

# **HIEDAR ABDELHAMIED ELKASHEF, PMP, RMP**

## **Senior Planning & Technical Office Engineer**

Riyadh, Saudi Arabia | +966 541494597 | enghiedar@gmail.com

**Dear Hiring Manager,**

I am writing to express my interest in the Senior Planning & Technical Office Engineer position within your esteemed organization. With over 12 years of professional experience supporting main contractors and consultants on large-scale infrastructure and building projects in Saudi Arabia and Egypt, I bring a strong combination of planning expertise, technical office coordination, and project control capabilities.

Throughout my career, I have been actively involved in developing and managing Primavera P6 baseline, updated, and recovery schedules, preparing detailed progress reports, and conducting critical path and delay analysis. In parallel, I have led technical office activities including shop drawings coordination, quantity take-offs, BOQs review, cost control, and subcontractor invoice verification linked to actual site progress.

Currently working with Yüksel İnşaat in Riyadh, I support the delivery of major infrastructure projects such as Wadi Al-Suli and Green Riyadh, with project values reaching up to SAR 850 million. My role requires close coordination with consultants, site teams, procurement, and subcontractors to ensure projects are delivered on time, within budget, and in full compliance with contractual and technical requirements.

I am highly motivated, detail-oriented, and capable of working in fast-paced EPC environments. I am confident that my experience in planning, technical office management, and stakeholder coordination would allow me to add immediate value to your project team and support the successful delivery of your ongoing and future projects.

I would welcome the opportunity to further discuss how my background and skills align with your organization's needs. Thank you for your time and consideration.

Sincerely,

**Hiedar Abdelhamied Elkashef**

# HIEDAR ABDELHAMIED ELKASHEF, PMP, RMP

## Senior Planning & Technical Office Engineer

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### PROFESSIONAL SUMMARY

Senior Planning & Technical Office Engineer with over 12 years of experience supporting main contractors and consultants on large-scale infrastructure and building projects in Saudi Arabia and Egypt. Strong background in Primavera P6 planning, baseline and recovery schedules, technical office coordination, shop drawings, quantity take-off, cost control, and progress reporting. Proven ability to support site teams, management, and consultants to ensure timely and cost-effective project delivery.

### CORE COMPETENCIES

- Primavera P6 Planning & Scheduling
- Baseline, Updates & Recovery Schedules
- Technical Office Management
- Shop Drawings & Method Statements
- Quantity Surveying & BOQs
- Cost Control & Cash Flow
- Progress Reports & Delay Analysis
- Coordination with Consultants & Site Teams

### PROFESSIONAL EXPERIENCE

#### Senior Planning & Technical Office Engineer – Yüksel İnşaat, KSA | Oct 2023 – Present

- Prepared, updated, and monitored detailed Primavera P6 schedules for major infrastructure projects (Wadi Al-Suli & Green Riyadh – projects up to SAR 850M)
- Developed baseline, look-ahead, and recovery schedules aligned with construction sequences
- Prepared weekly and monthly progress reports, earned value analysis, and delay impact assessments
- Coordinated shop drawings, RFIs, and technical submissions with consultants (DAR, ILF)
- Linked subcontractor invoices to approved quantities and actual site progress
- Supported tendering, quantity take-offs, and procurement planning activities

#### Infrastructure Site Manager – Concrete Plus, Egypt | Jun 2022 – Jul 2023

- Managed execution of EGP 1.5B infrastructure and landscape project (New Alamein City)
- Prepared short-term schedules, daily progress reports, and productivity tracking
- Coordinated construction of roads, utilities, water, and sewage networks

#### Technical Office Manager – Concrete Plus, Egypt | Jun 2021 – May 2022

- Led technical office works for concrete and finishing contracts exceeding EGP 12B
- Reviewed drawings, BOQs, and specifications to ensure constructability and schedule compliance
- Prepared variation orders, quantity take-offs, and executive progress reports

### **Senior Technical Office Engineer – Concrete Plus, Egypt | Mar 2019 – Jul 2021**

- Prepared detailed schedules and coordinated technical submissions for residential projects (700+ units)
- Reduced shop drawing revision cycles by 25% through improved coordination
- Conducted critical path analysis and recommended corrective actions to maintain milestones

### **Consultant Engineer – Housing & Building National Research Center (HBRC), Egypt | Jul 2016 – Feb 2019**

- Reviewed contractor submissions for compliance with codes, drawings, and specifications
- Monitored progress and supported delivery of national housing projects exceeding \$2B

## **EDUCATION**

B.Sc. in Civil Engineering – Faculty of Engineering, Tanta University, Egypt | 2008 – 2013

Graduation Project: Structural Design & Analysis – Excellent

## **CERTIFICATIONS**

- Project Management Professional (PMP)
- Risk Management Professional (RMP)

## **TECHNICAL SKILLS**

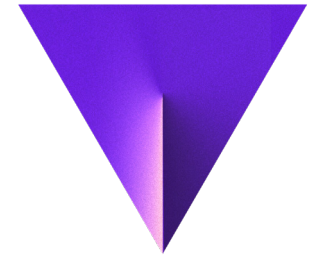
Primavera P6, MS Project, AutoCAD, Civil 3D, ETABS, SAFE, SAP

Quantity Surveying, BOQs, Cost Control, Power BI

MS Excel (Advanced), Reporting & Dashboards

## **LANGUAGES**

Arabic: Native | English: Professional



THIS IS TO CERTIFY THAT

# HIEDAR ABDELHAMIED RAGAB ELKASHEF

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

## Project Management Professional (PMP)<sup>®</sup>

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

A handwritten signature in black ink, reading 'Ike Nwankwo'.

Ike Nwankwo, PMP | Chair, Board of Directors



A handwritten signature in black ink, reading 'Pierre Le Manh'.

Pierre Le Manh | President & CEO

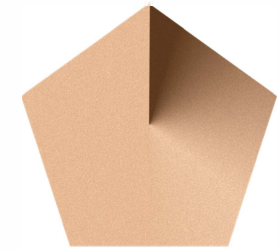
Certification Number: 4114810

Original Grant Date: 22 May 2025

Expiration Date: 22 May 2031

Citizenship: Egypt





THIS IS TO CERTIFY THAT

# HIEDAR ABDELHAMIED ELKASHEF

HAS BEEN FORMALLY EVALUATED FOR EXPERIENCE, KNOWLEDGE AND SKILLS IN THE SPECIALIZED AREA OF ASSESSING AND IDENTIFYING PROJECT RISKS AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

## PMI Risk Management Professional (PMI-RMP)<sup>®</sup>

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

A handwritten signature in black ink, reading 'Ike Nwankwo'.

Ike Nwankwo, PMP | Chair, Board of Directors



A handwritten signature in black ink, reading 'Pierre Le Manh'.

Pierre Le Manh | President & CEO

Certification Number: 4277925

Original Grant Date: 04 January 2026

Expiration Date: 04 January 2029



Membership no.:969142

عضوية رقم:969142

اعتماد مهني  
Certificate  
Professional Accreditation

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

**HIDAR ABDELHAMID RAGAB ELKASHEF**

**Membership Category:** Engineer

**Specialization:** Civil Engineering

**Membership Start Date:** 9/7/2023

**حيدر عبد الحميد رجب الكاشف**

**فئة العضوية:** مهندس

**التخصص:** هندسة مدنية

**تاريخ بداية العضوية:** 9/7/2023

This Certification is valid until: 07 September 2026

هذه الشهادة صالحة إلى تاريخ: 25 ربيع الأول 1448



الأمين العام  
Secretary General

مساعد بن عبدالله العتيبي



Digitally signed