



# AFSAR AL ATHEEP

## QUANTITY SURVEYOR / ESTIMATOR

Transferable Iqama  
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### CAREER OBJECTIVE

Resourceful and competent Quantity Surveyor and Estimation Engineer with over four (4+) years of professional experience in Sri Lanka and the Middle East/Gulf region. Experienced in both pre- and post-contract functions, with proven involvement in cost and commercial management across hospitality developments, high-rise buildings, schools, residential apartments, luxury villas, and infrastructure projects including roads and substations. Recognized as an effective team leader and dedicated professional, demonstrating strong analytical, time management, and interpersonal skills. Provides reliable contractual support and consultancy services to both domestic and international clients and employers.

### CORE COMPETENCIES

- Tender Document Review
- Quantity Take-off & preparation of BOQ
- Preparation Quotation
- Preparation of Payment Certificate (Interim & Final)
- Identifying, Measuring and Valuation of the Variation
- Estimation & Rate Analysis
- Sub-Contractor Managements
- Planswift, Revit Software, AutoCAD & MS Office

### EDUCATIONAL QUALIFICATION

- BSc (Hons) in Quantity Surveying (R) (International college of Business and Technology (ICBT))
- Higher National Diploma in Quantity Surveying NQUAL
- Diploma in Quantity Surveying Gate House Awards
- Diploma in AutoCAD.

### EMPLOYMENT HISTORY (4 YEARS OF EXPERIENCE)

**01. COMPANY:** SHARAKA HOLDING W.L.L - QATAR, (3 Years) (Period: Jan 2022 to Feb 2025)  
**POSITION:** QUANTITY SURVEYOR  
**Projects:** Qatar Museum Project  
**Contract Value:** QAR 93 million

Involved in project activities from tender stage through to final closure, supporting cost control, supporting accurate contract administration and supporting timely resolution of commercial issues to contribute to successful project delivery.

### DUTIES AND RESPONSIBILITIES.

- Report directly to the Operations Manager and support commercial and estimating activities.
- Review and study tender documents, including specifications, drawings, BOQs, and conditions of contract.
- Carry out detailed quantity take-offs and verify quantities provided in the BOQ.
- Prepare accurate cost estimates and quotations in response to client requests.
- Issue enquiries to suppliers and subcontractors to obtain quotations for materials and specialist works.
- Evaluate and negotiate pricing, terms, and conditions with vendors to achieve cost-effective procurement.
- Accurately estimate costs for materials, labour, and equipment, with a primary focus on interior fit-out

projects.

- Liaise with clients to understand project requirements, scope, and expectations.
- Present cost estimates and commercial proposals to clients, providing clear explanations and responding to queries.

**COMPANY** : AARIYA CONSTRUCTION – SRI LANKA (2 Years) (Period: Sep 2020 to Apr 2022)  
**POSITION** : QUANTITY SURVEYOR | ESTIMATOR  
**Projects** : Colombo Port City, Sri Lanka  
**Contract Value** : LKR 10 million

**Supported pre and post-contract activities across a range of projects, including infrastructure works, hospitals and public parks responsibilities from tendering ensuring cost control for successful delivery**

#### **DUTIES AND RESPONSIBILITIES.**

- Prepare detailed material take-offs and Bills of Quantities (BOQs).
- Assist in preparing control budget estimates at various stages of the project lifecycle.
- Prepare interim valuations supported by work-done measurements for client payment claims.
- Prepare and submit contractors' payment applications to consultants for certification.
- Identify, measure, and track variation quantities and related cost impacts.
- Maintain daily site activity records and support site monitoring and supervision works.
- Prepare and update daily, weekly, and monthly progress reports.
- Calculate, monitor, and maintain monthly records of materials delivered to and used on site.
- Maintain daywork records, obtain necessary approvals, and assist in processing variation orders.

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#### **PERSONAL SKILLS AND STRENGTHS**

- Proficient in AutoCAD (2D & 3D) and MS Office Suite (Excel, Word, PowerPoint). Experienced in quantity take-offs using PlanSwift and Revit. Familiar with internet research, email communication, and collaboration tools including Bitrix24 and WeCom."
- Excellent communication skills with fluency in English and Malayalam, upper-intermediate proficiency in Hindi and Arabic, and native proficiency in Tamil. Able to integrate effectively into teams and contribute to achieving collective goals.

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#### **PERSONAL DETAILS**

- Gender : Male
- Nationality : Sri Lankan
- Family Status : Single
- Driving License : Sri Lanka

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#### **REFERENCES**

M/s Msheireb Properties (A Subsidiary of Qatar Foundation): Mr. Nabrin Atham (MRICS, MAIQS, CQS, LL.M<sup>®</sup>, BSc QS)  
Commercial & Contracts Administrator  
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I hereby confirm that the particulars furnished by me are true and correct to the best of my knowledge and belief.

**Afsar Al Atheep**  
Quantity Surveyor