

Uzair Tahir

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Inventory Controller | Accounts Assistant

B.Com graduate with **8–9 months of Saudi Arabia experience** as an Inventory Controller in Tabuk. Strong knowledge of **inventory control, stock reconciliation, Excel reporting**, and coordination with accounts/finance teams. Seeking an **Accounts Assistant / Inventory Accountant / Store Accountant** role in Saudi Arabia to grow in accounting and finance operations.

- **Ready to join immediately**
- **Ready to relocate: Riyadh | Jeddah | Dammam**
- **Willing to relocate within Saudi Arabia**

WORK EXPERIENCE

Al.Musafer Spare Parts • Tabuk • 04/2025 – 01/2026

Inventory Controller

- Managed daily **inventory control** for warehouse/store operations
- Prepared **GRN, issue notes, stock movement reports**
- Performed **monthly stock reconciliation** and variance analysis
- Ensured proper documentation and compliance with company procedures

EDUCATION

Bachelor of Commerce (BCom) in Commerce

Superior University • Lahore • 08/2022 – 10/2024

SKILLS

- Advanced Excel (VLOOKUP/XLOOKUP, Pivot Tables, formulas)
- Time management
- Team collaboration
- Inventory control & stock management
- VAT (KSA): Basic knowledge (15%)
- Stock reconciliation
- GRN
- variance control
- Gulf work experience
- Quick learner & adaptable
- Strong attention to detail
- Journal entries
- AP/AR
- inventory accounting