

# KAREM MAHMOUD

RIYADH, SAUDI ARABIA | 0547282808 | eng.karemmahmoud22@gmail.com  
www.linkedin.com/in/karem-mahmoud-20aa84241

---

## Brief Summary

Senior architect with **6 years** of experience in **architecture and fit out projects** , seeking a challenging opportunity in a reputable company where my skills, experience and academic background can be implemented, utilized and professionally developed and take that establishment to advanced level during my position.

## Professional strengths include:

- Architectural Design.
- Plan and implement projects.
- Help define project scope, goals and deliverables.
- Define tasks and required resources.
- Collect and manage project team.
- Manage the project budget.
- Allocate project resources.
- Create a project schedule and timeline.
- Support and direct team.
- Lead quality assurance.
- Report on the project status.
- Present to stakeholders reports on progress as well as problems and solutions.
- Implement and manage changes when necessary to meet project deliverables.
- Evaluate and assess the result of the project.

# Business Experience

## White art – Riyadh, Saudi Arabia.

### **ASSISTANT PROJECT MANAGER**

**02/2024 – Present**

Fit out and finishing more than 7 projects ( TAWUNIYA ACADEMY - OVUN RESTURANT – BIAC KAFD COMBANY – COMMUNICATION DEBARTMENT AT MOI – TGA – RENOVATION OF 24 RIYADH BANK BRANCHES – RIYADH RE INSURANCE COMBANY )

- Help define project scope, goals and deliverables.
- Define tasks and required resources.
- Collect and manage project team.
- Manage the project budget.
- Allocate project resources.
- Support and direct team.
- Lead quality assurance.
- Report on the project status.
- Present to stakeholders reports on progress as well as problems and solutions.

## White art – Riyadh, Saudi Arabia.

### **CONSTRUCTION MANAGER**

**11/2023– 02/2024**

- Managing day-to-day operations, including coordinating labor, subcontractors, and equipment.
- Enforcing strict health and safety protocols and ensuring all work meets building codes and regulations.
- Reporting progress to clients, architects, and stakeholders, and resolving any conflicts or delays.
- Ordering materials and hiring specialized subcontractors.
- Conducting site inspections to monitor quality and progress.
- Reviewing architectural drawings and engineering plans.
- Managing project documentation, including contracts, permits, and daily logs.

**Bena Aljazebiya contracting company**– Elahsa, Saudi Arabia.

**Technical office engineer**

**07/2023 – 11/2023**

( alahsa health centers ) ALAHSa , KSA

- Supporting the engineering team during planning , design , development , installation , maintenance and troubleshooting processes.
- Resolving design conflicts between different disciplines (Architectural, Structural, Electrical, Mechanical).
- Monitoring processes , workers and methods and developing plans for increased efficiency.
- Coordinating with other engineers and crew members to ensure quality products are completed on schedule.
- Preparing shop drawings, detail plans (structural, architectural, MEP), and as-built drawings for construction approval.

**Prof.dr/ahmed agour consultant office** \_ Elminya, Egypt.

**Technical office and site engineer**

**08/2022 – 06/2023**

(national university project) ELMINYA, EGYPT

- Design, develop, implement, and test technical solutions based on business requirements.
- Identify potential issues and implement solutions proactively.
- Manage daily site activities, subcontractors, and staff to ensure adherence to schedules and specifications.
- Conduct site inspections, material tests, and enforce safety regulations (HSE).
- Monitor construction progress, update schedules, and report on work status.

**Project of haya karema at military service – Ismailia, Egypt.**  
**Technical office engineer**

**06/2021 – 06/2022**

- Verified construction documentation conformed to quality assurance standards and client requirements.
- Coordinated with clients, consultants and contractors during construction bidding.
- Review and prepare shop drawings, fabrication drawings, and as-built drawings using AutoCAD.
- Prepare, submit, and track technical submittals, material approvals, and method statements for consultant approval.

**Elzad Engineering Company – Elminya, Egypt.**  
**Architecture designer and site engineer**

**10/2019 – 04/2021**

- Verified construction documentation conformed to quality assurance standards and client requirements.
- Coordinated with clients, consultants and contractors during construction bidding.
- Created, printed and modified drawings in AutoCAD , Revit , and 3dmax .

**Raqi For Furniture – Cairo, Egypt.**  
**Architecture designer and sales officer**

**11/2018 – 08/2019**

- Worked diligently to resolve unique and recurring complaints, promoting loyalty and enhancing operations.
- Captured and completed sales with customers, proposal management strategies.
- Enhanced sales operations through development of new sales strategies, cold calling techniques and customer follow-up.

**Samcrete construction** –New Cairo, Egypt.  
**Site engineer**

**06/2018 – 09/2018**

- Planned and coordinated construction projects such as finishing works.
- Identified and resolved technical issues and design conflicts to minimize project delays and maintain tight schedules.

**Freelance** – Cairo, Egypt.  
**Interior designer**

**2017 –2018**

- Developed key client relationships by providing design solutions that met needs and budgets without compromising quality or design intent.
- Participated in furniture selection and documentation of specifications.
- Consulted with clients to determine architectural preference to meet overall design goals.
- Developed space planning concepts, color palette selections and textile presentations.

## **Education**

### **Bachelor of Engineering: Architectural Engineering 2020**

Faculty of Engineering – Elminya

- Graduated with ( good ).
- Graduation Project: ( very good ).

## **Languages**

**Arabic:** Native

**English:** excellent

## **Courses**

- Computer-Aided Design (AutoCAD).
- Adobe Photoshop.
- 3d max .

Membership no.:1022763

عضوية رقم:1022763

In accordance with the Regulations of Saudi Council of Engineers by Royal Decree M/36 Date 26/9/1423H and the Engineering Professions Practice Regulation by Royal Decree M/36 Date19/4/1438 H. SCE has approved:

استناداً إلى نظام الهيئة السعودية للمهندسين الصادر بالمرسوم الملكي رقم م/٣٦ وتاريخ ٢٦/٩/١٤٢٣هـ ونظام مزاولة المهن الهندسية الصادر بالمرسوم الملكي م/٣٦ وتاريخ ١٩/٤/١٤٣٨هـ ولائحته التنفيذية فقد قررت الهيئة اعتماد:

**KARIM MAHMOUD ABDELMONEIM AHMED**

**كريم محمود عبدالمنعم احمد**

Membership Category: Architect

فئة العضوية: معماري

Specialization: Architecture

التخصص: عمارة

Membership Start Date: 4/2/2024

تاريخ بداية العضوية: 4/2/2024

This Certification is valid until: 02 April 2025

هذه الشهادة صالحة إلى تاريخ 04 شوال 1446



الأمين العام Secretary General

م. عبدالمحسن بن ضاوي المجنوني



Digitally signed by Saudi Council of Engineers at 4/4/2024