

MOHAMMED ATIQUUR RAHMAN KHAN

Sr. Architectural DraftMan.



📍 Madinah, Saudi Arabia.

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✉ mohdatiqur@yahoo.com

EXPERTISE

- Auto CAD Draft Man

SKILLS

- Auto CAD all versions
- Auto Cad 2d & 3d
- Operating System : Windows7 to 10.
- Database Package : M. S. Office.
- Photo shop.
- Corel draw.

SUMMARY

Knowledgeable Architecture Draughtsman familiar with design documentation responsibilities and known for high administrative competence. Skilled record manager with focus on confidentiality and integrity. Self-motivated drafting with extensive experience producing AutoCAD drawings and works instructions for Consistent in completing projects to agreed time scale and meeting all customer requirements. Strong work ethic and easily adapts to changing work environments and evolving requirements. Expert Architecture Draughtsman bringing 14 years of expertise in Construction. Effectively manages assignments and team members. Dedicated to self-development to provide expectation-exceeding service.

OVERVIEW

Overall **14+ Years** of experience as a Draftsman in the field of Construction & MEP, which includes Architectural, Electrical, landscape and utilities Services drawings.

JOB RESPONSIBILITY

- Prepared detailed working drawings for construction of new structures, additions and for remodeling of existing structures.
- Reviewed design requirements to determine best design options for building project
- Modified and updated designs based on review comments from Architect of record to meet quality standards.
- Created layout designs for large-scale commercial and residential projects using AutoCAD.
- Preparation of shop drawing according to the contract drawing.
- Preparation of all Architectural shop drawing & coordinating with other department Structural, Electrical & Mechanical.
- Collected Site Reports from site engineers & foreman Prepared Documents for consultants & Main contractor.
- Coordinate with Engineer and Architecture in all discipline on all aspects during the working to insure conformity of the work with requirement.
- Verified work compliance with contractual requirements by reviewing projects at each stage.
- Extract Quantity to make estimates from Drawings

WORK EXPERIENCE

FROM 2011 **Architectural Draftman.**

MARCO -Mohammed Al-Rashid trading & Contracting, Saudi Arabia.

2010-APRIL TO NOVEMBER **Estimating Coordinator / Draftsman.**

Mabani Steel Ras Al Khaima UAE

- Managed smooth operations and communicated timely updates to coordinate administrative activities.
- Answered mailed, emailed, telephoned and in-person requests for service and information.
- Drafted and edited correspondence and materials related to project work to guarantee accuracy and uniformity in documentation.
- Provided for smooth day-to-day flow of communications to build trust.

EDUCATION

FEB 2005 - June 2005 **Diploma** | Architectural Draughtman (Auto Cad) Aris Engineering & CAD Solution, Telangana Hyderabad.

January 2001 - MAY 2003 **Board of intermediate** | Water Supply & Sanitary Engineering (VOCATIONAL) Telangana, Hyderabad.

2001 MARCH **Board of Secondary school leaving certificate.** Bharti Vidya bhavan High School, Tulsinagar Telangana, Hyderabad

LANGUAGES

	SPEAKING	READING	WRITING
ENGLISH:	✓	✓	✓
URDU:	✓	✓	✓
HINDI:	✓	✓	✓
ARABIC	✓	-	-

PASSPORT DETAILS

Passport Number: S3870831

Date of Issue: 03/04/2018.

Date of Expiry: 02/04/2028.

Issue of Passport: JEDDAH

Visa details: TRANSFERABLE VISA

PERSONAL DETAILS

Father Name: MOHAMMED FAZLUR RAHMAN

Nationality: Indian

License: Indian & KSA.

Date Of Birth: 10 DEC 1985

Marital Status: Married

Declaration

I hereby state that the information furnished above is true and correct to the best of my belief.

(MOHAMMED ATIQR RAHMAN KHAN)