

Resume

Personal Information

Name : Yaser Ali Hasan Abdullah
Date of Birth : 01/01/1986
Place of Birth : IBB, Yemen
Status : Married
Religion : Muslim



Contact Details

Address : Sheikh Ishaq Bin Abdul Rahman Street – Al-Zahra District – AlSuwaidi Al-Riyadh
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Education

-MSc – Computer networking (MSc [CN]) July-2015, with final grade of Good (%71.72), SRTM University, Nanded, India.
-Bachelor of Computer Application (BCA) July-2013, with final grade of Good (First Division) Osmania University, Hyderabad, India.

Work Experience

➤ Saudi Arabia

- Buna Al-Jazira Contracting Company: (Jul 2018 – Upto Date)
 - IT manager Assistant.
 - Document Control.
- Wassam United Plastic Company: (Nov 2017 – Jun 2018)
 - Computer Network Engineer
 - Network Administrator
 - Technical Support

➤ Yemen

- Mazaia Net networking company: (Feb 2016 – Oct 2017)
 - Computer Network Engineer.

Tasks and Responsibilities Regarding to IT:-

- Configure, maintain, and troubleshoot the local network.
- Install and perform minor repairs to hardware, software, and peripheral equipment following design or installation specifications.
- Setup and install the appropriate software and programs for employees as they requires.
- Responsible of the IT equipment in the development, and prepare records for the new updates or needed devices.
- Answer the user's inquiries regarding computer hardware and software operations to resolve problems.
- Maintain a weekly reports regarding changes and new updates.
- Install, maintain, and troubleshoot CCTV system.

- Install and configure fingerprint devices, and provide monthly attendance and departure reports.
- Configure the outlook mail using IMAP protocol.
- Provide a technical assistance and support.
- Setup and installation of printers.

Tasks and Responsibilities Regarding to DC:-

- Check for accuracy and edit files like (letters, Submittals, Requisites ...etc).
- Copy, Scan & Store documents (hard & soft).
- Distribute project-related files to internal teams.
- Prepare letters (MS word).
- Retrieving files for other employees and customers when needed.
- Designing templates LOG files for documents to be easy to reach.
- Controlling the flow of documents in and out of the department.
- Reporting errors or developments regarding document storage.
- Ensuring the secure destruction and disposal of sensitive documents.
- Updating and maintaining document management systems and physical records.
- Maintaining the security of confidential documents.
- Assisting employees with accessing documents through our share-file and give access to the right employees only.
- Follow-up all reports (daily, weekly & monthly).

Online Certificates

- *Cisco Certified Network Associate (CCNA) Data certified July 8, 2015*

Training Courses

- Cisco Certified Network Professional (CCNP Routing & Switching) in NOA Solution, Hyderabad, India – July 2015.
- Cisco Certified Network Associate (CCNA Routing & Switching) in NOA Solution, Hyderabad, India – June 2015.
- VMware V-sphere 5.5 in KERNEL Technology, Hyderabad, India –June 2015.
- CCTV (Closed Circuit Television) in Techno I, Hyderabad, India – may 2015.
- Fiber Optic & PBX in Techno I, Hyderabad, India – Aug 2015.
- Microsoft Exchange server 2007 in ZOOM Technology, Hyderabad, India – November 2012.
- Cisco Certified Network Associate (CCNA) in ZOOM Technology, Hyderabad, India – November 2012.
- Microsoft Certified Solutions Expert (MCSE Windows Server 2012) in ZOOM Technology, Hyderabad, India –September 2012.
- Hardware & Networking in ZOOM Technology, Hyderabad, India - September 2012.
- Computer Hardware (A+) in BIIT Technology, Hyderabad, India – July 2011.
- Basic Network LAN (N+) in F-12 Networks, Hyderabad, India – May 2011.

Skills & Abilities

- Building, Managing, Maintaining and Troubleshooting Networks.
- Building, Managing, Maintaining, Troubleshooting and Fixing Computers.
- Installation and Maintenance of network components.
- Configuration and Managing windows server 2008, 2012 and windows wclient operating systems in the corporate network.
- Configuration and set-up of network h/w and s/w application services.
- Resolve users' problems that arise from use.
- Provide technical assistance and preliminary information to system users.
- Ample knowledge of physical and logical LAN & WAN infrastructure principles.
- Technical support.

Personal Skills

- Ability to work with other staff as well as independently.
- Strong interpersonal and communication skills.
- Strong departmental and organizational abilities.
- Capability to provide inventive solution to network issues.
- Good sense to use available information and resources.
- Confident to complete project within deadlines.
- Outstanding computer knowledge as well as knowledge of various software.
- Clear understanding of responsibilities as network engineer.
- Strong analytical and time management skills.
- Outstanding ability of risk identification
- Uncommon ability to provide good customer service.

Languages

- English
- Arabic