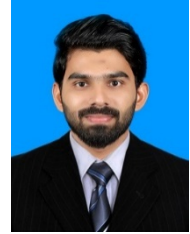


## SAJEETH AATHAM LEBBE

### Quantity Surveyor

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Mobile/WhatsApp:+966565030814  
SCE No: 1194685  
Riyadh, Saudi Arabia



### CAREER OBJECTIVE

I would like to shape up my career path by performing the role and responsibilities of **Quantity Surveyor** by utilizing my skills, knowledge, and experiences toward organizational objectives.

### ACADEMIC / PROFESSIONAL QUALIFICATIONS

- ❖ MSc in Construction Project Management.
- ❖ BSc (Hons) in Quantity Surveying and Construction.
- ❖ Diploma in Quantity Surveying.
- ❖ Certificate in AutoCAD with MEP (2D & 3D)
- ❖ Diploma in Information Technology.
- ❖ Diploma in English.

### AREAS OF EXPERTISE

- ❖ Tender and Contract Documentation.
- ❖ Quantity Take-off and Estimation.
- ❖ Cost Management and Cost Planning.
- ❖ Preparing Value Engineering.
- ❖ Preparing Cash Flow Forecast.
- ❖ Preparing Monthly Invoices, IPA, and IPC.
- ❖ Preparing Variation Order.
- ❖ Supporting for Procurement Team.
- ❖ Preparing weekly and monthly progress.
- ❖ Proficiency in AutoCAD drawings.

### EXPERIENCE

- ❖ Having 8+ Years' Experience **as Quantity Surveyor** in the Construction Industry.
- ❖ **Project Quantity Surveyor** at Meraki Interiors Decoration LLC – Dubai (April 2025 – October 2025)
- ❖ **Project Quantity Surveyor** at HIT Management Consulting – Qatar (January 2023 – March 2025)
- ❖ **Project Quantity Surveyor** at Al Ali Engineering Co.W.L.L – Qatar (November 2020 – November 2022)
- ❖ **Quantity Surveyor Cum Site Engineer** at KMR Trading, Contracting and services – Qatar (March 2019 - August 2020)
- ❖ **Quantity Surveyor** At M/S. CICO - Sun Joint Venture (Pvt) Ltd - Sri Lanka (January 2018 - January 2019)

## ROLE AND RESPONSIBILITIES.

- ❖ Take off Quantities from Tender drawings and prepare a comparative Bill of Quantities.
- ❖ Preparation of Cost Breakdown & rate analysis for civil and finishing works.
- ❖ Attending pre-and post-tender clarifying meeting.
- ❖ Sending RFP and RFQ for subcontractor work.
- ❖ Preparing price comparison for suppliers / sub-contractors, and delivery dates to determine the best bid among potential suppliers.
- ❖ Preparing Value Engineering / Cost cutting proposals.
- ❖ Site inspection Supervision, Organizing, and Coordination of the site activities.
- ❖ Visiting the site with the contractor to take a joint measurement.
- ❖ Review and recommendation of contractor's valuation, and variation.
- ❖ Preparation for submission of Variations orders for design changes and agreeing with Clients and Consultants.
- ❖ Preparing and submitting advance, interim payment and final payment application.
- ❖ Preparing and maintaining the payment log.
- ❖ Maintain, tracking the cost of the project within the budget.
- ❖ Reviewing and approving subcontractors' & suppliers' payment applications, comparing the payment applications with BOQ rate, quantity, and site work done marked layout.

## PROJECTS HANDLED.

- ❖ Pearl Jumeirah Residential Apartment – Dubai, UAE
- ❖ AL – Asmakh Heritage Restoration – Msheireb, Qatar
- ❖ Police College Complex – Al Rayyan Zone, Qatar
- ❖ AL – Masluba Farm – Umm Slal, Qatar
- ❖ KATARA Residential Apartment – Katara, Qatar
- ❖ UCC - Labor Accommodation – Wakra, Qatar
- ❖ Arwa tower – West bay, Qatar
- ❖ Lulu hypermarket – Salwa, Qatar
- ❖ Proposed Three Story Hospital Project in Sri Lanka.
- ❖ Proposed Two Story School Building in Sri Lanka.
- ❖ Proposed Three Story Base Hospital Project in Sri Lanka.

### OTHER SKILLS

- ❖ Good knowledge of **FIDIC, SMM7, and CESSM3**.
- ❖ Good knowledge in preparing BOQ from **schematic & detailed drawings**.
- ❖ Ability to read and assess Architectural & Structural drawings Enthusiasm and leader ship potential.

### COMPUTER SKILLS

- ❖ MS Office Applications (MS Word, MS Excel, MS PowerPoint, MS Project, MS Access).
- ❖ Outlook.
- ❖ AutoCAD.
- ❖ Plan Swift.
- ❖ SAP.
- ❖ Revit.

### LANGUAGE SKILLS

- ❖ English,
- ❖ Hindi,
- ❖ Malayalam & Tamil.

### EXPERTNESS AND SELF ACCOMPLISHMENTS

- ❖ A **good team player** with the ability to work in a tight and busy working environment **among multi Supervisors**, with/without **limited Supervision** and **maintaining self- calmness**.
- ❖ A quick **adapting ability and capability** to any changes and advancement in business-related (work/role/responsibilities/enlargement), technological, cultural, environmental, etc.
- ❖ **Good work planning and prioritizing skills** and completing the assigned work in an effective and efficient manner to meet divisional requirements and smooth operation.

### PERSONAL DETAILS:

- ❖ Name in Full (as in passport): Aatham Lebbe Sajeeth Ahamed
- ❖ Passport No: P0694506
- ❖ Nationality: Sri Lankan
- ❖ Visa Status: Transferable Iqama