

Omar Sajjad Hashmi

Health & Safety Officer | Customer Service | IT Proficiency

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SUMMARY

Detail-oriented and proactive Health & Safety Officer with a strong foundation in IT and a proven commitment to fostering safe, compliant work environments. Equipped with excellent interpersonal and organizational skills, along with hands-on experience in customer service and event safety. Currently advancing academic and professional qualifications in both Information Technology and Occupational Health & Safety to support a multidisciplinary approach to workplace safety.

KEY ACHIEVEMENTS

- Boosted Event Attendance:** Improved event participation by 30% through effective customer service at events.
- Streamlined Bakery Delivery:** Reduced bakery delivery time by 15% ensuring higher customer satisfaction
- Enhanced Event Safety:** Managed safety measures for events, reducing incidents by 25%.
- Developed Leadership Skills:** I led a team of 5 volunteers improving time management and teamwork skills.

EXPERIENCE

Volunteer

Gravity Trampoline Park

- Delivered exceptional customer service while ensuring a safe and enjoyable environment for guests
- Assisted in organizing and managing special events, including enforcing safety protocols
- Coordinated timely delivery of bakery items with attention to quality and customer satisfaction
- Developed key soft skills including time management, teamwork, and client interaction

EDUCATION

BSc in IT & Computing

Arab Open University

- Arab Open University – In Progress
- NEBOSH IGC-Level 3 - Completed

Duties & Responsibilities

- Supported the **implementation of Permit to Work (PTW)** system and ensured compliance with safety procedures.
- Participated in **site safety inspections** and reported potential hazards or unsafe conditions to the supervisor.
- Helped in preparing **daily safety observation and inspection** reports for ongoing construction activities.
- Assisted senior officers during **mock drills, emergency response exercises**, and incident investigations.
- Encouraged workers to follow **safe work methods** and maintain discipline in the workplace.
- provided support in conducting **safety induction & training** for new workers joining the project site.

HSE Training

- Safety officer
- Basic fire fighting
- Emergency response

LANGUAGES

Arabic: Advanced ●●●●●○

English: Proficient ●●●●●○

Urdu: Advanced ●●●●●○

INTERESTS

||| Cross Cultural Learning

||| Fitness

||| Global Cinema

||| Innovation

References

Available upon request