

# Mohammed Shamim

Lead Quantity Surveyor | 10 Years of Experience  
PMP® certified  
RICS Membership aspirant.

- Contact No.- +966 543293225
- Email ID: shamimcivil38@yahoo.com
- Location: Riyadh, Saudi Arabia.



---

## Professional Summary:

A Senior Quantity Surveyor with a Civil Engineering background with 10 years of experience in Quantity Surveying, Project Billing, and Cost Estimation across the construction industry, including buildings, infrastructure, and Industrial projects. Well-versed with Project Cycle & Control of projects as per Cost.

Skilled in Monthly Project Invoicing, Subcontractor Invoicing, BOQ preparation, procurement Management, project billing, supplier coordination, cost management, and claims administration, with a proven ability to ensure accuracy, compliance, and financial efficiency throughout all project stages.

---

## Core Competencies

- ✓ IPA & IPC Preparation as per actual progress with Approved Documentation.
- ✓ Quantity Takeoff & BOQ Preparation.
- ✓ Cost Estimation & Budgeting.
- ✓ Project Billing & Cost Control.
- ✓ Contracts & Claims Management.
- ✓ Supplier & Subcontractor Coordination.
- ✓ PO, FAT Report, MIR, WIR, T&C, Handing over & DLP Period Billing Experience.
- ✓ Tendering, RFQ, and RFP Documentation.
- ✓ Invoicing claim Recovery Plan .

---

## Detailed Project Tracking Expertise for monthly claim:

- ✓ **General / Preliminaries Items:**

Monitoring and claiming against contract provisions for Insurances, GOSI, monthly equipment and manpower rates, and other preliminaries as per the contractual period.

- ✓ **Engineering Progress:**

Tracking submissions and approvals across all design stages:

Conceptual Drawings → Schematic Drawings → Detailed Drawings → IFC → Shop Drawings → As-Built Drawings

- ✓ **Construction Progress:**

Civil & Architectural Works: Monitoring progress as per site execution and approved WIRs & MIRs.

Mechanical & Electrical Works: Tracking based on delivery records, MIRs, WIRs, and Testing & Commissioning (T&C) approvals.

✓ **Provisional Sum Items:**

Defining scope, maintaining documentation, and preparing progress claims in line with approved records.

✓ **Variation Orders:**

Preparing and submitting variation claims based on actual vs. contractual scope, supported by verifiable documentation.

---

## Work Experience (10 Years)

### Abunayyan Group – WETICO (May 2024 – Present)

#### Lead Quantity Surveyor

#### Project: Wastewater Treatment Plant – Qiddiya

- Submission of Interim Payment Applications (IPA) monthly with Approved Docs., and subcontractors.
- Budget planning and cost control to ensure project financial health.
- Verifying Subcontractor IPA with Approved Docs Like WIR, MIR, Delivery Notes.
  
- **Construction Progress & Material Tracking:**
  - Monitoring structure-wise progress for claims and dispute resolution.
  - Tracking WIRs & MIRs approval status and maintaining logs.
- **Procurement & Supplier Management:**
  - Managing Purchase Orders (POs) and vendor quotations.
- **Material & Installation Oversight:**
  - Tracking Factory Acceptance Testing (FAT) status.
  - Monitoring installation progress of MEP items.
- **Contract Administration & Site Inspections:**
  - Managing contracts, claims, and ensuring compliance with **Saudi regulatory standards**.
  - Conducting site visits to verify work as per contract specifications.

---

### Al-Bawani Construction Company (Jan 2023 – May 2024)

#### Estimator II

#### Projects at Tender Stage:

- Green Riyadh City Park – 2.
- Jeddah CEER Automotive Electric Car Manufacturing Unit.
- JCDC Stadium & Qiddiya Water Park Project.
- NEOM Trojena Ski Village Project.
- Tender & Estimation Management.
- 

#### Job Responsibilities:

- Quantity takeoff, BOQ preparation, and cost estimation.
- Preparing RFQs and tracking vendor responses.
- Assisting senior estimators in pricing strategies.

## **Maccaferri Group (Jan 2017 – Dec 2022)**

### **Senior Quantity Surveyor Engineer**

MSE Wall (Mechanically Stabilized Earth Wall) Construction.

#### **Key Projects:**

- Construction of Outer Ring Road Project – Lucknow, India
- Delhi–Meerut Expressway, India
- Construction of Outer Ring Road Project – Ranchi, Jharkhand, India

#### **Job Responsibilities:**

- Reviewed construction drawings, QTO, and **BOQ preparation**.
  - Prepared **RA Bills** as per monthly progress and secured **client certification**.
  - Followed up on payment approvals and documented design changes.
  - Coordinated with **site managers, contractors, and stakeholders**.
- 

## **Hydraulic Engineers (July 2016 – Dec 2016)**

### **Civil Engineer/ Quantity Surveyor**

- Conducted **quantity takeoff, BOQ preparation, and cost estimation**.
  - Processed **monthly RA Bills** and followed up on payments.
  - Managed **material procurement** and updated project documentation.
- 

## **Education & Certifications**

- **PMP® – Project Management Professional**
  - **B.Tech in Civil Engineering**
  - Diploma in Primavera P6 Project Planning & Control
- 

## **Software Expertise:**

- MS Excel, MS Word, MS PowerPoint
  - AutoCAD
  - Primavera P6
  - Candy
  - Aconex Document Control System
- 

## **Languages Known:**

- English
- Hindi
- Urdu
- Bengali
- Arabic.

Membership no.:1012906

عضوية رقم: 1012906

اعتماد مهني  
Certificate  
Professional Accreditation

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date 19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ١٤٢٣/٩/٢٦ هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٤٣٨/٤/١٩ هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

MOHAMMED SHAMIM

Membership Category: Engineering Technologist

Specialization: Civil Engineering Technology

Membership Start Date: 2/21/2024

محمد شميم

فئة العضوية: مهندس تقني

التخصص: هندسة مدنية تقنية

تاريخ بداية العضوية: 2/21/2024

This Certification is valid until: 21 February 2027

هذه الشهادة صالحة إلى تاريخ 15 رمضان 1448



Secretary General الأمين العام

م. عبدالمحسن بن ضاوي المجنوني



Digitally signed by Saudi Council of Engineers at 2/25/2024

17101312029-59865

MAULANA ABUL KALAM AZAD  
UNIVERSITY OF TECHNOLOGY,  
WEST BENGAL

16117953



**MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY, WEST BENGAL**  
(Formerly known as West Bengal University of Technology)

*Certified that*

**MD SHAMIM**

bearing Regn. No. : 121710110234 of 2012-2013

*having fulfilled all the requirements has been admitted to*

*the Degree of*

**Bachelor of Technology  
in  
Civil Engineering**

*of this University and that the degree was conferred on him/her  
with all the Rights and privileges thereto. In witness whereof the  
Signature of the Vice-Chancellor of Maulana Abul Kalam  
Azad University of Technology, West Bengal is hereunto affixed.*

**DGPA : 8.57**

**(Degree Grade Point Average)**

**Year of passing : 2016**



*Saikat Maitra*

*Dated : 3rd May 2017*

*Vice-Chancellor*

## عرض وظيفي – Job Offer

Dear: Mohammed Shamim

السيد/ة: محمد شميم

Based upon your qualifications, experiences, and the information shared during your interview, we have the pleasure to offer you the Job **described below** with **WATER AND ENVIRONMENT TECHNOLOGIES COMPANY**, pursuant to the following Terms and conditions:

تحية طيبة وبعد  
بناء على المؤهلات ، الخبرات ، والمعلومات التي قمت بتقديمها خلال المقابلات التي اجريت لكم مؤخرا، يسرنا عرض الوظيفة **الموضحة** ببياناتها أدناه في شركة تقنية المياه والبيئة المحدودة ، وفقا للاحكام والشروط التالية :

Job Offer Details		تفاصيل العرض الوظيفي	
Name	Mohammed Shamim	محمد شميم	الاسم
Nationality	Indian	هندي	الجنسية
Job Title	Quantity Surveyor	مساح كميات	المسمى الوظيفي
Division/Subsidiary	WETICO	شركة تقنية المياه والبيئة المحدودة	القطاع/ الشركة
Location	Riyadh	الرياض	الموقع
Commencement Date	TBD	TBD	تاريخ الانحاق
Job Grade	As per company policy	على حسب سياسة الشرك	الدرجة الوظيفية
Basic Salary	██████████	ريال سعودي ██████████	الراتب الأساسي
Accommodation	██████████	ريال سعودي ██████████	بدل السكن
Transportation	██████████	ريال سعودي ██████████	بدل المواصلات
Mobile Allowance	██████████	ريال سعودي ██████████	بدل جوال
Medical Insurance	As per company policy	على حسب سياسة الشركة	التأمين الطبي
Job Offer Validation	7 days effective from Job Offer date	7 أيام من تاريخ العرض الوظيفي	صلاحية العرض الوظيفي
Annual Leave	30 Days	30 يوم	الاجازة السنوية
Working Hours	45 hours per week	45 ساعة في الاسبوع	ساعات العمل
Contract Term	1 year from the day of joining	سنة واحدة من تاريخ مباشرة العمل	فترة العقد
Probationary Period	90 days from the date of joining	90 يوم من تاريخ مباشرة العمل	فترة التجربة

This Job Offer letter constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior discussions ,negotiations ,understandings, correspondences and agreements of any kind between the parties ,whether oral or written relating to its subject matter . All that is stated in this Job Offer letter is in conformity with the labor law and the **WATER AND ENVIRONMENT TECHNOLOGIES COMPANY** regulations and policies. To complete contracting process, you will be requested to sign an employment contract and at the Joining date.

يشكل خطاب العرض الوظيفي هذا الاتفاق الكامل بين الطرفين فيما يتعلق بموضوعه ، ويلغى كل المناقشات ،المفاوضات ،التفاهات ، المراسلات والاتفاقيات السابقة أيا كان نوعها بين الطرفين سواء بصيغة شفوية أو كتابية . كل ماورد في هذا العرض الوظيفي مطابقا لنظام العمل ولوائح وسياسات شركة تقنية المياه والبيئة المحدودة. لإتمام إجراءات التعاقد معكم، سيطلب منكم التوقيع على عقد عمل عند مباشرة العمل .

We hope that you find this offer acceptable and if your decision is to join **WATER AND ENVIRONMENT TECHNOLOGIES COMPANY** please sign it.

نأمل أن يحظى العرض الوظيفي بالقبول، و في حال كان قراركم هو الانضمام لشركة تقنية المياه والبيئة المحدودة ، الرجاء توقيع العرض .

Signature .....التوقيع

Name.....الاسم

Regards,  
Human Resources & Internal Communication Department

لكم جزيل الشكر،  
قسم الموارد البشرية والتواصل الداخلي



شركة البواني (ط.م.م)  
AL BAWANI CO.LTD.

**Contingent Offer of Employment**

Date: Sun, Dec 18, 2022

Congratulation! ALBAWANI is pleased to provide you with the following Offer of Employment. The terms & Conditions of the offer are as below:

Name	MR. MOHAMMED SHAMIM
Nationality	INDIAN
Passport No.	P5910903
Position	ESTIMATION ENGINEER
Company	ABCC
Assignment Location	Anywhere in KSA
Employment Term / Status	Limited (One Year) Single
Monthly Basic Salary	SAR. [REDACTED] /- Per Month
Housing	Provided by company
Transportation	Provided by company
Currency	SAR.
Working Hours	48 Hours / 06 Days a week
Commencement of Service	Upon reporting to work
Probation Period	90 Days (Determined as per the Saudi Labor Law)
Medical	Medical Coverage will be Company Provided at all authorized clinics / hospitals through Bupa Insurance Company and subject to Company Policy.
Paid Leave	30 Days After Completion of 1 year service in accordance to Saudi Labor Law.
End of Service Award	As per Company Policy
Air Ticket	1 Economy Class Return Air Ticket will be provided to you after Completion of your Contract Period.
Mandatory Requirements	Submission of all Educational & Experience Certificates.

**Note:** We are pleased at the prospect of you becoming a member of AlBawani team. To confirm your acceptance, please accept this offer within 72 hours of receipt. Please note that, this letter is not a contract or guarantee of employment for a definite period of time. As an employee of AlBawani Company all above benefits will be described in more details in your Employment Contract.

For [Signature]  
HR-Department  
20  
Date: \_\_\_\_\_

\_\_\_\_\_  
MR. MOHAMMED SHAMIM

Date: \_\_\_\_\_

Contact No.: \_\_\_\_\_

Email Add.: \_\_\_\_\_

[Signature]

**Date: June 30, 2023**

**To whom so ever it may concern**

This is to certify that Mohd. Shamim is working with **M/s Maccaferri Infrastructures Pvt. Ltd.** as Senior Engineer – Construction Services Vertical Wall.

The tenure of your employment with Maccaferri India has been from January 9, 2017 to September 22, 2020 with Maccaferri Environmental Solutions Pvt. Ltd and from September 23 2020 till January 16, 2023 with Maccaferri Infrastructures Pvt. Ltd.

Your association with Maccaferri was fruitful & contributing. We wish you the very best for all your future endeavours.

Yours sincerely

**For M/s Maccaferri Infrastructures Pvt. Ltd**



**Human Resource**

# Hydraulic ENGINEERS

HEAD OFFICE :

34E, Suren Sarkar Road (Near Swabhumi) Kolkata-700 010, West Bengal, India

Ph.: 23633338, Tel. Fax : 23633338

E-mail : hydraulic\_pvc@yahoo.com / Website : [http:// www.hydraulicengg.com](http://www.hydraulicengg.com)

Ref. No.: HE/EC/18/2016-17

Date: 05.01.2017

## TO WHOM IT MAY CONCERN

This is to certify that Mr. Mohammed Shamim has worked with our Company from 01.07.2015 to 31.12.2016 as Civil Engineer.

Mr. Mohammed Shamim besides having a pleasing personality bear a good moral character and conduct and also possesses active habit and manners.

He handled his assignments with utmost care and has shown self initiative in discharging his routine responsibilities quite efficiently. He has proved to be a conscientious and reliable employee whose conduct has been excellent during the tenure of his services.

We have no objection on his applying or get job in any other organization / Company. His performance during this period is up to the required standard. We wish him luck in his future endeavor.

For Hydraulic Engineers

  
Authorized Signatory  
HYDRAULIC ENGINEERS  
Proprietor

# Certificate of Completion

*Awarded to* **MD SHAMIM**

*in* **Diploma in Project Planning & Management using Primavera**

*at* **CADD Centre Training Services, City Centre, Durgapur**

*during* **March 2014**



Professional



Diploma



Foundation

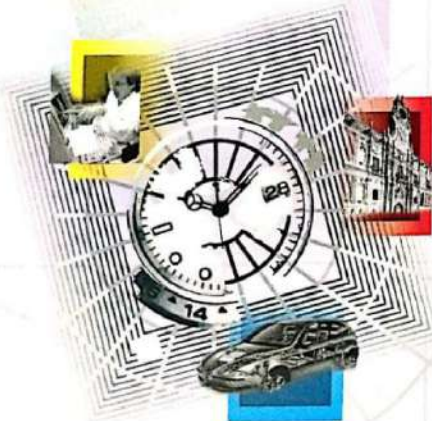
06 - 04 - 2016

Date of Issue

Amalendu Bikas Ghosh

Centre Head

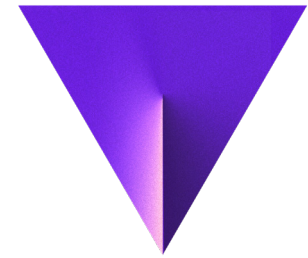
Managing Director



**CADD<sup>®</sup>**  
**CENTRE**  
PROJECT MANAGEMENT

CADD Centre training is available through a wide network of training centres. The courses offered are very comprehensive and of high quality. The participants are trained by well experienced instructors in the latest technology.

CADD Centre and CADD Centre logo are registered trademarks of CADD Centre Training Services Private Limited. [www.caddcentre.ws](http://www.caddcentre.ws)  
Corporate Office : 8<sup>th</sup> Floor, GEE GEE Crystal, Office No. 8 C & 8 D, Door No. 91, Dr. Radhakrishnan Salai, Mylapore, Chennai - 600 004, India.



THIS IS TO CERTIFY THAT

# Mohammed Shamim

HAS BEEN FORMALLY EVALUATED FOR DEMONSTRATED EXPERIENCE, KNOWLEDGE AND PERFORMANCE IN ACHIEVING AN ORGANIZATIONAL OBJECTIVE THROUGH DEFINING AND OVERSEEING PROJECTS AND RESOURCES AND IS HEREBY BESTOWED THE GLOBAL PROFESSIONAL CERTIFICATION

## Project Management Professional (PMP)<sup>®</sup>

IN TESTIMONY WHEREOF, WE HAVE SUBSCRIBED OUR SIGNATURES UNDER THE SEAL OF THE INSTITUTE

A handwritten signature in black ink, reading 'Ike Nwankwo'.

Ike Nwankwo, PMP | Chair, Board of Directors



A handwritten signature in black ink, reading 'Pierre Le Manh'.

Pierre Le Manh | President & CEO

Certification Number: 4226216

Original Grant Date: 01 November 2025

Expiration Date: 01 November 2028

Citizenship: India

