

# AHMED HUSSEIN BAKKAR



## CONTACT

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Riyadh SA

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August 28, 1979

Egyptian

Married

## LANGUAGES

**Arabic**

Proficient

**English**

Advanced

## SUMMARY

Extensive experience in operations management, where I defined the required work items and communicated with the project manager to ensure efficient project execution. I finalized work contracts and assured all necessary documentation was complete. - A civil works and architectural finishing engineer with over 25 years of experience in the Saudi and Egyptian markets. I have a proven ability to lead finishing, fit-out, infrastructure, and reinforced concrete projects with precision and high quality. I have strong experience supervising mechanical, electrical, and plumbing systems, reviewing drawings, and ensuring compliance with project specifications. I am adept at managing multiple sites, accelerating work pace without compromising occupational safety and health regulations, and delivering projects on schedule. I am known for my accurate quantity surveying and calculations, proficient in computer applications (AutoCAD, Microsoft Office), coordinating with suppliers, and efficiently resolving technical issues. I am looking to join a team that supports professional growth and provides a stable work environment.

## SKILLS

- Project Management
- Risk Assessment
- Operations Management
- Negotiation
- Adaptability
- Data Analysis
- Continuous Improvement
- Initiative
- Project Delivery
- Resource Planning
- Document Management
- Computer Proficiency
- AutoCAD

## EXPERIENCE

June 2022 - July 2024  
**Site Manager**, Square Mechanical Engineering & Contracting Company, Alexandria, Smouha

- I led and implemented numerous projects for Andalusian Group hospitals in Alexandria and Cairo.

I managed the expansion and renovation of the Intensive Care Unit (ICU) at the Smouha branch, adding seven beds without interrupting ICU operations. I also oversaw the completion of work at the Roshdy Clinics complex, the development of the Emergency Department in Smouha, and the construction of a fully equipped medical waste storage room in Maadi.

I managed the project to upgrade the maintenance workshops, laundry, main electrical room, and part of the main kitchen at the Cecil Hotel in Alexandria.

I led multidisciplinary teams, ensuring the highest standards of quality and adherence to project timelines.

I developed detailed project plans outlining the scope of work, schedule, and required resources, with a focus on meeting local client requirements.

I ensured compliance with approved quality and safety standards at all project stages, while continuously improving implementation processes in accordance with local best practices.

January 2021 - May 2022

**General Site Supervisor**, Al-Sulaimaniyah Company, Al-Alamein, Al-Alamein Beach Towers

- Coordinate and execute daily activities at the work site to ensure smooth operations in accordance with established standards.

Monitor work quality and ensure teams adhere to approved technical specifications and engineering standards.

Conduct periodic inspections of equipment and tools used on site to guarantee their safety and efficiency.

Collaborate with technical teams and workers to ensure the availability of necessary materials and equipment for efficient task completion.

Assist in managing and monitoring budgets and expenses. Report any problems or obstacles encountered during workflow on a regular basis to ensure immediate action is taken.

Adhere to occupational safety and health regulations in all daily activities and guide individuals to foster a safe working environment.

Ensure work is completed as required and arrange for handover to relevant parties and the project consultant, while monitoring the progress of documents, progress reports, and invoices.

November 2018 - December 2020

**General Site Supervisor**, Al-Nasr General Contracting Company Hassan M. Alam, Alexandria, Montazah Palace

- Coordinating and executing daily operations at the work site to ensure smooth and efficient workflow, while adhering to local and international safety and quality standards.

Coordinating with contractors and suppliers to ensure the timely availability of necessary materials and equipment, thus minimizing project timelines.

Obtaining all necessary permits and approvals for labor, equipment, and raw materials.

Providing technical advice on daily challenges that may arise during workflow and seeking effective solutions to ensure uninterrupted operations.

Reviewing and analyzing work plans and engineering drawings to ensure compliance with required specifications and standards before project commencement.

Monitoring the performance of technical teams and on-site personnel, and providing the necessary technical support and guidance to ensure the achievement of set objectives.

Handing over completed work to the relevant authorities and obtaining the required documentation.

May 2006 - November 2020

**Purchasing and Supply Manager**, Alexandria  
Construction and Building Company, Cairo, Manial

- Manage and execute the procurement of materials and equipment necessary to ensure projects are met on time and to a high standard.

Analyze and evaluate supplier offers to secure the best prices and terms.

Coordinate with various departments to determine actual material requirements and ensure sufficient inventory to fulfill work orders.

Monitor supplier performance, evaluate service levels, and take necessary actions to improve relationships.

Prepare periodic reports on procurement activities and associated costs for senior management to ensure transparency and efficiency.

Negotiate payment terms and delivery times with suppliers to maximize returns for the company.

Prepare and send correspondence.

Prepare and present reports and statistics.

Implement company policies and procedures.

Provide support with administrative tasks, such as responding to emails and calls and managing documents.

Execute assigned tasks effectively.

February 2002 - April 2006

**General Site Supervisor**, Al-Nasr General Contracting  
Company Hassan M. Alam, Alexandria, Smouha

- Daily meetings with the project engineer to prepare the daily and weekly work plan.

Monitoring the implementation of daily operations and providing necessary support to the field team to ensure adherence to approved standards and specifications.

Managing and organizing field activities to ensure smooth and efficient workflow, with a focus on achieving set objectives on time.

Investigating field problems and providing immediate solutions to ensure business continuity and minimize any disruptions.

Coordinating with relevant parties to provide the necessary resources and technical support to the team, contributing to an improved work environment and increased productivity.

Conducting periodic evaluations of field activity performance and developing detailed reports to help improve processes and achieve optimal performance.

Adhering to occupational safety and environmental regulations during field activities to ensure the safety of personnel and equipment.

October 2024 - Current

**Operations Manager**, Smart Digital Networks Company, Riyadh, Al-Sulai

- Starting with identifying opportunities and contacting the project manager, inspecting the site, defining and pricing the required work items, and finalizing contracts with the authorized party, including receiving drawings and work plans, and ensuring all required documents are complete.

Preparing the required operational program with a supervisor and experienced technicians with a proven track record, defining tasks, completing occupational health and safety procedures for each individual and the site in general, conducting a general review of equipment and tools, and securing backups of critical equipment to ensure optimal workflow.

Monitoring the work through regular site visits to ensure smooth progress and compare it to the established timelines. Reviewing quantity surveys and verifying them with the quality control manager and site engineer, then submitting them to the consulting firm and addressing any discrepancies. Following up on the preparation of invoices and payment certificates from the site and verifying their quantities until they are submitted to the accounting and collections department.



## EDUCATION

### **Electronics and Control Systems**

Industrial Technical Diploma

Alexandria University, Alexandria

09/1997 - 06/1999

Advanced technical studies in the field of electronics and control systems for two years after high school at the Technological College, Alexandria University.



## ACCOMPLISHMENTS

- Collaboration with Al-Khunaini Company and Afaq Kayan Company on a Ministry of Sports project at King Fahd Sports City (KFSC), under the supervision of the Saudi Binladin Group (general contractor) and Aecom & Mace (project consultants). The project was executed and delivered on time, achieving high-quality results.

Collaboration with [ahb] Arab Housing Company on the development and maintenance project for Tower 505 at the King Abdullah Financial District (KAFD).

Implementation of a small technical project in Dammam at the Tenaris Saudi Steel Pipe Factory. This project, which was challenging from implementation to completion, commissioning, and handover, involved assembling,

connecting, and testing a 20kVA UPS connected to the factory's main data center. Demonstrating expertise in coordinating with various stakeholders to achieve project objectives and deliver the project on schedule.



## HOBBIES

- Constant reading and staying informed.
- Seeking new developments in the field.
- Practicing walking and swimming.
- Attending conferences and exhibitions.
- Home gardening.