

Idrees Bin Esa Bashaib
Civil Engineer
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Career Objective

A dedicated and results-oriented Site Engineer with a strong background in managing construction activities and ensuring the successful execution of civil engineering projects. My goal is to leverage my expertise in supervising site operations, coordinating teams, managing project timelines, and ensuring compliance with safety and quality standards. I am committed to delivering projects on time, within budget, and to the highest standards of quality.

Skills

- Site Supervision and Coordination
- Project Planning and Scheduling
- Construction Drawings Interpretation
- Materials Management and Procurement
- Quality Control (QC) and Assurance
- Safety Management and Compliance
- Team Leadership and Coordination
- Documentation and Reporting
- AutoCAD
- MS Office (Word, Excel, PowerPoint)
- Power Bi
- Data Analysis and Visualization

Professional Experience

Assistant Site Engineer
Minar Consulting Associates, Hyderabad
Nov 2024 – Oct 2025

- Led the day-to-day site operations for civil works, ensuring that construction activities were performed according to project specifications and timelines.
- Coordinated the activities of the site team, subcontractors, and suppliers, ensuring smooth workflow and minimal delays.
- Managed material procurement, delivery, and storage on site, ensuring the correct quantity and quality of materials were available at all times.

- Supervised and monitored the installation of civil works such as foundations, columns, beams, slabs, and finishing works, ensuring compliance with design specifications and safety standards.
- Interpreted construction drawings and provided instructions to the workforce on methods of execution, dimensions, and technical details.
- Ensured that all construction activities were carried out in adherence to the project's health, safety, and environmental guidelines, conducting regular safety audits.
- Conducted site inspections to monitor work progress, quality, and adherence to safety standards.
- Managed and reviewed contractor performance, ensuring tasks were completed according to contractual obligations and project milestones.
- Prepared daily and weekly progress reports for the management and clients, highlighting any potential delays or issues.
- Assisted in resolving any technical issues on-site, coordinating with the design team and consultants to find solutions.
- Monitored work progress against the project schedule, identifying potential bottlenecks and suggesting corrective actions to maintain timelines.

Key Responsibilities

- **Site Supervision:** Oversaw the daily activities on-site, ensuring that construction work was performed efficiently and according to design specifications.
- **Project Coordination:** Collaborated with project managers, subcontractors, and clients to ensure that the project was progressing as planned and met the necessary deadlines.
- **Quality Control:** Ensured the quality of materials and workmanship by conducting regular inspections and ensuring compliance with the project's quality standards.
- **Documentation:** Maintained comprehensive records of all site activities, including daily progress reports, material delivery logs, site instructions, and safety audits.
- **Safety Management:** Implemented and monitored safety protocols on-site, ensuring that workers adhered to safety guidelines and minimizing the risk of accidents.
- **Team Leadership:** Led a team of workers, providing guidance, instructions, and support to ensure tasks were completed efficiently and to the required standard.
- **Material Management:** Monitored and managed the supply of materials to ensure the timely availability of resources and avoid project delays due to material shortages.
- **Client Coordination:** Communicated regularly with clients to provide updates on project progress and to address any concerns or requests.
- **Problem Resolution:** Identified potential issues on-site and worked with relevant stakeholders to provide effective solutions that did not affect the project timeline.

Education

B.E. in Civil Engineering

Osmania University, India

Languages

- English – Proficient
 - Arabic – Beginner
 - Hindi/Urdu – Proficient
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Personal Information

- **Nationality:** Indian
 - **Marital Status:** Unmarried
 - **Iqama Status:** Transferable
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Key Accomplishments & Skills

- **Successful Project Delivery:** Delivered multiple civil engineering projects on time and within budget by effectively managing site operations and resources.
 - **Team Leadership:** Led a diverse team of engineers, technicians, and laborers to complete projects with high standards of quality and safety.
 - **Efficient Material Management:** Implemented a streamlined material management process, minimizing wastage and ensuring proper usage of resources on-site.
 - **Safety Compliance:** Regularly conducted safety inspections and audits, reducing the risk of accidents and maintaining a safe working environment.
 - **Documentation & Reporting:** Maintained accurate and up-to-date documentation of all site activities, ensuring transparency and facilitating smooth project management
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Familiar With

- Construction of foundations, columns, beams, slabs, and other structural elements.
- Site layout, setting out, and checking levels and alignments.
- Site preparation, excavation, and compaction.
- Coordination of resources such as labor, equipment, and materials.
- Preparation and submission of daily, weekly, and monthly progress reports to management and clients.

- Managing subcontractor activities and performance.
 - Supervising concrete pouring, curing, and testing.
 - Preparing and reviewing method statements for construction activities.
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Declaration:

I hereby confirm to the best of my knowledge that all the information provided above is true.

Idrees Bin Esa Bashaib