



Fahad Naeem

Civil Engineer | Project Coordinator | Site Engineer

✉ fahadkhan9043@gmail.com ☎ +966552073521 📍 Riyadh, KSA

🇵🇰 Pakistani 📄 Transferable Iqama

PROFILE

Motivated Civil Engineer with over 5+ years of combined experience in project coordination, site supervision, quality control, and document management on commercial, residential, and industrial projects in Saudi Arabia and Pakistan. Experienced in supporting project managers with daily site activities, progress tracking, coordination with subcontractors, schedule updates, and QA/QC compliance to ensure smooth project execution.

Comfortable working with multidisciplinary teams, preparing clear reports and technical documents, tracking materials, and monitoring site progress to ensure work aligns with project scope, timelines, and quality standards. Skilled in MS Office, AutoCAD, ArcGIS, Primavera P6, and technical reporting. Seeking an opportunity where I can apply strong organizational skills, hands-on site experience, and a positive, reliable work attitude to support the successful delivery of large-scale and mega projects.

EDUCATION

Bachelor of Science in Civil Engineering	Pakistan
Sarhad University of Science and Information Technology	
FSC (Pre-Engineering)	Pakistan
Peshawar Public School & College, Peshawar	
SSC	Pakistan
Warsak Public School & College, Peshawar	

PROFESSIONAL EXPERIENCE

Alaman Almotmyez Contracting Company	12/2024 – 09/2025
Civil Engineer / Project Coordinator	Riyadh, KSA
Project: Tanmiah-OC Riyadh, KSA Feed Mill Project	
Client: Tanmiah	
Duties & Responsibilities:	
<ul style="list-style-type: none">- Supported the project manager in monitoring daily site activities, progress, and manpower allocation.- Assisted in planning weekly tasks, tracking progress against schedule, and highlighting delays or bottlenecks.- Coordinated with subcontractors, suppliers, and engineers to ensure smooth workflow and timely resource availability.	

- Prepared daily progress reports, site logs, material usage reports, and manpower sheets for management review.
- Reviewed drawings, specifications, and method statements to ensure execution followed project requirements.
- Assisted QA/QC teams in inspections, material verification, and documentation (WIRs, MIRs).
- Identified site issues and escalated them to senior engineers or project managers for corrective actions.
- Ensured compliance with HSE policies, minimizing risks and maintaining safe site operations.

SETE

11/2023 – 09/2024

Civil Engineer / Construction Project Coordinator

Riyadh, Saudi Arabia

- Worked as a Civil Engineer and Project Coordinator, supporting project managers in the planning, coordination, and execution of construction activities.
- Assisted with day-to-day site operations, ensuring work was carried out according to approved drawings, schedules, and project requirements.
- Coordinated between consultants, contractors, site engineers, and subcontractors to maintain smooth communication and workflow.
- Monitored site progress and supported schedule updates to help keep the project on track.
- Assisted in reviewing drawings, method statements, and technical documents before submission.
- Prepared progress reports, meeting minutes, and site updates for management review.
- Followed up on materials, approvals, inspections, and deliverables to avoid delays.
- Supported quality and safety requirements, ensuring site activities followed project standards and procedures.
- Helped resolve coordination and site issues by working closely with the relevant teams.

Abdulmohsin Engineering Consulting

09/2022 – 10/2023

Civil Engineer / Assistant Project Coordinator

Riyadh, Saudi Arabia

- Worked closely with project managers and senior engineers to support the planning and coordination of civil engineering projects.
- Helped track project progress and made sure tasks were moving according to schedule.
- Assisted in reviewing drawings, reports, and technical documents before submission.
- Coordinated between consultants, site engineers, contractors, and design teams to ensure clear communication and smooth workflow.
- Prepared meeting minutes, progress updates, and simple reports for project records.
- Followed up on inspections, approvals, and consultant comments to help close issues on time.

- Supported quality and compliance activities, ensuring work matched approved drawings and project requirements.
- Helped organize project documents, emails, and submittals, keeping records clear and updated.
- Assisted in resolving small site or coordination issues by communicating with the relevant teams.

Skyscraper consultancy and engineering Institute Pvt.

12/2021 – 08/2022

Construction Site Inspector & AutoCAD Designer

Swat, Pakistan

Project: Construction of different Roles & Responsibilities: commercials and residential buildings

- Conducted site inspections, monitored activities, and ensured compliance with designs and regulations.
- Prepared topographic and as-built surveys, interpreting data for planning and development.
- Designed AutoCAD layouts and assisted in leveling, grading, and boundary marking with precision.

Umar Khayam Construction Company and co.ltd

01/2021 – 11/2021

Junior Engineer / Site Coordinator (Internship)

Peshawar, Pakistan

Project: Construction of Imtiaz Plaza High Roles:

Client: Imtiaz & brothers.

Key Contributions:

- Supported senior engineers with site inspections, structural checks, and quality monitoring.
- Assisted in rebar inspection, shuttering checking, and concrete placement coordination.
- Verified materials delivered to site and ensured they matched approved submittals.
- Prepared concrete test cylinders and assisted with lab result documentation.
- Monitored daily site progress and reported discrepancies to project leadership.

SKILLS

- Project Coordination & Site Support
- Work Breakdown Structure (WBS)
- Project Scheduling (P6 – Basic)
- Quality Control & Compliance
- Material & Resource Tracking
- Subcontractor Coordination Risk & Issue Identification
- Daily/Weekly Progress Reporting
- Document Control (Drawings, MIR, WIR)
- Stakeholder Communication
- Site Inspections & Technical Support
- MS Office (Excel, Word, PowerPoint)
- Subcontractor Coordination
- Technical Reporting
- AutoCAD | ArcGIS
- Primavera P6 | MS Office

PROJECTS

Project Recharge Strategy of Underground Water Aquifer

Tools & Skills: ArcGIS 10.8, groundwater analysis, hydrological data collection, G15 mapping, research writing, team leadership

As the team lead, I directed a comprehensive research project focused on developing a sustainable recharge strategy for the depleted underground aquifer of Peshawar Basin. I managed the full research cycle from data collection and GIS based analysis to modeling and final strategy development.

Key contributions and achievements:

Led a team in analyzing Peshawar's dual-layer aquifer system and identifying critical zones of groundwater depletion, especially in urban areas like Hayatabad.

Utilized ArcGIS to create contour maps, stream order maps, basin boundaries, and non-perennial river mapping to assess recharge potential across various sites.

Collected and analyzed hydrological and peak discharge data from sites including Shahi Bala Khwar, Narai Khwar (Hayatabad), Garemmdi Khwar, Hakeem Garhi, and Kohat Road.

Evaluated aquifer saturation levels, water table fluctuations, and the influence of climate change and urbanization on groundwater decline.

Proposed practical engineering solutions such as recharge wells, zigzag mountain water paths, small dams, and controlled pumping strategies to increase infiltration and reduce flood risks.

Developed GIS-based models that estimated long-term water availability and quantified recharge potential using rainfall and surface runoff data.

Concluded with policy recommendations for sustainable groundwater management, including a piezometric observation network, regulatory frameworks, and public awareness initiatives.

This project strengthened my expertise in groundwater hydrology, GIS-based environmental analysis, technical reporting, and leadership within an engineering research environment.

LANGUAGES

English

Fluent

Urdu

Native/Bilingual

Native

Pashto

Native/Bilingual

LICENSE

Pakistan Engineering Council

Pakistan

Registered Engineer

VOLUNTEERING

Traffic Data Collector – Road Design Project

2024 – 2024

Survey Volunteering for Local Road Improvement Initiative

Peshawar, KPK,

Pakistan

Volunteered on a traffic survey project for Nasir Bagh Road in Peshawar, helping the engineering team gather crucial data on vehicle flow, peak-hour traffic, and turning movements. Assisted in designing U-turns and road cross sections to improve safety and traffic efficiency. Worked hands-on in the field, observing real-world traffic patterns, coordinating with the local community, and ensuring accurate data collection. This experience allowed me to apply civil engineering knowledge practically while contributing to a project that benefits daily commuters and the local neighborhood.

Construction Manager & Quantity Surveyor

02/2023 – 08/2023

Community School Construction Initiative – Volunteer Engineering Lead

Mohmand, KPK,

Pakistan

Led the construction of new school washrooms, boundary walls, and two classrooms as a volunteer Construction Manager and Quantity Surveyor. Managed site activities, supervised workers, prepared material estimates, and ensured work was completed safely and according to quality standards. Collaborated with community members to improve school infrastructure and create a safer learning environment for children.

Engineering Instructor & Mentor

Community Education & STEM Awareness Program, Peshawar

2020 – 2025

Peshawar, KPK,

Pakistan

Volunteered to teach and mentor students in my community, introducing them to the fundamentals of engineering and helping them understand how these concepts apply in the real world. Conducted engaging lessons on software tools such as ArcGIS and AutoCAD, guiding students through practical exercises and encouraging them to develop technical skills. Supported younger students in exploring career paths in engineering, providing advice, motivation, and insight into the profession. This experience was deeply rewarding, as I was able to inspire curiosity, build confidence, and share knowledge that empowers students to think critically and pursue opportunities in STEM fields. Working closely with the students also strengthened my communication, leadership, and teaching skills, while making a tangible impact on their educational journey.



REGISTERED ENGINEER



ENGR FAHAD NAEEM

CNIC: 2140713686103

Reg No: CIVIL/076098

Expiry: DECEMBER 31,2027

**Address: P/O ZAREEF KOR ZOR ZAREEF KOR
BALA TEHSIL YAKKA GHUND
DISTRICT MOHMAND**

Signature of Holder

Registrar

Registration No. SU-20-01-074-011

Degree No. 048841

Sarhad University of Science & Information Technology, Peshawar



This is to certify that **Fahad Naeem**
son / daughter of **Muhammad Naeem Khan**

Having passed the requisite examination, is hereby awarded the degree of
Bachelor of Science in Civil Engineering
with all the rights and privileges appertaining thereto.

Given at Peshawar (Pakistan) on the **Second Day of September Two Thousand Twenty Four.**

Registrar

Vice Chancellor

President



Legal Notice: The University, established by the Government of Khyber Pakhtunkhwa under ordinance No. XXIV/2001 dated 31st August 2001, is Recognized by Higher Education Commission of Pakistan.



Sarhad University

OF SCIENCE & INFORMATION TECHNOLOGY, PESHAWAR

TRANSCRIPT

Transcript No. SU/ 102869

Name: Fahad Naeem
Father Name: Muhammad Naeem Khan
Degree: Bachelor of Science in Civil Engineering
Faculty: Engineering & Technology

Reg.No: SU-20-01-074-011
Roll No: 20-FA-0066
Enrollment: Oct-2020
Completion Date: 02-Sep-2024

		Cr Hrs	Marks	Grade	GPs	Remarks
Fall Semester 2020						
GS128	Pakistan Studies	2-0	76	B	6.00	
MA101	Calculus & Analytical Geometry	3-0	70	B	9.00	
ENG111	Basic Communication Skills	3-0	81	B+	10.50	
CS116L	Computer Programming (Lab)	0-1	75	B	3.00	
CS116	Computer Programming	2-0	87	A	8.00	
CE101L	Engineering Drawing (Lab)	0-2	87	A	8.00	
CE103L	Engineering Mechanics (Lab)	0-1	80	B+	3.50	
CE101	Engineering Drawing	1-0	70	B	3.00	
CE103	Engineering Mechanics	3-0	89	A	12.00	
Cum Cr: 18.0		GPA: 3.50	Cum GPA: 3.50	Status: PTD		
Spring Semester 2021						
GS119	Engineering Geology & Seismology	3-0	70	B	9.00	
GS123	Islamic Studies	2-0	83	B+	7.00	
CE102L	Civil Engineering Materials (Lab)	0-1	77	B	3.00	
CE102	Civil Engineering Materials	2-0	83	B+	7.00	
MA242	Applied Differential Equations	3-0	71	B	9.00	
CE105L	Mechanics of Solids I (Lab)	0-1	89	A	4.00	
CE105	Mechanics of Solids I	2-0	79	B+	7.00	
EE102L	Basic Electro-Mechanical Engg (Lab)	0-1	78	B+	3.50	
EE102	Basic Electro-Mechanical Engg	2-0	80	B+	7.00	
Cum Cr: 35.0		GPA: 3.32	Cum GPA: 3.41	Status: PTD		
Fall Semester 2021						
MA226	Numerical Analysis/Maths III	3-0	78	B+	10.50	
CE234	Structural Analysis-I	3-0	80	B+	10.50	
CE202L	Engineering Surveying I (Lab)	0-1	78	B+	3.50	
CE202	Engineering Surveying I	3-0	86	A	12.00	
CE223L	Fluid Mechanics I (Lab)	0-1	86	A	4.00	
CE223	Fluid Mechanics I	3-0	85	A	12.00	
CE213L	Building Construction and Drawing (Lab)	0-1	74	B	3.00	
CE213	Building Construction and Drawing	2-0	74	B	6.00	
Cum Cr: 52.0		GPA: 3.62	Cum GPA: 3.48	Status: PTD		
Spring Semester 2022						
CE215	Mechanics of Solids II	3-0	78	B+	10.50	
CS260	Quantity Surveying & Estimation	3-0	71	B	9.00	
GS421	Professional Ethics	2-0	82	B+	7.00	
CE209L	Geotechnical Engineering I (Lab)	0-1	73	B	3.00	
CE209	Geotechnical Engineering I	3-0	85	A	12.00	
CE207L	Concrete Technology (Lab)	0-1	86	A	4.00	
CE207	Concrete Technology	2-0	81	B+	7.00	
GS250L	Geoinformatics (Lab)	0-1	86	A	4.00	
GS250	Geoinformatics	2-0	88	A	8.00	
Cum Cr: 70.0		GPA: 3.58	Cum GPA: 3.51	Status: PTD		
Fall Semester 2022						
MA313	Probability & Statistics/Maths IV	3-0	67	C+	7.50	
CE331	Structural Analysis-II	3-0	83	B+	10.50	
CE304	Transportation Engineering-I	3-0	74	B	9.00	
CE303	Engineering Surveying II	3-1	75	B	12.00	
CE302	Fluid Mechanics II	3-1	70	B	12.00	
Cum Cr: 87.0		GPA: 3.00	Cum GPA: 3.41	Status: PTD		

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(Errors and omissions are subject to subsequent rectification)

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Controller of Examinations



Sarhad University

OF SCIENCE & INFORMATION TECHNOLOGY, PESHAWAR

TRANSCRIPT

Transcript No. SU/ 102870

Name: Fahad Naem
Father Name: Muhammad Naem Khan
Degree: Bachelor of Science in Civil Engineering
Faculty: Engineering & Technology

Reg.No: SU-20-01-074-011
Roll No: 20-FA-0066
Enrollment: Oct-2020
Completion Date: 02-Sep-2024

Spring Semester 2023

Cr Hrs	Marks	Grade	GP's	Remarks	
ENG323	Technical Report Writing and its Presentation	3 - 0	81	B+	10.50
CE308	Geotechnical Engineering II	3 - 1	78	B+	14.00
CE305	Reinforced Concrete Design I	3 - 0	78	B+	10.50
CE326	Environmental Engineering I	2 - 1	80	B+	10.50
CE314	Engineering Hydrology	2 - 0	89	A	8.00

Cum Cr: 102.0 GPA: 3.57 Cum GPA: 3.43 Status: PTD

Fall Semester 2023

CE403	Steel Structures	3 - 0	79	B+	10.50
CE401L	Civil Engineering Software Applications	0 - 2	87	A	8.00
MGT313	Construction Management	3 - 1	80	B+	14.00
CE409	Architecture and Town Planning	2 - 0	80	B+	7.00
CE412	Transportation Engineering II	3 - 1	80	B+	14.00

Cum Cr: 117.0 GPA: 3.57 Cum GPA: 3.45 Status: PTD

Spring Semester 2024

CE423	Geotechnical Design	3 - 0	93	A	12.00
CE408	Irrigation Engineering	2 - 1	87	A	12.00
CE445	Reinforced Concrete Design II	3 - 0	81	B+	10.50
RES480	Project	0 - 6	88	A	24.00
CE407	Environmental Engineering II	2 - 1	95	A	12.00

Cum Cr: 135.0 GPA: 3.92 Cum GPA: 3.51 Status: QFD

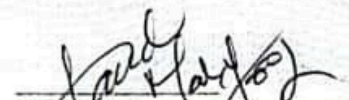
Marks Obtained: 4421, Total Marks: 5500, Percentage: 80.38 %


END OF TRANSCRIPT

Place of Study : Main Campus, Peshawar

Degree Completed




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(Errors and omissions are subject to subsequent rectification)


Controller of Examinations