




SHERIF SAMY FATHY MAHMOUD

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Chief Accountant | Senior Accountant

PROFESSIONAL EXPERIENCE

Chief Accountant | Senior Accountant with 12+ years of progressive experience in accounting, financial reporting, month- end closing, budgeting, and Financial Statements within construction, contracting, industrial, and trading sectors, Strong hands-on expertise in general ledger management, VAT & Zakat compliance, ERP systems, and financial analysis, Proven ability to support finance managers and chief accountants with accurate reporting, cost control, and process improvement.

PROFESSIONAL EXPERIENCE

- **Chief Accountant** Jan 2025 – Present
Silicon Trading and Contracting Company
 - Prepare monthly, quarterly, and annual financial reports and Financial Statements for management review.
 - Review Balance Sheet and Profit | Loss accounts and analyze variances.
 - Handle VAT and Zakat calculations, filings, and supporting schedules.
 - Maintain fixed assets register and calculate depreciation.
 - Support internal and external audit requirements and strengthen internal controls.
- **Senior Accountant** Jan 2020 – Jan 2025
Al-Hajry Overseas Company
 - Managed full-cycle accounting and month-end closing activities.
 - Prepared bank reconciliations and ensured accuracy of cash and bank balances.
 - Filed VAT and Zakat returns in compliance with KSA regulations.
 - Reviewed AP | AR, monitored aging reports, and ensured timely settlements.
 - Prepared payroll, petty cash, employee benefits, and loan records.
 - Manage day-to-day accounting operations including journal entries, postings, and reconciliations.
 - Maintained accurate books of accounts and prepared financial statements in compliance with IFRS and GAAP.
- **Accounts Payable Accountant** Jan 2017 – Jan 2020
Al-Hajry Overseas Company
 - Verified supplier invoices against contracts, quotations, and purchase orders.
 - Prepared AP aging reports and supplier payment schedules.
 - Managed supplier reconciliations and monthly settlements.

- Controlled the full purchasing and documentation cycle.

➤ **Accounts Receivable Accountant**

Jan 2016 – Jan 2017

Al-Hajry Overseas Company

- Issued sales invoices in accordance with contracts and project milestones.
- Monitored customer balances and AR aging.
- Followed up on collections and managed advance payments.

➤ **General Accountant**

Jul 2013 – Dec 2015

Ceramica Cleopatra Group

- Recorded journal entries and maintained accurate accounting records.
- Managed petty cash and monitored project-related expenses.
- Prepared bank transfers and issued checks.
- Analyzed revenues and expenses by cost centers.

EDUCATION

Bachelor of Commerce

ZAGAZIG UNIVERSITY

JULY 2011

CORE SKILLS

➤ **Accounting | Finance:**

- Financial Reporting | Statement Preparation
- General Ledger Management, Accounts Receivable / Accounts Payable
- VAT/WHT Compliance (ZATCA)
- Reconciliations | Month-End/Year-End Closing
- Payroll | Cash Flow Management, Budgeting | Forecasting
- Construction | Project Accounting, Fixed Assets & Depreciation

➤ **Audit | Compliance:**

- Internal Controls | Risk Assessment
- Internal Controls | Audit Coordination | Scheduling
- IFRS & GAAP Compliance

➤ **Administration | Coordination | Soft Skills:**

- Record Keeping | Filing, Analytical Thinking | Problem Solving, Communication
- Invoice Management | Payment Tracking, Time Management | Attention to Detail
- Interdepartmental Coordination | SOP Development, Teamwork | Operational Efficiency

➤ **Technology | Systems:**

- Advanced Microsoft Excel, Word, Outlook
- ERP Systems (Microsoft Dynamics 365 & AX12, Odoo, QuickBooks, Smacc, Oracle)

LANGUAGES

Arabic – Native

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English – Conversational