

BALACHANDRAN PRAKASH



Work permit: Saudi Arabia | **Date of birth:** 11/01/1975 | **Place of birth:** Chennai, India |

Nationality: Indian | **Gender:** Male | **Phone number:** (+966) 567625334 (Mobile) |

Email address: prkshraju@gmail.com | **WhatsApp Messenger:** Balachandran Prakash |

Address: OMDA 3215, Fahd bin Abdulaziz Road, Hafirat Nisah, Al Muzahimiyah, 19655, Al Riyadh, Saudi Arabia (Work)

ABOUT ME

Around Twenty five Years of professional experience in **Execution of residential, commercial building Projects, Estate Maintenance, Hotel & Villa Maintenance and also experience in Telecom Field.**

Comprehensive experience in construction activities involving in diversified fields such as execution of buildings, commercial projects and Hospitality industry.

Expertise in executing construction of civil projects involving Contract Administration, Resource Planning in compliance to Quality and Environmental standards.

Experienced in coordinating development, ensuring compliance with stipulated quality standards

Deft in swiftly ramping up projects in close co-ordination with clients, architects, contractors & consultants and ensuring with ACONEX on timely deliverables.

Excellent knowledge and experience in Maintenance of company and 5* Hotel properties.

Able to work under pressure and handle multiple projects simultaneously.

Also experience in Installation & Configuration Of New MW Links, Troubleshooting. Working at swap project from Nokia to Nec with Zain KSA at all NEC links types 1+0, 2+0, 1+1, 2+2, 4+0 SD links +making visibility to all roots and create the traffic for the chains of sites.

WORK EXPERIENCE

AL FUWAILEH CONTRACTING EST – AL RIYADH, SAUDI ARABIA

DOCUMENT CONTROL MANAGER – 03/12/2024 – CURRENT

1. Client Relationship Management

- Act as the primary point of contact between the company and the client for all project-related correspondence.
- Maintain strong, professional relationships with client representatives to ensure smooth project coordination.
- Attend client meetings, prepare agendas, and ensure follow-up actions are documented and executed.

2. Document Control & Records Management

- Oversee the preparation, review, and submission of all project documentation, ensuring compliance with contractual and client requirements.
- Ensure that all outgoing and incoming correspondence, submittals, and approvals are logged, tracked, and archived systematically.
- Coordinate with Document Controllers to maintain up-to-date records in both hard copy and electronic formats.

3. Office & Administration Oversight

- Manage daily office operations, ensuring efficient workflow between departments.
- Supervise administrative staff and allocate tasks to support project and management needs.
- Monitor office resources, supplies, and facilities to maintain operational readiness.

4. Reporting & Communication

- Prepare and submit periodic reports to senior management on client communications, document status, and administrative matters.
- Ensure timely dissemination of client instructions, feedback, and approvals to relevant project teams.

5. Compliance & Quality Assurance

- Ensure all documentation follows company QA/QC procedures and meets project specifications.
- Monitor compliance with confidentiality, data protection, and record retention policies.

6. Coordination & Follow-Up

- Liaise between project teams, management, and client representatives to ensure deadlines are met.
- Follow up on pending submittals, RFIs, and approvals to avoid project delays.

BATCO TELECOMMUNICATIONS (STC) – TAIF, SAUDI ARABIA

OPERATION AND MAINTENANCE MANAGER – 03/01/2020 – 20/07/2021

Experience In Installation & Configuration Of New MW Links, Troubleshooting. Working at swap project from Nokia to Nec with Zain KSA at all NEC links types 1+0, 2+0, 1+1, 2+2, 4+0 SD links +making visibility to all roots and create the traffic for the chains of sites

HOLIDAY INN – KHOBAR, SAUDI ARABIA

CLUSTER CHIEF ENGINEER – 01/01/2019 – 01/01/2020

As Cluster Chief Engineer I am responsible for the efficient operation of the hotel & Villa property and all its equipment's.

Under the Guidance of Senior Chief Engineer assisting in coordinating the engineering operations of the hotel in line with Holiday Inn standards to ensure maximum efficiency and guest satisfaction

HOTEL INTERCONTINENTAL – TAIF, SAUDI ARABIA

MAINTENANCE MANAGER – 21/08/2012 – 15/12/2018

As Maintenance Maintenance I am responsible for the efficient operation of the hotel & Villa property and all its equipment's

Under the Guidance of Chief Engineer assisting in coordinating the engineering operations of the hotel in line with Intercontinental Hotels & Resorts standards to ensure maximum efficiency and guest satisfaction.

SHANFARI AND PARTNERS CO LLC – SALALAH, OMAN

PROJECT ENGINEER/FACILITY MANAGER – 2010 – 2012

Comprehensive experience in construction activities involving in diversified fields such as execution of buildings, commercial projects and Hospitality industry.

Expertise in executing construction of civil projects involving Contract Administration, Resource Planning in compliance to Quality and Environmental standards.

Experienced in coordinating development, ensuring compliance with stipulated quality standards

Deft in swiftly ramping up projects in close co-ordination with clients, architects, contractors & consultants and ensuring on timely deliverables.

Obtaining all sorts of maintenance complaints – viz. Plumbing, Electrical, Carpentry, Painting, Interior Decoration, Masonry etc. from all company locations.

Record all sorts of maintenance requirements / complaints received from all the locations including staff accommodations.

Completing all types of Estate Maintenance jobs within appropriate time as per management standards.

Maintaining the company property with low maintenance cost with high quality to achieve management targets.

PROJECT ENGINEER/FACILITY MANAGER – SALALAH, OMAN

NIMR TRANSPORTING AND CONTRACTING CO – 2008 – 2009

Having technical meeting with consultants and finalizing the drawing of proposed project's jobs such as Construction of Sub Stations, Trench Excavation Works, Renovation Works, Commercial Architectures, etc.

CARETECH ENGINEERING LTD – CHENNAI, INDIA

CIVIL ENGINEER – 2005 – 2008

Having technical meeting with higher authorities of seaport and finalizing the drawing of proposed construction jobs such as Construction of Sub Stations, Trench Excavation Works and Renovation Works.

Mobilizing the materials and manpower once finalizing the quotes with superiors.

● EDUCATION AND TRAINING

1996 – 2000 Chennai, India

BACHELOR OF CIVIL ENGINEERING Madras University

Website <https://www.unom.ac.in>

04/2016 – 04/2017 Taif, Saudi Arabia

DIPLOMA IN HOSPITALITY LEADERSHIP LEVEL 3 Confederation of Tourism & Hospitality

Website <https://www.cthwards.com>

● COMPUTER SKILLS

ACONEX, Microsoft Office, AutoCAD, Handling IHG Merlin, I-Fix, FBM, QEMS, PPM, BMS, PMC, OPERA PMS 5.0, OASYS and E-Doc.

● HONOURS AND AWARDS

Certificate's

- Lean Six Sigma Yellow belt
- Leading Others. (Great Results)
- Craft Training Certificate.
- HACCP, ISO Certificate.
- IHG True Hospitality.
- IHG ACADEMY LEARNER HMM Certificates.
- General Fire Training IHG.
- Managing Fire Safety at IHG.
- Managing Health and Safety at IHG.
- Risk Management.

● LANGUAGE SKILLS

Mother tongue(s): **TAMIL**

Other language(s): **ENGLISH | TELUGU | HINDI | MALAYALAM | ARABIC**

● DRIVING LICENCE

Driving Licence: Having India, Oman and Saudi Arabia LMV License

● SOCIAL AND POLITICAL ACTIVITIES

Social Activities

Green Engage, Environment Friendly and Cleaning Campaign.

● HOBBIES AND INTERESTS

Hobbies

Hobbies : Cricket, Carom, Billiards, Table Tennis, Swimming, Chess.
Interest : Interested to Learn Multi Trade Carrier Learning Technique.

● PASSPORT DETAILS

Passport

Passport Number : Y 1046419
Date of Issue : 24.04.2024
Date of Expiry : 23.04.2034

● DECLARATION

Declaration

I hereby declare that the information provided is true and correct. I also understand I am entitled to update and correct the above information in case of any change.

Balachandran Prakash
AL-FUWAILEH CONTRACTING EST

(WF-026850) QRXL161100- ITP For Asphalt Work
WORKFLOW TRANSMITTAL

YESTERDAY
AFCE-WTRAN-000734

MDU - Master Development Unit Main Workspace

3rd Floor Building IN-01 ITCC Complex,
AlRaidah Digital City,
Al Nakhil District
Qiddiya
Riyadh 12382 Saudi Arabia

AI-Fuwaileh Contracting Est

AL-AHSA, HOFUF - OLD RIYADH
P.O. Box.8699- PINCODE-31982
AL-AHSA
HOFUF 8699 Saudi Arabia

MAIL TYPE

Workflow Transmittal

MAIL NUMBER

AFCE-WTRAN-000734

REFERENCE NUMBER

AFCE-WTRAN-000734

(WF-026850) QRXL161100- ITP For Asphalt Work

From Mr Balachandran Prakash - AI-Fuwaileh Contracting Est

To Mr Shady Nasr - Dar Al-Handasah (Shair and Partners) - Saudi Arabia

Cc (30)

- Mr SHAIK ABDULLA ABDUL RAHIM - AI-Fuwaileh Contracting Est
- Mr ATEEB Abdulla - AI-Fuwaileh Contracting Est
- Mr Salah Mohammed Almaamari - AI-Fuwaileh Contracting Est
- Mr Mohammad Alam - AI-Fuwaileh Contracting Est
- Mr Sanjeeth Perumbally - AI-Fuwaileh Contracting Est
- Mr Seraj Khan - AI-Fuwaileh Contracting Est
- Mr Mohamad Abdulfatah Rajoub - AI-Fuwaileh Contracting Est
- Mr Sridhar Eswarababu - AI-Fuwaileh Contracting Est
- Mr Asad Muhammad - AI-Fuwaileh Contracting Est
- Mr Numan Farooq - AI-Fuwaileh Contracting Est
- Mr Balachandran Prakash - AI-Fuwaileh Contracting Est
- Mr Bassam Ammache - Dar Al-Handasah (Shair and Partners) - Saudi Arabia
- Mr Muhammad Abdulkalam - Dar Al-Handasah (Shair and Partners) - Saudi Arabia
- Mr Mohamed Gouda - Dar Al-Handasah (Shair and Partners) - Saudi Arabia
- Mr Emad Abdulkhaliq - Dar Al-Handasah (Shair and Partners) - Saudi Arabia
- Mr Mahmoud Fayed - Dar Al-Handasah (Shair and Partners) - Saudi Arabia
- Mr Salah AIMustafa - Dar Al-Handasah (Shair and Partners) - Saudi Arabia
- Mr Zaghoul Nasr - Dar Al-Handasah (Shair and Partners) - Saudi Arabia
- Mr PEERMOHAMED SHEIK ALAVUDEEN - QIC DP - Infrastructure
- Mr AMIR BHURGRI - QIC DP - Infrastructure
- Mr NAIF ALOTAIBI - QIC DP - Infrastructure
- Mr Ian Eggers - QIC DP - Infrastructure

Mr Mohamed Emara - QIC DP - Infrastructure

Mr Chaminda Perera - QIC DP - Infrastructure

Mr Abdullah Alosaimi - QIC DP - Infrastructure

Dev Tamboli - QIC DP - Infrastructure

Mr Tyler Hauber - QIC DP - Infrastructure

Mr Khaldoun Al Rajjal - QIC DP - Infrastructure

Mariella Catling - QIC DP - Infrastructure


Mr Earrel James - Qiddiya Investment Company

Sent Monday, 27 October 2025 10:36:22 AM AST (GMT +03:00)

Reason Issued for Approval

Status N/A

DOCUMENT ATTACHMENTS (1)

(0 selected)						
File	Document No	Revision	Revision Date	Title	Status	
	QRXL161100-FCE-C04593-ITP-CIV-00- Z00000-000005	00	27/10/2025	QRXL161100- ITP For Asphalt Work	Issued For Approval	

MESSAGE

Workflow Initiated - Action Required

The attached documents are part of the "QRXL161100- ITP For Asphalt Work" workflow.

This mail was automatically generated.