

# Ismael Abu-Riziq

## PMO Director | Project Controls & Contracts Executive

*Mega Projects • PMO Governance • Claims & Commercial Management*

**19+ Years of Experience | Saudi Arabia & Jordan**

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### EXECUTIVE PROFILE

Seasoned **PMO Director and Project Controls Executive** with over 19 years of experience delivering and governing **mega and complex infrastructure projects** across Saudi Arabia and Jordan. Proven leadership in establishing enterprise PMO frameworks, controlling multi-billion-SAR project portfolios, and advising senior stakeholders on **planning, contracts, claims, cost control, and performance governance**.

Extensive experience working with **government authorities, giga developments, aviation projects, and national programs**, with a strong record in **schedule recovery, dispute resolution, executive reporting, and compliance with international best practices (PMI, Oracle Primavera, SCL, FIDIC)**.

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### CORE COMPETENCIES

- PMO Setup, Governance & Maturity Models
  - Mega-Project Planning & Project Controls
  - Portfolio & Program Performance Management
  - Contracts Administration (FIDIC)
  - Claims, Variations & EOT Management
  - Cost Control & Commercial Oversight
  - Schedule Recovery & Delay Analysis
  - Executive Dashboards & KPI Frameworks
  - Risk Management & Mitigation Planning
  - Stakeholder & Government Entity Coordination
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### PROFESSIONAL INFORMATION

- **Profession:** Civil Engineer
- **Nationality:** Jordanian

- **Location:** Saudi Arabia
  - **Mobile:** +966 56 980 9018
  - **Email:** ismaelaburiziq@hotmail.com
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## **PROFESSIONAL MEMBERSHIPS**

- Jordan Engineers Association
  - Saudi Council of Engineers
  - Registered Project Management Expert – Jordanian Arbitrators Association
  - Registered Project Management Expert – Ministry of Justice, Jordan
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## **EDUCATION**

### **BSc in Civil Engineering**

The Hashemite University – Jordan

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## **CERTIFICATIONS & PROFESSIONAL TRAINING**

- Project Management Professional (PMP)
  - Primavera P6 Advanced – Oracle University Certified
  - Primavera P6 Basics – Oracle University Certified
  - Primavera P3 – Jordan Engineers Association
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## **PROFESSIONAL EXPERIENCE**

### **Najd Icon Company – Saudi Arabia**

#### **PMO Director (Contracts, Planning & Project Control)**

*2025 – Present*

#### **Role Summary:**

Leading the establishment and operation of the PMO function for large-scale developments, providing governance, strategic oversight, and executive advisory services.

#### **Key Achievements & Responsibilities:**

- Established PMO governance frameworks, procedures, and reporting standards.
- Developed and controlled project baselines, updates, recovery, and revised schedules.

- Led portfolio-level performance monitoring, KPI tracking, and executive reporting.
  - Directed contracts administration, including variations, claims, and commercial negotiations.
  - Oversaw supply chain tendering, bid evaluations, and contract awards.
  - Implemented cost control and forecasting mechanisms.
  - Acted as senior PMO advisor to executive management.
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## **UNIMAC Company – Saudi Arabia**

### **PMO Manager – Qiddiya Speed Park (Qiddiya Giga Project)**

*2024 – 2025*

#### **Role Summary:**

PMO leadership role within a **PIF giga project**, responsible for governance, planning assurance, and executive reporting.

#### **Key Achievements & Responsibilities:**

- Issued and approved baselines, updates, recovery, and revised schedules.
  - Evaluated project performance, KPIs, and earned value metrics.
  - Produced executive dashboards and board-level reports.
  - Managed Extension of Time (EOT) claims and contractual assessments.
  - Led and audited planning teams and consultants.
  - Verified schedules, reports, and planning deliverables for compliance.
  - Provided strategic reporting to senior and executive stakeholders.
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## **Amman Hills – Engineering Consultancy & Project Management (Jordan)**

### **PMO Director / Planning & Contracts Manager**

*2018 – 2024*

#### **Role Summary:**

PMO leadership for multiple infrastructure and development projects, overseeing planning, contracts, and executive reporting.

#### **Key Achievements & Responsibilities:**

- Established and managed PMO planning and contracts functions.
- Controlled baselines, updates, recovery schedules, and look-ahead programs.

- Delivered KPI-driven performance reports and executive dashboards.
  - Managed contracts administration, claims, and dispute resolution.
  - Advised senior management on schedule, cost, and risk exposure.
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## **Archen Engineering Consultants – Saudi Arabia**

### **Senior Planning Engineer / Senior Consultant to Ministry of Interior (MOI)**

*2015 – 2018*

**Project Portfolio Value: SAR 22 Billion**

#### **Role Summary:**

Senior government consultant overseeing nationwide MOI mega projects.

#### **Key Achievements & Responsibilities:**

- Approved project baselines in alignment with MOI strategic objectives.
  - Evaluated project performance, KPIs, and recovery plans.
  - Established baseline schedules for MOI in-house projects.
  - Reviewed and resolved EOT and cost claims.
  - Led dispute resolution and claims settlement processes.
  - Delivered executive dashboards for senior government leadership.
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## **Arabtec Contracting – Saudi Arabia**

### **Planning Manager**

*2012 – 2015*

**Major Project:** King Abdulaziz International Airport – Jeddah

#### **Key Achievements & Responsibilities:**

- Managed master and detailed schedules for mega aviation projects.
  - Conducted critical path and delay analysis with recovery strategies.
  - Prepared executive progress dashboards.
  - Led claims preparation, including **SAR 200 Million successfully submitted claims.**
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## **Earlier Career Roles**

- **Planning & Cost Control Manager** – Al-Mutlaq Projects (KSA)

- **Senior Planning Engineer (Client Representative)** – Queen Alia International Airport (JV CC / WSP)
- **Senior Project Planner & Scheduler** – Military Hospital Project, Aqaba
- **Project Planner & Scheduler** – Haif Company (KSA)

*(Full details available upon request or appendix submission)*

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## **LANGUAGES**

- **Arabic:** Native / Fluent
- **English:** Fluent (Reading, Writing, Speaking)