

Ahmed Abdel Qader Ali

Accountant

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Address: Sohag, Egypt | Date of Birth: 13 Apr 1993

Objective

A dedicated and detail-oriented accountant with Many of experience across diverse sectors, including banking, hospitality, healthcare, and construction. Proficient in financial reporting, budgeting, audits, and payroll management, I have a strong track record of optimizing accounting processes, ensuring regulatory compliance, and improving financial accuracy. Seeking to leverage my expertise in accounting systems and financial management to contribute to the growth and efficiency of a forward-thinking organization.

Work Experience

Accountant at Walid Abdel Hafez Accounting Office

- Managed payroll, invoicing, and daily bookkeeping for small to medium-sized businesses.
- Assisted in tax filing and ensured compliance with Egyptian tax regulations.
- Helped streamline the accounting process, reducing time spent on month-end reporting by 15%.

Accountant at Egy Trainers Accounting Company

- Handled daily accounting operations including journal entries, account reconciliation, and expense tracking.
- Conducted internal audits to ensure financial compliance and prevent discrepancies.
- Assisted in the preparation of financial reports and budgets for clients.

Accountant at Nour Al-Oyoun Specialist Hospital

- Managed hospital's daily financial operations, including billing, payroll, and budgeting.
- Oversaw the processing of invoices and payment of medical suppliers, ensuring accurate and timely payments.
- Assisted in the preparation of financial statements for the hospital board.

Accountant at National Bank of Egypt

- Managed sales accounting functions, ensuring all transactions were recorded properly in the bank's financial systems.
- Prepared and analyzed monthly financial reports for the sales department to track performance against targets.
- Reconciled accounts receivable and ensured the accurate recording of sales revenue.

Sales Accountant at Sunrise Garden Beach Hotel

- Prepared daily, weekly, and monthly sales reports for management, contributing to effective decision-making.
- Managed the reconciliation of sales revenue with the hotel's accounting system, ensuring all transactions were accurate.
- Improved the sales invoicing process, leading to a 12% increase in billing efficiency.

Accountant at Albatros Hotel

- Prepared budgets and monitored expenditures to ensure financial goals were met.
- Assisted in preparing monthly financial reports and analyzing them for decision-making.
- Successfully implemented a new accounting software system, improving financial reporting efficiency by 20%.

Bank Accountant at Al-Sayed Exchange Company

- Processed financial transactions, including currency exchange, money transfers, and account reconciliations.
- Managed daily cash flow and prepared financial reports for senior management.

- Ensured compliance with financial regulations and performed regular internal audits.

Sales Representative (Sohag Area, Juhayna Center) at Egyptian Cement Factory

- Promoted and sold cement products to clients across the Sohag area, achieving 110% of sales targets consistently.
- Managed relationships with existing customers while identifying new sales opportunities.
- Coordinated with the finance team to ensure the timely payment and credit management for customers.

Site Accountant and Extracts Officer at Talaat Moustafa Contracting Company

- Managed the financial records and transactions for construction sites, ensuring accuracy in budgeting and expenses.
- Prepared financial reports for project progress and ensured timely completion of extract approvals for contractors.
- Worked closely with site managers to track project expenses and ensure adherence to financial plans.

Treasury Accountant and Contracting Officer at Ajyal Hospital

- Managed the hospital's treasury, ensuring accurate cash flow tracking and management.
- Handled the contracting process with medical suppliers, ensuring the best rates and timely deliveries.
- Prepared financial reports related to the hospital's cash reserves and liquidity.

Education

Bachelor of Commerce, Accounting Department

- Graduation year: 2020
- Overall Grade: Pass

Courses & Certifications

- **Professional Financial Accountant Diploma (PFAD)** – EG Trainers
- **IC3 Course** – Sohag University
- **Banking Diploma** – American Institute of Professional Studies
- **English Course** – 5 levels from the British Cultural Center

Skills

Soft skills

- | | | |
|--------------------------------|-------------------------------|---------------------------|
| • Hard Worker, Self-motivation | • Teamwork skills | • Time management |
| • Computer Skills | • Leadership skills | • Customer service skills |
| • Problem-solving skills | • Organizing and prioritizing | • Project management |
| • Communication skills | • Adaptability | • Attention to detail. |
| • work under pressure | • Administrative Skills | |

Hard skills

- | | | |
|----------------------|----------|---------------------|
| • Excel | • Word | • PowerPoint |
| • ERP System | • Oracle | • Peachtree program |
| • QuickBooks Program | | |

Languages

- **Arabic:** Mother Tongue
- **English:** Good

Reference available upon request