

## KALEEL NAWAIR

Quantity Surveyor (CIVIL / MEP)

📍 Saudi Arabia (KSA) | 📞 +966 533134970 | ✉️ [Kaleelnawair743@gmail.com](mailto:Kaleelnawair743@gmail.com)

✅ Available with Transferable Iqama



### PROFESSIONAL SUMMARY

Results-driven Quantity Surveyor with over 10 years of comprehensive experience in pre- and post-contract cost management across large-scale infrastructure, building, landscaping, and MEP projects. Proven expertise in BOQ preparation, variation claims, interim valuations, subcontract management, and cost reporting. Demonstrated ability to deliver accurate financial control and contract administration under pressure, including high-profile projects such as NEOM – Sindalah Hotel.

### PROFESSIONAL EXPERIENCE

#### JAL INTERNATIONAL CO LTD. | NEOM SINDALAH ISLAND HOTEL PROJECT, TABUK, KSA (Main Contractor)

Quantity Surveyor | Jan 2022 – December 2025

Project Value Approx USD 500 Million



#### MINISTRY OF WATER SUPPLY, SRI LANKA | WORLD BANK SANITATION IMPROVEMENT PROJECT (WASSIP)

Quantity Surveyor | Jan 2019 – Dec 2021 (CIVIL & MEP)

Project Value Approx USD 100 million



#### MINISTRY OF EDUCATION, SRI LANKA | Near the School Best School Project (NSBS)

Quantity Surveyor | Jan 2015 – Dec 2018

Project Value Approx SLR 1200 million



### DUTIES & RESPONSIBILITIES (PRE & POST CONTRACT)

- Reviewed tender documents, project scope, drawings, and technical specifications.
- Prepared quantity take-offs from drawings and developed BOQs; verified BOQ quantities when provided.
- Participated in site visits and pre-tender meetings; raised technical queries for scope clarification.
- Conducted cost estimation for materials and items using AutoCAD and Plan Swift.
- Sent RFQs to subcontractors/suppliers and prepared technical & financial comparisons.
- Prepared and submitted monthly Interim Payment Applications (IPA).
- Reviewed and verified subcontractor and supplier payment certificates (IPC).
- Prepared and submitted variations, change orders, and contractual claims.
- Maintained Engineer's Instructions, Variation Orders, and Claims Logs.
- Coordinated RFIs and communicated with consultants/clients for technical clarifications.
- Monitored site progress and assisted in preparing progress reports when required.

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## ACADEMIC QUALIFICATION

### **BSc (Hons) in Quantity Surveying and Commercial Management**

Central Alliance University, Mexico | Awarded via Examination Syndicate, Canada

Awarded: September (2023)

**Higher National Diploma in Construction Technology** / Department of Technical Education Sri Lanka (2022)

**Diploma in Construction Technology** / Department of Technical Education Sri Lanka (2019)

**National certificate in civil engineering** / Department of Technical Education Sri Lanka (2015)

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## PROFESSIONAL AFFILIATIONS

- Saudi Council of Engineers | Membership ID: 1195592
  - Tertiary and Vocational Education Commission (TVEC) Recognition
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## SKILLS & COMPETENCIES

- **Technical:** BOQ Preparation | Cost Estimation | Variation Claims | Interim Valuations | Subcontract Management
  - **Software:** AutoCAD | Plan Swift | MS Office Suite (Word, Excel, PowerPoint) | PDF Viewers
  - **Project Exposure:** Roads | Buildings | Landscaping | MEP | Fit-Out | Mega Projects (NEOM)
  - **Languages:** English (Fluent) | Tamil | Malayalam | Sinhala
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## PERSONAL DETAILS

- **Full Name:** Kaleel Nawair
- **Nationality:** Sri Lankan
- **Visa Status:** Transferable Iqama
- **Marital Status:** Single