



MAHMOUD AHMED ELSAYED

WAREHOUSE SUPERVISOR

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Career Objective

Experienced Warehouse Supervisor seeking to join a leading company in Saudi Arabia to leverage expertise in warehouse management and supply chain optimization. Focused on improving operational efficiency, minimizing waste, ensuring accurate inventory management, and achieving high levels of management and customer satisfaction.

Educational

- **Bachelor's Degree in Management Information Systems – Graduated 2020**

personal information

- Date of Birth: 1/10/1998
- Marital Status: Married
- Nationality: Egyptian

Work Experience

Warehouse Supervisor – Advanced Construction Co. - 1/9/2022 – Present

- Efficiently manage and organize warehouse operations for optimal storage of materials and equipment
- Monitor accurate receipt and issuance of inventory with full documentation
- Develop warehouse systems to streamline processes and reduce wasted time
- Prepare and update daily and weekly reports to track inventory and performance
- Coordinate transportation and distribution with other departments to ensure smooth workflow
- Maintain safety and quality standards within the warehouse
- Liaise with suppliers to ensure timely availability of materials and enhance supply chain efficiency

Skills

- High-level warehouse and inventory management
- Planning, organization, and daily operations monitoring
- Proficient in warehouse management software and MIS tools
- Strong communication and coordination skills with different teams
- Commitment to safety and quality standards, and performance monitoring
- Problem-solving and quick decision-making abilities

Languages

- Arabic: Native
- English: Good (spoken & written)

Additional Information

- Valid Saudi Residence Permit (Iqama)
- Valid Driving License