

ZAKIRULLAH

IT Supervisor | Admin officer

Location: Tabuk (NEOM), Saudi Arabia

Mobile: +966 53 990 5250

Email: zakiru368@gmail.com

Iqama Status: Transferable

PROFESSIONAL SUMMARY

Experienced IT Supervisor with hands-on expertise in managing IT infrastructure and technical support for **construction mega-projects, hospitality, and healthcare environments**. Strong skills in network administration, system support, hardware and software management, and end-user services. Proven ability to work in fast-paced Saudi project environments while ensuring system security, reliability, and compliance with company standards.

PROFESSIONAL EXPERIENCE

IT Supervisor / IT Admin officer

Fast Finishing Contracting Co. – Saudi Arabia

Project: Amaala Six Senses Resort, Red Sea

Duration: March 2017 – Nov 2020

- Supervised site IT operations for a luxury hospitality mega-project.
 - Managed LAN/WAN networks, desktops, printers, and communication systems.
 - Provided IT support to engineers, supervisors, and site staff.
 - Coordinated with vendors for IT procurement and maintenance.
 - Ensured system uptime, data security, and compliance with project standards.
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IT Supervisor – ICT Department

Peshawar Institute of Cardiology – Pakistan

Duration: December 2020 – October 2025

- Managed Hospital Information System (HIS) and PACS.

- Supported clinical and administrative teams with EMR systems.
 - Performed troubleshooting, network monitoring, and system upgrades.
 - Ensured IT compliance with patient safety and healthcare quality standards.
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EDUCATION

MBA / MS – Healthcare & Hospital Management

Brains Institute, Peshawar | 2022 – 2024

BS – Computer Science

Islamia College, Peshawar | 2012 – 2016

CERTIFICATIONS

- CHQP – Certificate in Healthcare & Quality Professional (JCI Accredited)
 - MCSE – Microsoft Certified Solutions Expert
 - CCNA – Routing & Switching
 - DIT – Diploma in Information Technology
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TECHNICAL SKILLS

- Network Administration (LAN/WAN)
 - Windows Server & Active Directory
 - Hardware & Software Support
 - HIS & PACS Systems
 - IT Asset & Inventory Management
 - System Security & Backup
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KEY COMPETENCIES

- IT Operations Management
 - Troubleshooting & Problem Solving
 - Vendor Coordination
 - Team Leadership
 - Time Management
 - Fast-Paced Site Operations
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LANGUAGES

- Pashto – Fluent
- Urdu – Good
- English – Good
- Dari / Persian – Good
- Arabic – Intermediate

Registration No. 2022/BIP/MBA-145

Serial No. 00541



By virtue of the authority granted by the Act, the Institute confers the degree of

Master of Business Administration

upon

Zakirullah

S/O Rahmatullah

who is entitled to all the rights, privileges and honors appertaining thereto

Given at Peshawar on 17th Dec, 2024, Session 2022-2024

Director



Rector

Serial No. 002201

Reg. No. 2012/ICP/BS-202

CNIC # 21405-8467563-3

Session: 2012-16

Date of Declaration
of Result: 24th June, 2016

Code: ICP/12/BS/CS-2008

A.ullah
Controller of
Examinations

Islamia College Peshawar

Pakistan



Mr./Ms. ZAKIRULLAH Son/Daughter of RAHMATULLAH

having fulfilled all the conditions required by the University has been admitted
to the Degree of

Bachelor of Science (BS)

in the subject of COMPUTER SCIENCE

with C.G.P.A. 2.57 out of 4.00

[Signature]
Registrar



[Signature]
Vice Chancellor

PIQC Institute of Quality

in collaboration with
Shaukat Khanum Memorial Cancer Hospital & Research Centre

Professional Diploma

This is to certify that

ZAKIR ULLAH
Registration No: PCHQP-12-22


*has successfully completed all the requirements and qualified
the four months Professional Diploma Program in*

HEALTHCARE QUALITY MANAGEMENT

*The diploma holder has also fulfilled the knowledge and skills requirements
set forth by the PIQC Institute of Quality for this professional
attainment, and is, therefore, recognized by the Institute as a*


**Certified Healthcare Quality
PROFESSIONAL**

This diploma has been issued on the Twenty Fourth day of January 2025


Dr. Faisal Sultan
Shaukat Khanum Memorial
Hospital & Research Centre



PIQC


Dr. Kamran Moosa
Head PIQC Institute of Quality



PESHAWAR INSTITUTE OF CARDIOLOGY MEDICAL TEACHING INSTITUTION

+92 91 111 742 684 info@pic.edu.pk www.pic.edu.pk

Ref: 5992 /HR/ER/PIC-MTI
Emp Code: K056000000351
Date: 7th November, 2025

Experience Certificate

Peshawar Institute of Cardiology (PIC-MTI) is one of the largest Public Sector Cardiac Specialty Medical Teaching Institution in Pakistan and the only specialized Tertiary Cardiac-Care Hospital in Khyber Pakhtunkhwa (KPK). PIC-MTI is 317 Bed Hospital with 24/7 provision of services of cardiac patients.

This is to certify that **Mr. Zakir Ullah s/o Mr. Rahmat Ullah** bearing CNIC# 21405-8467563-3 has worked as **Computer Operator** under **Information & Communication Technology Department** at **Peshawar Institute of Cardiology-MTI, Peshawar** w.e.f 9th December, 2020 to 28th October, 2025.

During tenure of services, his personal and professional conducts remained satisfactory.
We wish him best of luck for his future endeavors.

Regards,


Manager-HR&OD
Peshawar Institute of Cardiology-MTI

Cc:
1. Personal File





TRAINING CENTER & IT SOLUTIONS

Certificate OF ACHIEVEMENT

Certified that Mr./Mrs. ZAKIR ULLAH

Has Successfully Completed the Course and test requirements and recognized as a

CCNA (R&S)

From 20 APR 2019 To 25 JUN 2019


Head of Department


Imran Khan
(CEO)





TRAINING CENTER & IT SOLUTIONS


Certificate OF ACHIEVEMENT

Certified that Mr./Mrs. ZAKIR ULLAH

Has Successfully Completed the Course and test requirements and recognized as a

MICROSOFT CERTIFIED SOLUTIONS EXPERT

From 20 JAN 2019 To 25 MAR 2019


Head of Department


Imran Khan
(CEO)



Board of Technical & Professional Education

Established under Act 1882: Govt of Pakistan
ISLAMABAD - PAKISTAN



Diploma

Competency Based / Skill Recognition

This is to acknowledge that

ZAKIR ULLAH S/O RAHMAT ULLAH

has successfully completed the prescribed
course of study in

Diploma in Information Technology (D.I.T)

Passed in Grade "A" / Percentage: 80% = 1128/1400

Conducted at: Khyber Institute of Education and Medical Science, Peshawar
Duration: One Year (Passed in Two semesters consisting of six months each)

And in recognition there of this Trade Certificate is issued on the 6th April, 2018
Session: 2017-2018



SECRETARY, BTPE

Rahman



CONTROLLER OF (EXAMS)

