

## SUMMARY

- I am a motivated and committed individual who strives for success. I am also professionally oriented, passionate about exceeding expectations, and committed to continuous learning and growth.
- Apart from my personal career goals, I actively seek opportunities to contribute effectively to the company's success. I am a mature and independent personality.
- I have a remarkable ability to adapt to changing work environments, and I strive to achieve success in all my endeavors.
- I am creative in my work, committed, and meticulous. I work well within a team or individually, and I possess strong listening and communication skills. I strive to continually develop my skills in line with the job market and am ready to take on new challenges.

## MOHAMMED SHAHIN HASSAN IBRAHIM

[mshaheen30@gmail.com](mailto:mshaheen30@gmail.com)



## PERSONAL DATA

Date of Birth: 30/10/1976

Nationality: Egyptian

Marital Status: Married

Phone: 0553410589

## EDUCATION

**Bachelor's Degree in Computer and Business Sciences - 1999**

(ABASIA ACADEMY FOR COMPUTER SCIENCE)

## **STORE SKILLS**

- Follow the occupational safety and health instructions.
- Implementing and respecting management's instructions
- Organizing files and documents
- Assistance in completing tasks
- Submitting proposals to the management that serve the interests of the work.

## **COMPUTER & NETWORK SKILLS**

- Solve Error Detection Network Issues
- Speedy provision of alternative Solutions
- Multitasking and Prioritization
- Help Desk Support - H/S Upgrades
- Organization skills
- Administer VMware – V-center
- Remote Desktop Services
- Design and Build Network Infrastructure ( Routers- Switches-Servers-Cables –Power Systems)
- Technical Troubleshooting Solving - Diagnostic Protocol
- Team Leader
- Backup Management
- (Installation and Support) Avaya IP PBX– Zycoo IP PBX
- (Installation and Support) Call Center CRM (Installation and Support)
- (Installation and Support) (Camera Systems) Cctv - NVR
- Technical Documentation
- Communication Ability
- Configuring, Managing, and Maintaining Networks
- Time Management
- Administer the Antivirus Server & Firewalls Devices
- Update the Network Infrastructure to increase the Speed of Data

## **CERTIFICATE: & TRAINING**

- CCNA (IBM Egypt) Certificate
- CCNP (Encore – T plus ) Training Certificate
- MCSA (T plus) Training Certificate
- Fidelio Suite 8 System – Hospitality Management System (Hotel Experience)
- (Comsys App ) Hospitality Management System – (Hotel Experience)
- (Sun App ) Hospitality Management System (Hotel Experience)
- (Tree Soft App) Accounting - Store – POS

### **Languages**

English

## **EXPERIENCE**

- **Online store Management ( Lara Uniform Establishment ) [www.maryoollara.com](http://www.maryoollara.com) - Riyadh KSA 12/2024 Until 09/2025**

### **Job Description**

- Responsible for overseeing operations and staff in the uniform store, including inventory management, customer service, and sales strategies. This includes supervising staff, monitoring inventory, and customer service.
- Receiving Orders Online, Preparing them from Warehouses, and Shipping Them to the Customer.
- Working on the **Zid Platform** to Manage the online Store
- Responding to Customers and Resolving Order Issues
- Knowledge of Dealing with Shipping Companies

- **Store Keeper**                      **FCC – Construction Company – Neom Tunnels Project, KSA 03/2023  
To 07/2024**

**Job Description**

- Responsible for A3n Site Store (HSE Store – Electrician Store – Chemical Store).
- Responsible for handling the warehouse operations.
- Stocking of products and arranging them in the appropriate manner is my duty.
- look over the employees of the store to see that all work is done properly
- I look after the store shelves and check setting of products according to batch numbers. It is my duty to send back and exchange all damaged products.
- Release & Receiving Materials.
- Send monthly report to Store Manager.
- Follow occupational health and safety guidelines
- Assist in conducting an inventory of the warehouses
- Implementing administrative instructions

- **I.T Administrator**                      **AL, Jeraisy Recruitment Company, KSA, From 11/2014 - 07/2020**

**Job Description**

- Responsible For Hardware, Network.
- Maintenance of Servers and Printers, Protection Programs, Employee Accounts and Firewalls, Data Center, fingerprint devices
- Preparing Technical Reports and Ensuring That the System Is Working Properly.
- Team Leader
- Follow up on technical solutions for ARP Database
- Full Supervision of all network extensions and connections

- **I.T Manager**                              **Resta Reef Resort Marsa Alam – Egypt, From 05/2006 - 01/2008**

**Job Description**

- Running regular checks on network and data security
- Identifying and acting on opportunities to improve and update software
- Developing and implementing IT policy and best practice guides for the Organization
- Designing training programs and workshops for staff
- Follow up on technical solutions for Oracle Database - Comsys ARP – Fidelio

- **Assistant I.T Manager    Sindbad Hotels Group - Hurghada – Egypt, From 02/2002 -07/2005**

**Job Description**

- Daily follow-up to solve user problems
- Preparing technical reports
- Distributing tasks to the team work, preparing schedules and expressing Technical opinions
- Full Supervision of all network extensions and connections
- Preparing Technical Reports and Ensuring That the System Is Working Properly.
- Responsible for I.T Department store.
- Follow up on technical solutions for Comsys ARP Database