

Abdulrahman Alharbi

Mobile No : 0507866409 Emile : abdulrahmanalsarihi@gmail.com

Professional Experience:

Sales Associate, Electronics Department | Panda Retail Company

June 2020 – August 2020

- Gave excellent customer service and always met sales goals by talking well with customers.
- Helped customers with clear technical advice to meet their needs and improve their shopping experience.

Operations Specialist | Aramex Saudi Arabia.

July 2019 – September 2019

- Managed shipments in and out, keeping documents correct and following bank rules.
- Used tracking systems to record shipments and ensured deliveries were on time.

Customer Care Representative | Aramex Saudi Arabia

October 2019 – December 2019

- Provided great customer support, solving problems quickly and keeping customers happy.
- Entered customer addresses correctly and followed delivery processes.

Cooperative Training Intern | SAJCO - Shihb Al Jazira Contracting Company

January 2025 – May 2025

- Checked and followed engineering projects to meet quality and time goals.
- Worked with teams to complete tasks and deliver projects on time.

Skills:

Customer service . International & Domestic Shipping . Data Entry . Mail Sorting

Teamwork. Inventory & Warehouse Management. Engineering Project Monitoring.
Shipment Tracking & Documentation.

Education:

Diploma in Assistant Civil Engineering 2023 – 2025.

Certifications:

Aramex Training Certificate . Cooperative Training Certificate, SAJCO - Shihb Al Jazira Contracting Company .
Supply and Logistics Management . Project Quality Management . E - Commerce: Supply Chain

Language:

Arabic

English