

FAZAL AMIN

HSE Officer / Supervisor



CONTACT

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Iqama Status

Valid & Transferable

PERSONAL INFO

S / O Bakhroudin

Nationality Pakistani

Religion Islam

Marital Status Single

CAREER OBJECTIVE

An Energetic, Graduate and Experienced HSE Officer cum Supervisor with a versatile knowledge of construction, High-Rise buildings, Excavations and other associated Work Activities. Currently looking for an HSE Officer or Supervisor position at a well reputed company to contribute to the company's working site in the HSE Sphere by utilizing my knowledge, Expertise and Experience to lead the working site to amelioration, productive hours and safer work environment by proper HSE trainings, Emergency Drills, Risk Assessments and Risk mitigation initiatives and campaigns by ensure proper adherence and compliance with the HSE Requirements, Standards and Protocols.

PROFESSIONAL EXPERIENCE

Company: *Al-Yamama Contracting Company.*

Project: *Jafurah Factory, Furnishment Works.*

Location: *Eastern Province, Saudi Arabia.*

Position: *HSE Officer*

Duration: *June 2023 to August 2024.*

Role & Responsibilities

- *Proper supervision and observation at the workplace according to the HSE benchmark, Regulations, and Standards.*
- *Conducting HSE trainings, Refresher trainings, Inductions, Emergency Prevention and Evacuation Drills and Toolbox talks meetings.*
- *Handling HSE Documentations, Preparing TRA/GRA, Closing SORs, and HSE Trainings.*
- *HSE Signages and Posters for instruction, directions, cautions and safe work practices.*
- *Weekly and Monthly HSE meetings and HSE periodic reporting etc.*

Company: *Building Construction Company.*

Project: *Nesaj Town Al-Fursan.*

Location: *Riyadh, Al-Fursan Saudi Arabia.*

Designation: *Risk Management Specialist.*

Duration: *Oct 2024 to UpToDate.*

Role & Responsibilities

- *Developing robust HSE complied Environment and workplace by proper site supervision, monitoring and Compliance with HSE protocols by strict adherence to PPEs, Safe work practices and procedures.*
- *Providing HSE trainings to the workers, issuing PPEs, Competency certifications, furnishing, inspecting and maintaining basic welfare facilities to the workforce.*
- *Conducting Emergency Drills, providing various sorts of health and safety trainings and instruction to work safely, taking Risk mitigation measures, immediate corrective actions and rectifications to avoid accident and incidents.*
- *Handling HSE Documentation properly for Record and compliance purposes etc.*

PROFESSIONAL SKILLS

- Former ESL Instructor.
- Robust Communication & Coordination Skills.
- Providing First Aid/CPR.
- Expert in Job Pre-planning, Execution and Analysis.
- Hazard Identification and Task Risk Assessment.
- Food Quality Controls.
- Job Safety Analysis.
- Expert in Public dealings and external affairs.
- MS Office (Word, Excel, PowerPoint) etc.

LANGUAGES

- English
- Arabic
- Urdu
- Hindi

ACHIEVEMENTS

- Nebosh IGC certified.
- Former ESL Instructor.
- BS – (04 Years) Graduate.
- 3.55 CGPA.

During my previous service at the Al Yamama Company as an HSE Officer, I was responsible for keeping stringent monitoring at the work site by closely observing various sorts of work activities that were being performed at the site, aiming for a productive and safer work Environment.

An HSE Professional plays a pivotal role at the company's working site. Hence as an HSE Officer I was responsible for the day-to-day business in the domain of Health Safety and Environment sphere.

Being an Employee at the Company, I had to keep eyes over various sorts of work activities at the workplace that were being done with equipment and machinery or by manpower to ensure compliance with the unexceptional requirements from the benchmark of HSE that contributes in creating and ensuring a productive work Environment, prolific working hours, and the company' management commitment.

SPHERE OF RESPONSIBILITIES

- ❖ Ensuring proper supervision by instant observations, monitoring and site surveillance by providing proper trainings, inductions and Toolbox talk meetings.
- ❖ Conducting properly GRAs and TRAs, Risk mitigation strategies, and immediate actions for rectification and improvements to make the workplace complied with the HSE requirements and protocols.
- ❖ Reporting unsafe acts and conditions to the management, assisting in equipment safety checks, ensuring competency certifications and maintaining safety inspections records.
- ❖ Handling HSE documentations for records and compliance purposes such as Risk assessments, Health and safety trainings, incidents and accidents reports, SORs closeouts, NCRs rectifications, Equipment and Operators' competency certifications.
- ❖ Conducting Proactively Emergency Prevention and Evacuation Drills, Plans and Procedures to ensure on time controls and prevent deterioration as a repercussion.
- ❖ Ensuring workers and the site personnel compliance with PPEs, supporting accident prevention initiatives, communicating Safety Information, and coordination with the management horizontally and vertically.
- ❖ Improving HSE culture and the management commitment towards Health and Safety by periodic meetings, making recommendations for improvement and amelioration by proper channel of communication and coordination etc.

HOBBIES

- Vocabulary building.
- Jogging and walking.
- Playing Cricket.
- Daily chores.
- Serving Humanity.
- Briefing younger Students.
- Listening to religious scholars etc.

CERTIFICATIONS

- **NEBOSH IGC - level III - (UK)** (*International General Certificate in Occupational Health and Safety*) from IEHSAS – 1295.
- **OSHA - 30 Hours General Industry Standards – (US)** (*Occupational Safety and Health Administration*).
- **IOSH - Managing Safely - (UK)** (*Institution of Occupational Safety and Health*).
- **HACCP - International Level II Award in Principles of HACCP** (*Occupational Safety & Health American Society*).
- **First Aid - level II Award in First Aid At Workplace** (*Occupational Safety and Health American Society*).

EDUCATIONAL QUALIFICATION

- **Secondary School Certificate SSC (Matriculation)**
Government Zeeshan Shaheed High School Dargai, Malakand.
- **Higher Secondary School Certificate HSSC (FSc)**
Government Post-Graduate College Dargai, Malakand.
- **Bachelor of Science (BS - 4 Years)**
Political Science – The University of Malakand, Pakistan.

DECLARATION

I hereby declare that the aforementioned Job Profile tallies to my personal professional profile, expertise, and experience. I will prove myself as a prolific professional for the Company If I get selected as an HSE Officer/Supervisor.