

# ENGR. TALHA RAZA

Transferable Iqama

**Planning Engineer | 2+ Years in Mega Projects (Residential Complex, EPC & infrastructure)**

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## Profile

Motivated early career Planning Engineer with a Strong understanding of project life cycle & planning, scheduling, and construction sequencing within a consultancy environment. Experienced in supporting project schedules, progress tracking, and reporting while coordinating with multidisciplinary teams. Proficient in Primavera P6 and MS Project, with strong organizational, communication, and analytical skills. Eager to develop professionally and contribute to effective project delivery across multiple engineering sectors.

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## Core Competencies

- Project Planning & Scheduling (Primavera P6)
  - Baseline & Progress Schedule Updates
  - Progress Measurement & Reporting (MPR)
  - Earned Value Management (KPIs)
  - Resource Loading & Monitoring
  - Critical Path Method (CPM)
  - Time Management and Organizational Skills
  - Meeting Coordination and Minutes of Meeting (MoM)
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## Professional Experience

**Babtain Contracting Company – Planning Engineer**

*Nesaj Town Al Khobar, Saudi Arab* | **Aug 2025 – Jan 2026**

- Assisting in creating and managing detailed project schedules using Primavera P6, ensuring alignment with the overall project plan and milestones.
- Monitored and updated daily and weekly progress to compare actual performance against the baseline schedule, identifying and addressing potential delays promptly.
- Plan and allocate resources, including manpower, equipment, and materials, to ensure efficient use and timely completion of all civil activities.
- Generated periodic reports summarizing cost estimates, material quantities, and project financials.
- Utilized earned value management (EVM) metrics to track project performance and forecast future timelines and outcomes.

- Prepare and present regular progress reports, including schedule updates, project status, and forecasts, to project management and stakeholders to ensure transparency and informed decision-making.
- Participated in project progress meetings to provide cost-related insights and recommendations to stakeholders.

**Khyber Grace Construction (Pvt.) Ltd. – Junior Scheduling and Planning Engineer**  
*KPK Highway Project, Pakistan | Aug 2024 – July 2025*

- Assisted in creating and managing project schedules using Primavera P6, ensuring alignment with the overall project plan and milestones.
- Monitored and updated daily and weekly progress to compare actual performance against the baseline schedule, identifying and addressing potential delays promptly.
- Collaborated with site teams, contractors, and senior planners to gather accurate progress data and ensure schedule consistency.
- Prepared progress reports, Gantt charts, and dashboards to inform the authorities and stakeholders of project timelines and milestones.
- Maintained systematic records of planning documents, schedule revisions, and correspondence for reference during project evaluations.
- Supported resource allocation by coordinating the efficient utilization of manpower, materials, and equipment in alignment with project demands.
- Assisted in preparing recovery plans for delayed activities to bring projects back on track while minimizing resource and cost impacts.
- Participated in coordination meetings to communicate schedule updates and address concerns raised by stakeholders.
- Monitored subcontractor schedules and integrated them into the master schedule to maintain overall project coherence.
- Learned to utilize earned value management (EVM) to track project performance and forecast future timelines and outcomes.
- Ensured compliance with contractual obligations by monitoring milestone completion and issuing necessary notifications for delays or changes.

**National Transmission & Dispatch Company – Internee Planning Engineer**  
*Khayaban-e-Iqbal Housing Society | Sep 2023 – Mar 2024*

- Assisting in creating and managing detailed project schedules using Primavera P6, ensuring alignment with the overall project plan and milestones.
- Assist in developing and updating project schedules in coordination with project managers and engineering teams.
- Support progress tracking by collecting daily and weekly updates from site and design teams.
- Update schedules in Primavera P6 and MS Project based on approved progress data.
- Assist in preparing weekly and monthly progress reports and basic project dashboards.
- Coordinate with multidisciplinary teams to gather planning inputs and confirm activity status.
- Attend project meetings, record minutes of meeting (MoM), and follow up on action items.

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## **Education**

**BSc in Civil Engineering** – University of Engineering & Technology Peshawar, Pakistan

- CGPA | 3.33
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## **Certifications & Training**

- **Oracle Primavera P6 – International General Certificate Udemey (2022)**
  - **IAENG International Association of Engineer (2023)**
  - **Entrepreneurship for Engineer (1 CPD) Pakistan Engineering Council (2023)**
  - **Deep Foundation Institute (DFI) ID # 43393**
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## **Memberships**

- **Pakistan Engineering Council (PEC)**
  - **S.M.ASCE American Society Of Civil Engineering**
  - **GHAR (Green House Affordable Resilient ) UNOPS**
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## **Technical Skills**

Primavera P6 | Microsoft Project |Power BI | Revit | MS Office Suite

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