

HAMZA MUNIR ACCA-UK (Finalist) & CA-Pakistan (Finalist)

Accounting and Finance Professional | SCOPA (KSA) | Oracle ERP | Manager Account | Financial Management | Financial Planning and Forecasting |

Transferable Iqama (Financial Analyst Specialist)

Location: Riyadh, Saudia Arabia (Willing to Relocate all over in KSA)

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PROFESSIONAL SUMMARY

A highly skilled and detail-oriented **Finance and Accounts Manager** with over **5 years** of experience in financial management, reporting, and compliance. Proficient in budgeting, financial analysis, and preparing accurate financial statements in accordance with **IFRS**. Experienced in leading the implementation of **ERP systems (Oracle)** to enhance reporting efficiency and streamline accounting processes. My expertise also includes ensuring **VAT and Tax** compliance, managing audits, and strengthening internal financial controls. I bring strong analytical, organizational, and problem-solving abilities with a proven record of supporting strategic decision-making and driving operational efficiency.

CORE SKILLS

- Strong foundation in **IFRS, ISA, VAT and Corporate Laws**, with expertise in financial analysis, forecasting, cash flow management, and reporting.
- Proficient in **Oracle ERP** and Microsoft Office, including advanced Excel and data analytics tools.
- Proficient in financial risk assessment, internal controls, team leadership, and stakeholder communication.
- Utilized **Power BI** to develop interactive dashboards for financial reporting, budget analysis, and performance monitoring for senior management.
- Ensure timely **Tax Filings**, statutory compliance, and coordination with external auditors.
- Analyze financial data to identify trends, variances, and opportunities for **cost control**.
- Strong understanding of audit standards, **compliance regulations**, and governance frameworks.
- **High integrity and objectivity** in conducting independent and unbiased audits.
- To interpret data, detect irregularities, and **evaluate financial and operational information**.
- Managing time, resources, and audit scope efficiently.

EXPERIENCE

➤ Group Manager Account and Finance (Pakistan) (July 2024 – September-2025)

I served **1.5 years** as a Manager Account and Finance in **Mohad Foods Private Limited and Food Tech (Commercial Yeast Importer)**.

My key responsibilities include:

- **Implementation of Oracle ERP:** Led the implementation of **Oracle ERP** for financial modules (GL, AP/AR, Fixed Assets), streamlining reporting and strengthening internal controls. This key initiative resulted in **reducing the month-end closing cycle time by 30%** and enabling real-time financial visibility for informed decision-making.
- **Financial Planning & Analysis:** Developed comprehensive budgets and forecasts, **increasing forecast accuracy by 10%** and improving variance analysis for strategic decision-making.
- **Cost Management:** Monitored and controlled production and inventory costs, achieving a **15% reduction in variable costs** and **optimizing product margins by 8%**.
- **Financial Reporting:** Prepared financial statements and managed cash flow, ensuring **100% on-time statutory compliance** and **zero penalties** on tax and regulatory filings.
- **Strategic Support:** Collaborate on long-term strategies, investment analysis, and funding options.
- **Internal Controls:** Designed and implemented new financial controls, **reducing external audit findings by 40%** and safeguarding assets for accurate IFRS reporting.
- **Stakeholder Communication:** Report on financial performance to senior management, investors, and stakeholders.
- **Operational Efficiency:** Partnered with operations teams to enhance performance, implementing process improvements that **increased overall operational efficiency by 12%**.

EDUCATION

CA FINALIST

ACCA FINALIST (Papers 11/13)

SOCPA - Eligible

BACHELOR'S DEGREE

Bachelor of Commerce (B.com)

NATIONALITY

Pakistani

Date of Birth

02-03-1998

CERTIFICATION

Professional Value, Ethics and Attitude

Institute of Chartered Accountants of Pakistan

SMP Audit Skills Enhancement Series

Institute of Chartered Accountants of Pakistan

Excel Skills for Data Analytics and

Visualization

Excel Fundamentals for Data Analysis

Presentation and Communication Skills Course

Professional Academy of commerce – 2020

OTHER ACCOUNTING SKILLS

- **QuickBooks/Xero Books** – Proficient in managing financial transactions, invoicing, payroll processing and reporting.
- **Advanced Excel** – Strong knowledge of data analysis, pivot tables, VLOOKUP, and financial modeling.
- **ERP Systems** – Advanced Knowledge of ERP systems, including managing accounts and integration with financial software.

HASSAN FAROOQ AND CO. *Chartered Accountants (Pakistan)*

➤ **Senior Audit Associate** Jan 2021 - July 2024

I have working experience of **3.5 years** in Audit & Assurance and tax departments of the firm.

My major **responsibility** in this role includes:

- Led client-facing teams on the field for planning, execution, and completion of assurance engagements as per International Standards on Auditing and legal frameworks
- Reviewed financial statements including related disclosures to ensure compliance with International Accounting Standards, International Financial Reporting Standards, and other legal frameworks

Clientele Summary- (Audit and Assurance)

Manufacturing Sector (Pakistan)

- Sardar Family Packages Private Limited (Packaging Material Manufacturer)
- Unitech (Private) Limited* (Electric Appliances Manufacturer)
- Starlet Innovations (Private) Limited* (Shoes Manufacturer)
- Ibrahim Nizami Steel Wire (Private) Limited* (Mild Steel and High carbon Steel Manufacturer)

Sports Sector (Pakistan)

- Forword Sports (Private) Limited* (Football Manufacturer)
- Forword Gears (Private) Limited* (Sports Accessories Manufacturer)

Automobile Sector (Pakistan)

- Ghani Automobiles Industries Limited
- Ravi Auto Sheikhpura (Private) Limited* (Heavy Vehicles Spare Parts Manufacturer)

Food Sector (Pakistan)

- Malmo Foods (Private) Limited*
- Hardees* (Multinational Food Chain)

Clientele Summary- (Internal Audits)

- Bilal Switchgear Engineering (Private) Limited (Internal control system designed and implemented)

— *Clients marked with the sign (*) have been performed as Team Leader.*

ACCOUNTS EXECUTIVE (Pakistan)

Organization: Round Lake Animal Hospital (USA-based Hospital)

Duration: **January 2024 – June 2024**

INTEREST

I am eager to learn new skills to become more competitive which can help me execute my tasks more efficiently and effectively.

Despite professional life, I like to spend my time playing cricket and often visit and explore new places with friends.