



HABIBULLAH KHAN

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Contact

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📍 Riyadh Saudi Arabia

About Me

I am an organised, efficient and hard working person, and am willing to discover and accept new ideas which can be put into practice effectively. I am a good listener and learner, able to communicate well with a group and on an individual level. I am able to motivate and direct my talents and skills to meet objectives.

Skills

- Hr software
- Payroll Management
- Public'Relations
- Teamwork
- Time Management
- Contract Management
- Compliance Reporting
- Purchasing
- Navigation
- Transport Management
- Documents Management

Education

● Bachelor

University of Swat

2014-2016

● Faculty Of Arts

Board Of intermediate And
Secondary Education Saidu
sharif swat.

2012-2014

Experience

● Purchaser October2023-Until Present

Sinoma Overseas Arabia Contracting Company.

● Courier

J&T Express and Logistics Company

Jan2022-Dec
2022

● Documents Controller

Taqaddum Marbles and Granite Factory
Riyadh

2020-2021

● Driver

Taxi Driver At Riyadh Saudi Arabia 2017-
2018

2017-2020

Gulf Concrete Works Company Riyadh
2018-2020