

Curriculum Vitae

Eng. RIAD ALI MOUSSA
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Career Profile

- Accomplish construction management skills, skilled at managing all kind of activities and reporting to the advice authority.
- Committed to implement quality improvement techniques that drive business operations to success.
- Manage all sorts of construction Activities.

Key Areas of Experience

1. Perform design of concrete structure, steel structure and supervising of constructions, Quantities survey etc....
2. Independently handling the Estimation, Quantities take-off for multimillion projects.
3. Coordinating the projects

I. Professional Experience in EGYPT

- **M/s OTHMAN A. OTHMAN ARAB CONTRACTORS**

- Position : Supervisor Engineer for Concrete Structure.
- Period : July 07, 1989 – August 08, 1991
- Assignment : Supervision of concrete structure for Recreational and Tourist Village in SEDY KEREIR located in ALEXANDRIA.

- **Responsibilities:**

- 1) Preparing the daily, weekly and monthly progress reports for the project.
- 2) Coordinating with Site Manager and Consultant for any variances and discrepancies in the drawings and reporting the same to costing department.

- 3) Preparing the weekly Ahead schedule for smooth flow of project progress.

II. Professional Experience in LEBANON

- M/s FAWZI ZREIK ENGINEERING AND CONSULTATION

- Position : Structural Designer & Supervisor Engineer for Concrete and Steel structures.
- Period : August 10, 1991 – September 09, 1992

- Responsibilities:

- 1) Designing of Concrete Structures.
- 2) Preparation of Bill of Quantities and Specifications.
- 3) Supervision of Construction Activities.
- 4) Preparing the weekly Ahead schedule for smooth flow of project progress.
- 5) Preparing of Monthly Invoices and evaluations.
- 6) Preparing the Sub-Contractors Payment Certificates based on the actual measurements and quantities receive from Site Engineer duly signed by Project Manager.
- 7) To follow up and control the execution of the assigned project (s) according to specifications, shop drawings, and standards within the time frame and using the minimum required sources.

III. Professional Experience in KSA (KHOBAR)

- M/s NASSER ALMULHIM CONSULTANT ENGINEER

- Position : Structural Designer
- Period : January 01, 1993 – May 05, 1995
- Assignment : Design of Concrete Structure, Steel Structure and Supervision of constructions, quantities survey.

- Responsibilities:

- 1) Independently designing of the projects.
- 2) Surveying of quantities take-off and Preparation of Project bill of quantities.
- 3) Preparation of technical limitations.
- 4) Preparation of project specifications.
- 5) Preparation of Project Contracts/Sub-contracts.
- 6) Preparation of Structural & shop drawings.

IV. Professional Experience in KSA (JEDDAH)

- M/s DARBEEL FOR CONTRACTING

- Position : **PROJECT MANAGER**
-Period : June 8, 1995 – November 10, 1996

- 1) Project : **CALIFORNIA COMPOUND (16 Villas in Jeddah)**
Project Cost : **48,500,000 SR**

- Responsibilities :

- 1) Overall Responsible for the project activities.

- 2) Meetings with consultant and client for any variations or modifications in the project.
- 3) Preparing the Project Time Schedule.
- 4) Giving instructions to Site Engineer and Foreman to carry the job based on the contracted specifications.
- 5) Appointing the sub-contractors for various kind of works and accordingly preparing the contract and payment certificates.
- 6) Preparing the bi-weekly and monthly project progress report and submitting the same to Construction Manager for the discussion in site meetings as well as Board meetings.
- 7) Carrying the works under the specified budget for each and every phase.
- 8) Follow-up submittals with consultant for (Structural Drawings / Architectural Drawings)
- 9) Submission of material samples and obtaining the client and consultant approvals.
- 7) Checking of BAR BENDING SCHEDULES prior to placing the order.
- 8) Strictly following up the safety precautions for site staff and labor force in order to avoid any problems.
- 9) Following up and control the execution of the assigned project (s) according to specifications, shop drawings, and standards within the time frame and using the minimum required sources.
- 10) Planning and foresee all the aspects required for site enough time in advance, and to keep track of project time schedule and update it as per contract requirements (in coordination with the planning engineer if any).
- 11) Placing and follow-up the orders of materials in a way as to give the purchasing department one week for the purchasing process in addition to the anticipated delivery specified by the supplier.
- 12) Following up the preparation of shop drawings submittals in coordination with shop drawings (AUTOCAD) department till obtaining the final approval of consultant/client.

V. Professional Experience in (JEDDAH)

- **M/s INTERNATIONAL BUILDING SYSTEMS FOR CONTRACTING**
- A- Position : **ESTIMATION DEPARTMENT MANAGER**
- Period : November 09, 1996 – October 20, 2013
- Achievements: SUCCESSFUL BIDDING (Tendering) for the following projects:
 1. Project Name: TWIN TOWERS RESIDENTIAL AND COMMERCIAL BUILDING (MADINAH)
 - a. Project Cost: **32,320,000 SR**
 2. Project Name: AL CORNICHE HOTEL (JEDDAH).
 - a. Project Cost: **45,000,000 SR**
 3. Project Name: AL-AWFI BUILDING II (Lot # 5033 & 5034) - MADINAH
 - a. Project Cost: **34,000,000 SR**
 4. Project Name: AL-CORNICHE HOTEL (Employees Housing) - JEDDAH
 - a. Project Cost: **85,000,000 SR**
 5. Project Name: BATHEL AL-KHAIR HOTEL (Lot # 2089& 2090) - MADINAH
 - a. Project Cost: **62,755,591 SR**
 6. Project Name: AL SAFI HOTEL (Lot # 3017) - MADINAH
 - a. Project Cost: **44,118,488 SR**
 7. Project Name: AL SAFI HOTEL (Lot # 3042& 3043) - MADINAH

- a. **Project Cost:** **48,881,512 SR**
8. Project Name: SAUDI KAYAN PETROCHEMICALS COMPLEX PP - JUBAIL
a. **Project Cost:** **80,000,000 SR**
9. Project Name: KAUST COMMUNITY BOY'S SCHOOL - RABIGH
a. **Project Cost:** **71,978,002 SR**
10. Project Name: JEDDAH GATE DEVELOPMENT LOT-E4 - JEDDAH
a. **Project Cost :** **259,655,655 SR**
11. Project Name: ARAC MAKKAH HOTEL – MAKKAH
a. **Project Cost:** **140,000,000.00 SR**
12. Project Name : SAMSUNG NAFFORA TECHNO VALLEY PROJECT– JUBAIL
a. **Project Cost:** **80,000,000.00 SR**
13. Project Name: MADINAH HOTEL (LOT # 4046, 4047 & 4048) FOR BATHEL AL-KAIR EST. – MADINAH
a. **Project Cost:** **218,879,000.00 SR**
14. Project Name: SHK. ABDUL KADER HAMOUDA HOTEL – MADINAH
a. **Project Cost:** **43,425,141.00 SR**
15. Project Name: Yanbu_Power_&_Desalination_Plant_Phase_3 For Samsung
a. **Project Cost:** **190,00,000.00 SR**
16. Project Name: Many of different projects that awarded to IBS Co. from project# P76 to Project # P208
a. **Project Cost:** Variables

- **Responsibilities** :

1. Study of tender drawings, specifications, and bill of quantities.
2. Forwarding the drawings to Quantity Surveyors for actual quantity take-off and comparing the same with that of quantities mentioned in the given BOQ.
3. Invitation to sub-contractors, suppliers, manufacturers, distributors for the concerned and individual quotations for each and every item.
4. Re-checking of quantity take-off and include – or + quantities for the preparation of final BOQ.
5. Comparison of quotations received from the vendors/sub-contractors/manufacturers taking into consideration the specifications for each and every item.
6. Corresponding with client/consultant for Clarification, discrepancies, additional or optional items prior to the submission of offer and final BOQ.
7. Using the Timberline Software (Advance construction software) and Microsoft Excel to prepare the final tender BOQ as well as to carry out the budget for the estimated project at the same time.
8. Preparing the Project Schedule using Microsoft Project Software submitting the same long with the offer.
9. Preparing the requests for ACCOUNTS department for any BIDDING BOND, DVANCE PAYMENT GUARANTEE etc... To be submitted along with the offer if mentioned in the tender documents.
10. Using Microsoft Word (English /Arabic) preparing the offer letter with scope of work, Technical limitation, exclusions, payment terms, project duration etc...

11. Upon getting the project proceeding with the preparation of shop drawings.
12. Preparation of variation order for any addition, deletion, modifications etc...

VI. Professional Experience in (JEDDAH)

- M/s EMECO GENERAL CONTRACTING

- A- Position : **Sr. ESTIMATION MANAGER**
 - Period October 20, 2013 – August 30, 201

Responsibilities

- Prepare detailed accurate material, labor, equipment, subcontracts & construction facilities.
- Attend site pre-bid conferences and site visits.
- Getting all quotations from our subcontractors and suppliers
- Develop and review subcontractor scopes of work, review, and analyze subcontractor quotes for rock bottom value.
- Prepare all reports and ensure that compliance with all specifications, condition of contract and Bid Invitations.
- Present cost estimates to meet customer proposals, providing consideration for general and special conditions.
- Prepare scope specifications and requirements, prepare and inputs project schedules, perform quantity take-offs, prepare cost summary sheets, and input quantities into estimating sheet.
- Maintain and prepare company database.
- Utilize the appropriate company and industry historical data for pricing estimates.
- Prepare and arrange all reports & files to be ready to handing over to operation Dept. when project awarded.
- Coordinate with projects manager for any issues related to cost, specification, suppliers & subcontractors.
- Coordinate with financial department to compare between actual cost and projects budget.

VII. Professional Experience in (KHOBAR)

- M/s RAWABI SPECIALIZED CONTRACTING

- A- Position : **S. ESTIMATION MANAGER**
 - Period September 02, 2015 – still continue.

- Responsibilities

- Establishing and maintaining an estimating department evaluation, resources library and estimating system.
- Manage estimating team of Civil, Mechanical, and electrical engineers to provide reliable, consistent, timely and accurate estimating services.
- Prepare detailed accurate material, labor, equipment, subcontracts & construction facilities with estimation team.
- Attend site pre-bid conferences and site visits especially for big projects.
- Sending RFQ and follow up to get all quotations from our subcontractors and suppliers.
- Develop and review subcontractor & suppliers' scope of work, conditions, and analyze for rock bottom price.
- Prepare all reports and ensure that compliance with the project specifications, condition of contract and Bid Invitations.

- Present cost estimates to meet customer proposals, providing consideration for general and special conditions.
- Prepare project schedules with the planning engineer, check & perform quantity take-off with our QS, prepare cost summary sheets, and input quantities into estimating sheet.
- Maintain and prepare company database.
- Utilize the appropriate company and industry historical data for pricing estimates.
- Prepare and help estimation to arrange all reports & files to be ready to handing over to operation Dept. when the project awarded.
- Coordinate with projects manager for any issues related to the project cost, specification, suppliers & subcontractors during the construction period.
- Coordinate with financial department to compare between actual cost and projects budget.

Education & Training

□ **DEGREE IN BSc. Grade (1989):**

Degree in Faculty of Engineering (CIVIL engineer) From: AL-MANSOURA UNIVERSITY (Egypt)

□ **MEMBERSHIP:**

A member of Syndicate of Professional Engineers (EGYPT)

□ **Computers:**

Well versed in Computer Operation of **Windows 7 – MS Office 2010.**

Timberline
MS-Word (English / Arabic)
MS-Excel (English / Arabic)
Microsoft Project

General

Date of Birth	:	13.02.1965
Nationality	:	EGYPTIAN
Marital Status	:	Married
Religion	:	Islam
Linguistic Abilities	:	Fluent in Speaking and reading for ARABIC and ENGLISH...

NOTE: TESTIMONIALS ARE AVAILABLE ON REQUEST.

I hereby declare that the above-mentioned details are true as of my best of knowledge and looking forward to join your esteem organization for better future from September 01, 2018.

Yours truly,

Eng. RIAD ELHASSNEIN ALI MOUSSA