

Omar Mohamed El-Sayed Khalil

QA/QC Section Head – Civil (Jeddah – Saudi Arabia).

Bachelor's of Civil Engineering, July 2015, (Excellent with honor – First Class).

Preliminary Master Degree.

Master Degree, (In Progress).

11 years of experience.



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Career Objective

Seeking a challenging position as a **QA/QC Section Head - Civil Engineering**, where I can apply my technical expertise, leadership skills, and project management experience to deliver high-quality construction projects. I aim to contribute to the success of the organization while continuing to grow professionally and develop innovative solutions in the field of civil engineering.

Key Projects

- **Buildings & Facilities:** Hotels, Hospitals, Residential Compounds, Malls, Administrative Buildings, Restaurants.
- **Educational & Institutions:** International School and Learning Centers.
- **Recreational & Religious Projects:** Mosques, 60-Acre Sports Club, Playgrounds.
- **Infrastructure Works:** Central Gas Stations, Fire Extinguishing Facilities, Underground Water Tanks, Road Construction, Rainwater Drainage Systems, Water Supply Networks, Sewerage Systems, Stormwater Networks
- **Commercial & Support Structures:** Steel Car Awnings, Car Parking Areas
- **Storage & Industrial Buildings:** Storehouses, Steel Hangars, Service Facilities
- **External Works & Landscaping:** Hardscape Works (paving, walkways, external finishes), Softscape Works (planting, irrigation systems).

Professional Experience

QA/QC Section Head - civil engineer

Quality Assurance & Control Responsibilities

- Managing and implementing QA/QC systems across all project stages.
- Reviewing and approving Material Submittals, Method Statements, and technical documents.
- Developing and implementing Quality Control Plans (QCP) and Inspection & Test Plans (ITP).
- Performing site inspections and controlling NCRs, SORs, and corrective actions.
- Verifying compliance with project specifications, international standards, and codes.
- Monitoring subcontractor activities and ensuring adherence to quality procedures.

- Coordinating effectively between Structural, Architectural, and MEP disciplines.
- Supervising material testing, concrete testing, soil testing, and coordinating with third-party labs.
- Preparing high-quality QA/QC documentation, reports, logs, and dashboards.
- Ensuring compliance with safety regulations and quality requirements.

Inspection & Technical Control

- Leading inspections for structural and finishing works (concrete, steel, architectural).
- Managing MIRs, WIRs, ITPs, and ensuring full compliance with QCP requirements.
- Conducting internal quality audits and following up on corrective / preventive actions.
- Reviewing drawings, specifications, and contract documents to ensure quality alignment.

Project Management & Coordination

- Planning, managing, and supervising project execution within scope, time, and budget.
- Coordinating with consultants, architects, subcontractors, and suppliers for smooth workflow.
- Monitoring project schedules using MS Project or Primavera and implementing recovery plans.
- Managing project costs, budgets, and preparing financial updates for senior management.
- Conducting site visits and meetings to resolve technical and quality-related issues.
- Preparing periodic progress reports with risk analysis and mitigation plans.
- Leading and motivating site teams to ensure high productivity and performance.
- Liaising with clients and stakeholders professionally and effectively.

Etihad Gharbia Contracting Co. (<https://www.egcc.sa>)

Position: QA/QC Section Head - civil engineer (Contractor)

Location: Jeddah – Saudi Arabia.

Nov/2024 – Present



Samcrete Engineers & Contractors (www.samcrete.com)

Position: Senior QA/QC civil engineer (Contractor)

Location: Jeddah – Saudi Arabia.

April/2021- Oct/2024



El Tawfiq For General Contracting And Supplies

Position: QA/QC civil engineer - civil engineer (Contractor)

Location: New Administrative Capital (Cairo – Egypt).

April/2018 - April/2021

Projects

- **Jasmine Hospital (200 Beds) - Service buildings.**

- ❖ **Project Location:** New Administrative Capital (Cairo – Egypt).
- ❖ **Project Owner:** Egyptian Armed Forces (Military Engineering Of Authority).
- ❖ **Consultant:** Hussein Sabbour Consulting Bureau (HSCB) Egypt.

Key Responsibilities and Specific Accountabilities:

- Study all structural and finishing drawings before work starting.
- Coordination between architectural and MEP.
- Supervision all structure members (Foundations, columns and slabs) during installation by sub-contractors.
- Submission all the inspection requests to consultant for structure and finishing requests.
- Supervise the construction of concrete works for four zones.
- After finished structure members Supervise on the finishing of four zones Hospital.

Egyptian Armed Forces (Military Engineering Of Authority)

(<http://www.mod.gov.eg>)

Position: Engineer Officer (QA/QC civil engineer)

May/2016-April/2018



Projects

- **Strategic Leadership (Center Of State Defense)**

- ❖ **Project Location:** New Administrative Capital (Cairo – Egypt).
- ❖ **Project Owner:** Egyptian Armed Forces (Military Engineering Of Authority).
- ❖ **Consultant:** Hussein Sabbour Consulting Bureau (HSCB) Egypt.

Key Responsibilities and Specific Accountabilities:

- Ensures that the project as per setting out plan.
- Ensure that the progress at site is as per approved time schedule.
- Inspect work done, samples, materials, workmanship, ensuring compliance with project documents.
- Follow up and supervising all the inspection requests.

- Ensuring that all materials used and work performed are as per specifications.
- Day-to-day supervision of the site, including supervising and monitoring the progress and manpower.
- Overseeing quality control, health and safety matters on site; And ensure that construction is performed as per safety plan.
- Ensuring that coordination between structural, architectural and MEP.
- Ensuring that the Contractor performs his work in a manner that does not cause unnecessary or improper interference to the public, including access to public or private roads and footpaths.
- Investigating sites condition to determine any kind of obstacles for the proposed construction during work progress.
- Coordinating for testing of materials, processes or systems related to engineering works.
- Assisting all inspection procedures with site Engineer.
- Inspect on reports of project manager site related issues (Daily submittals, inspection requests, Quality Safety, Progress, Resources, Risk, Material, and equipment's delivered to site).
- Inspection on project manager of all Shop Drawings and quantities for accuracy.
- Keeping detailed record and quantity of work done, the Contractor's construction equipment, labor deployment and material usage on a day-to-day basis.
- Preparing reports on work progress with respect to project schedules and resources.

EDUCATION

- **Master's Degree in Civil Engineering** (In Progress)
Ain Shams University – Cairo, Egypt.
- **Pre-Master's Degree in Civil Engineering** – 2018
Ain Shams University – Cairo, Egypt.
- **Bachelor of Science in Civil Engineering** – July 2015
El-Shorouk Academy – Cairo, Egypt.

Accumulated Marks: 92.04 %.

Graduation Grade: Excellent (with honor).

Final Year Ranking: First.

Overall Ranking: Third.

Graduation Project:

Sanitary and environmental engineering (water supply and the sewerage system for a new city).

Grade: Excellent (97.5%).

Project Ranking: First.

- **High school diploma (Thanaweya Amma) – 2010**
Al-Oloum Al-Sharia School (Madinah – Saudi Arabia)

TRAINING COURSES

- **Saudi Contractors Authority (Dec/2024), Saudi Arabia:**
OSHA Occupational Health and Safety.
- **Saudi Contractors Authority (Mar/2025), Saudi Arabia:**
Preparing and building technical and financial proposals for the projects.
- **Saudi Contractors Authority (Mar/2025), Saudi Arabia:**
Government competitions and procurement: From system to application.
- **Wattad For Human Resources Training And Development (July /2024), Saudi Arabia:**
Tender, Cost Analysis and Estimations.
- **Engineering Company For Integrated Projects (July-September/2014), Egypt:**
Supervision on the reinforced concrete, Water supply system , Finishing works.
- **Engineering Company For Integrated Projects (July-August/2013), Egypt:**
Supervision of reinforced concrete and steel structures
- **The Arab Contractors Company (June-July/2013), Madinah - Saudi Arabia:**
Training in road construction and underground tunnel works.
- **Gulf Innovation For Training & Consulting (EDU-MASTER), April/2013, Egypt:**
Leadership – Discover Your Style Leadership – Situational Leadership,
- **Berlitz Language Center – November to December 2012, Egypt:**
English Language Cours.

LANGUAGE SKILLS

- **Arabic:** Mother Tongue.
- **English:** Fluent command of spoken & Written English.

COMPUTER SKILLS

- Excellent use of Microsoft office applications.
- Excellent Internet Browsing skills.
- Excellent use of AutoCAD.
- Excellent use of MS Project.
- Excellent use of Primavera.

PERSONAL SKILLS

- Strong team player, capable of working collaboratively with diverse teams.
- Excellent time management and organizational skills.
- Proficient in delivering presentations effectively.
- Ability to manage multiple tasks and meet deadlines.
- Adaptable to changes in instructions, workflows, or management.
- Quick learner with a proactive attitude towards new challenges.
- Skilled in negotiation and conflict resolution.
- Eager to learn and expand knowledge across various domains.

- High attention to detail and accuracy.
- Strong analytical and numerical abilities.
- Excellent oral and written communication skills.
- Willing to travel and work in different locations.
- Able to perform well under pressure.
- Good leadership skills, with experience managing both local and foreign workers and technicians.
- Adept at identifying and fulfilling client needs and requirements.
- Member of Egyptian Engineering Syndicate www.eea.org.eg
- Member of the Saudi Council of Engineers www.saudieng.sa

PERSONAL DATA

- **Date of Birth:** June, 28, 1992.
- **Nationality:** Egyptian.
- **Military Service:** Fulfilled.
- **Marital Status:** Married.
- **Driving License:** Valid in Saudi Arabia.
- **Address:** Jeddah – Saudi Arabia.

REFERENCES

References available upon request