & IPCs & Submittals
- **Site Support:** Quantity Take-offs & Progress Monitoring & Coordination with Site Team,
- **Codes & Standards:** Familiar with Egyptian Code - ACI - and ASTM

SOFT SKILLS

- Problem Solving & Critical Thinking
- Strong Communication & Team Coordination
- High Attention to Detail
- Time & Task Management
- Ability to Work Under Pressure
- Technical Writing and Reporting

COURSES

- **AutoCAD 2D:** Egyptian Engineering Syndicate - Kafr El-Shaikh Branch
- **Professional Site Engineer Preparation Diploma**, Instructor: ENG/ Abdelrahman El-Sharnouby
- **Advanced Structural Design Diploma (ECP)**, Design Experts Company, Instructor: ENG/ Ahmed Elfar
- **Advanced Structural Design Diploma (SBC & ACI-ASTM)**, Instructor: ENG/ Mostafa Elbadry
- **Technical Office Diploma**, Instructor: ENG/ Adham Mahmoud
- **Technical Office Diploma**, Instructor: ENG/ Mohamed Salama
- **Infrastructure Design Course**, Instructor: ENG/ Adel Sakr

EDUCATION

- **Bachelor of science in civil engineering** Graduation Year: **2023**

Faculty of engineering, Kafr El-Sheikh University

- Grade: Excellent with honor
- Graduation project: soil mechanics – GPA 4.0 (A+)

- **Master's degree in geotechnical engineering specialization: Soil mechanics** Status: **In progress**

Faculty of engineering, Kafr El-Sheikh University

PERSONAL DETAILS

- | | |
|---|-------------------------------------|
| • Address: Riyadh, Saudi Arabia | • Date of Birth: 25/1/2001 |
| • Marital Status: Single | • Military Status: Completed |
| • Driver License: Currently in process | • Citizenship: Egypt |

LANGUAGES

Arabic: Native

English: Very Good speaking and writing

References available upon request