

# MOHAMMAD SHAHID ANWER

## COMMERCIAL MANAGER



### Contact

Riyadh, Saudi Arabia  
+966 505875639  
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### Skills

- Contract administration
- Cost Management and stakeholder engagement
- Value engineering
- Negotiation strategies and quantity take-offs
- Creative thinking & Decision making
- AutoCAD proficiency
- Project Close-out

### Education

Birmingham City  
University  
MSc: Quantity Surveyor  
01/2025  
(Pursuing)

Jawaharlal Nehru  
Technological University  
B. Tech: Mechanical  
Engineering  
01/2010

### Summary

Mechanical Engineering graduate with over 15 years of experience in consultancy and contracting across Qatar and Saudi Arabia. I specialize in evaluating contractor payment applications, managing change procedures, and preparing variation orders. I am Skilled in procurement, tendering, commercial reporting, and cost estimation. Proficient in AutoCAD, MS Office, with expertise in FIDIC contract conditions and POMI, NRM & CESMM4.

### Experience

#### Sr. Quantity Surveyor

**WSP Middle East | Riyadh, Saudi Arabia, KSA | Jan 2023 – Current**

**Project: King Salman Park** (World's largest urban park including sports, cultural, recreational facilities, Infrastructure projects with MEP utilities roads, tunnels and bridges)

- Prepared detailed progress reports on cost movements and financial forecasts.
- Facilitated regular stakeholder meetings to provide updates on cost management and project progress.
- Analyzed completed work to ensure timely invoice submissions and efficient cash flow management.
- Advised on contractual claims and disputes by referencing relevant contract terms and processes.
- Liaised with contractors to resolve billing discrepancies and payment issues.
- Oversaw project close-out procedures, ensuring satisfaction of all contractual obligations.
- Updated correspondence log, bond log, insurance log, and other government certificates.
- Managed design subconsultants, reviewing invoices for accuracy and

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## ***Iqama Status***

Iqama Transferable

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## ***Personal Information***

Passport Number: T3905188

Passport Expiry: 19-03-2029

Nationality: Indian

Notice Period: Immediately

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## ***LinkedIn Profile***

<http://linkedin.com/in/>

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## **References**

Available upon request

compliance.

- Negotiated with contractors to achieve cost-effective solutions, and timely project delivery.
- Provided mentorship to junior quantity surveyors, enhancing team skills and project outcomes.
- Reviewed legal documents and contracts to safeguard company interests and compliance.

### **Sr. Quantity Surveyor**

**Jasara Program Management Company | Riyadh, Saudi Arabia, KSA | Jan 2022 - Jan 2023**

**Project: Diriyah Gate Project** (Wadi Hanifah Spine infrastructure project with 12km roads including water/sewage/drainage networks, and eco-tourism zones).

- Conducted on-site measurements and evaluations, ensuring accurate representation of work done for payment certification.
- Administered contractual claims and variations, meticulously documenting changes to protect commercial interests.
- Prepared detailed progress reports, highlighting cost movements and forecasting future financial performance.
- Facilitated regular meetings with project stakeholders to provide updates on cost management and progress.
- Analysed and valued completed work, ensuring timely submission of invoices and efficient cash flow management.
- Led contract negotiations with contractors, securing favorable terms and cost savings.
- Prepared final account settlements, including all relevant financial adjustments and claims.
- Offered advice in contractual claims and disputes by referencing contract documents for terms and conditions, dispute resolution processes and expected outcomes.
- Produced variation orders to all contract changes and efficiently communicated with clients for approval.

### **Sr. Quantity Surveyor**

**Saudi Arabia Baytur Contracting Company | Riyadh, Saudi Arabia, KSA | Jan 2021 - Jan 2022**

**Project: MISK School** (Schools, residentials, retail, hotels and vast green spaces including infrastructure and roads projects).

- Conducted on-site measurements and evaluations, ensuring accurate representation of work done for payment certification.
- Analysed and valued completed work, ensuring timely submission of invoices and efficient cash flow management.
- Prepared final account settlements, including all relevant financial adjustments and claims.
- Evaluate subcontractor invoices prior to submission to the client for final approval.
- Review the BOQ submitted by the subcontractor as per design, specification, and project documents to finalize the contract.
- Review the variation claims, technical queries (Specification and Basis of Design) which are submitted by subcontractor.

### **Senior Quantity Surveyor**

**Corderoy International Consultant | Jeddah, Saudi Arabia, KSA | Jan 2020 - Jan 2021**

**Project: Haram Extension Project** (Service buildings Zone 12 to 16 in Shamilya Expansion project including Makkah first ring road (MFRR) 2.6 km).

- Conducted on-site measurements and evaluations, ensuring accurate representation of work done for payment certification.
- Administered contractual claims and variations, meticulously documenting changes to protect commercial interests.
- Review of the BOQ submitted by the subcontractor as per the design, specifications, and project documents to finalize the contract.
- Advised clients on improvements, strategies and costs for revamping existing structures, outlining expected deliverables to obtain customer approval.

### **Quantity Surveyor-MEP**

**Al Futtaim Engineering & Technology | Makkah, Saudi Arabia, KSA | Jan 2019 - Jan 2020**

**Project: Address Hotel (JODC)** Hotel project consists of two landmark towers that have 44 floors each and suspended skybridge which houses the world's highest prayer hall).

- Valued completed work and supervised payments to suppliers and subcontractors, verifying remittances stayed within allocated budgets.
- Conducted on-site valuations and work progress assessments for interim payment certifications.

- Preparation of final certificates for the subcontractors and suppliers, after inspection of their work, checking their measurements, making joint measurements if required, and processing their settlements.
- Negotiating and agreeing to close final accounts, claims.

### **Quantity Surveyor-MEP**

**Shapoorji Pallonji Mideast LLC | Riyadh, Saudi Arabia, KSA | Jan 2017 - Jan 2019**

**Project: Al Obeikan Tower Project - Hilton Hotel** (Al Obeikan tower is also known as Hilton 5 -star luxury hotel Riyadh Olaya which consists of 40 floors and ground floor retail outlets for Obeikan bookstore).

- Valued completed work and supervised payments to suppliers and subcontractors, verifying remittances stayed within allocated budgets.
- Facilitated regular meetings with project stakeholders to provide updates on cost management and progress.
- Reviewed legal documents and contracts to safeguard company interests and compliance.
- Assigned subcontractors tasks, recording activities, progress and deliverables for billing and payment reasons.
- Liaised with contractors and suppliers to resolve discrepancies in project billing and payments.

### **Quantity Surveyor-MEP**

**ABV Rock Group Ltd. | Riyadh, Saudi Arabia, KSA | Jan 2015 - Jan 2017**

**Project: Security Force Medical Centre** (Hospital project includes residential, plant rooms, infrastructure with two-line 8 KM roads, MEP utilities and tunnels to serve the hospital).

- Analysed project specifications and drawings to identify potential cost-saving opportunities.
- Conducted on-site valuations and work progress assessments for interim payment certifications.
- Valued completed work and supervised payments to suppliers and subcontractors, verifying remittances stayed within allocated budgets.
- Maintained comprehensive records of all project costs, adjustments, and budgetary changes.
- Assigned subcontractors tasks, recording activities, progress and deliverables for billing and payment reasons.

### **Quantity Surveyor-MEP**

**Jersey Group - Mechel Engineering WLL | Doha, Qatar, Qatar | Jan 2012 -**

**Jan 2015**

**Project: Qatar University - Student Housing Project**

- Conducted on-site valuations and work progress assessments for interim payment certifications.
- Valued completed work and supervised payments to suppliers and subcontractors, verifying remittances stayed within allocated budgets.
- Assigned subcontractors tasks, recording activities, progress and deliverables for billing and payment reasons.
- Quantity takeoff based on the Method of Measurement or the 'POMI' Principle of Measurements.
- Preparation and submission of variation claims, technical queries (Specification and Basis of Design) required, and follow-up to obtain approval from the client or consultant.

**Mechanical Site Engineer**

**JMD HVAC PVT. LTD | Mumbai, India | Jan 2010 - Jan 2012**

**Project: Harmony Mall Project**

- Keep up-to-date knowledge of relevant regulations to verify work complied with legislation.
  - Preparation of daily, weekly, and monthly progress reports.
  - Supervision of the installation of HVAC items as per standard norms.
  - Preparation of daily, weekly, and monthly progress reports for the management.
  - Coordinate with other departments such as civil, safety, and design for smooth execution.
  - Motivate the team for safe, quality work.
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