



MAHMOUD ADEL MOUSA

LOGISTICS SUPERVISOR

CONTACT

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Location: Riyadh, Kingdom of Saudi Arabia

Nationality: Egypt

Date of Birth: 1/9/1997

Education

Bachelor of Management Information Systems and Management (Very Good)

Mansoura University, Faculty of Management Information Systems

2014 - 2018

PROFILE

With over 5 years of experience in diverse and strategic areas across multiple sectors, including logistics, procurement, warehousing, transportation, and worker accommodation, I firmly believe in leveraging my skills for personal growth and organizational success. I have a proven track record of integrity, quality, and service excellence, along with strategic planning, rapid adaptation, and effective problem-solving. I am known for my leadership skills and thrive in dynamic work environments, achieving notable success.

I currently serve as the General Coordinator for Logistics, Procurement, Warehouse Management, Transportation, and Worker Accommodation.

I provide general services such as administration, maintenance, cleaning, and security for projects. I oversee a high level of service for relevant organizational units, ensuring quality, accuracy, efficiency, and professionalism.

I have five years of experience as a General Coordinator for Logistics, where I successfully managed procurement and warehousing operations. I can provide maintenance and operations services for various projects, focusing on ensuring project requirements are met.

I am responsible for providing maintenance and operations services for projects. Overseeing the provision of all logistics services and the storage of raw materials and equipment to ensure project requirements are met.

Responsible for worker accommodation on projects, as well as providing maintenance, operation, and cleaning services.

Leader of the project logistics team.

Extensive experience of 5 years in general contracting and project management.

Wide experience in managing administrative tasks for projects and companies.

Additional Experience & Skills

Excellent collaboration with all project contractors and monitoring their work.

Experience in managing logistics planning operations.

Coordination and monitoring of supply chain operations.

Utilizing logistics information technology to improve procedures.

Proficient in using logistics software such as ERP systems.

Coordinating and monitoring supply chain operations.

Ensuring the optimal use of buildings, assets, and communication channels.

Experience in managing and distributing equipment required for projects.

Experience in managing warehouse operations for companies and projects.

Experience in all aspects of general contracting.

Languages

Arabic (العربية)

English (الانجليزية)

Utilizing logistics information technology to improve procedures.

Assuming overall supervision and coordination of the company's logistics services and projects.

I oversee orders and arrange the storage of raw materials for equipment to ensure project requirements are met.

I have experience in warehouse management.

I oversee all business activities and shared services, including general logistics, administrative services, maintenance, and security and safety services.

I have experience in managing and monitoring vehicle movement.

I have experience in general logistics, procurement, warehouse management, transportation services, and managing employee accommodation.

I possess effective communication skills, a proven track record of positive recommendations, and consistently demonstrate high performance.

I provide leadership, guidance, and mentorship to supply chain and procurement teams, fostering a culture of collaboration, innovation, and excellence.

I lead the development and implementation of supply chain and procurement logistics strategies to streamline processes, reduce costs, and improve the efficiency of sourcing, purchasing, and inventory management.

I oversee end-to-end logistics and procurement operations, from supplier selection and negotiation to contract management and supplier relationship management, ensuring compliance with company policies and industry regulations.

I collaborate closely with internal stakeholders, including operations, finance, and logistics teams, to forecast demand, identify procurement needs, and coordinate procurement activities to meet operational requirements and project delivery schedules. I implement effective inventory management practices to optimize stock levels, minimize excess inventory, and ensure the timely availability of materials and supplies to support ongoing operations and projects. Data analytics and performance indicators are used to monitor supply chain key performance indicators.

I play a pivotal role in overseeing and improving the company's supply chain operations, procurement activities, warehouse management, and transportation services. I lead the strategic direction and execution of logistics, supply chain, procurement, and materials management functions, enhancing operational efficiency, cost-effectiveness, and process improvement.

I collaborate closely with multidisciplinary teams, including project management, finance, and operations, to identify logistics and procurement needs, mitigate supply chain risks, and optimize resource allocation to support project delivery schedules.

I have over 5 years of experience as a general logistics coordinator, where I successfully managed procurement and warehousing operations.

I am seeking a position where I can demonstrate my commitment and work ethic. In my previous roles, I have shown strong productivity and a quick learning ability. I also possess excellent interpersonal skills and the ability to adapt to change.

I have previously worked as a Logistics Supervisor on projects in Saudi Arabia, including:

- King Faisal Air College Project in Al Majma'ah Governorate
- King Salman Park Project in Riyadh
- Al Diriyah City Project
- NEOM City Project
- Aramco Sports City Project in Al Khobar

Certificates & Appreciation

I hold certificates of appreciation from the companies and projects I have worked on, including a certificate of appreciation from Aramco for the Aramco Sports City Project in Dammam.

I also hold a certificate of appreciation from NEOM for the NEOM City Project. Furthermore, I hold a certificate from Al Masar Training Institute in Logistics and Public Utilities Management.

Work Experience

General Logistics Services Supervisor, Dar Al Riyadh Company, Riyadh

January 2020 - February 2022

General logistics services supervisor

General Logistics Services Supervisor, Al Bawani General Contracting Company, Riyadh

April 2022 - Ramadan 2025

General logistics services supervisor

Training Courses

Training Course in Supply Chain Management and Logistics Operations

Professional Track Center

July 2023 - October 2024