



## **Mostafa Soliman**

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### **OBJECTIVES**

Hands-on Site Manager with 19 years of construction industry expertise. Proven capability leading teams of up to 70 workers. Mastery in budgeting, quality control and industry best practices. Honest, hard-working and dedicated to building positive rapport with clients and vendors With Competent Scaffolder with good leadership skills, demonstrated commitment to safety and expertise in scaffolds. Works around current operations without damaging sensitive equipment or hurting personnel. Dedicated to best-in-class work with excellent work ethic.

### **EXPERIENCE**

Scaffolding Warehouse Manager  
Engineering Contracting Company  
(Feb 2011 Until Present )  
RAK-UAE

Reports to HOD for day to day progress of scaffolding erection, modification, re-erection, dismantling activities for the project. Carrying out site supervision of erection, re-erection, modification and de-staging activities. Responsible for daily and weekly plan for all staging activities

### **DUTIES & RESPONSIBILITIES**

- Developed and maintained courteous and effective working relationships.
- Developed and implemented performance improvement strategies and plans to promote continuous improvement.
- Completed paperwork, recognizing discrepancies and promptly addressing for resolution.
- Led and guided team of scaffolders without accident.
- Disassembled scaffolding and equipment when projects were completed or after each shift according to strict schedules.
- Oversaw daily operations at site, keeping team production moving at optimal pace.
- Sourced suppliers and purchased necessary materials for work.
- Administered budget, tracked expenses and documented changes.

**Construction Store In Charge**  
**Engineering Contracting Company (E.C.C)**  
**(Jan 2008 until Dec 2010)**

**Dubai- UAE**

responsible for managing the timely receipt of material/items at stores/stock yard, ensuring proper storage, issuing and delivery system at construction site along with maintaining inventory through computer system.

**DUTIES & RESPONSIBILITIES**

- Kept sites compliant with OSHA, federal, state and local regulations to prevent unnecessary delays.
- Scheduled labor, ordered materials and coordinated with other contractors to complete projects.
- Served as point of contact for clients to deliver information on work progress and resolve on-site technical problems.
- Communicated daily with vendors to keep project fully operational.
- Initiated onsite safety program and properly trained team members to decrease injuries.
- Oversaw employee attendance record, handled payroll and ordered new materials for sites.
- Oversaw entire building turnover process by enhancing communication between construction management to facilitate smooth completion.
- Read plans and blueprints and communicated to workers

**Accommodations In-charge**

**Engineering Contracting Company**

**( Mar2003 until Dec 2007 )**

Responsible for Devoted special emphasis to punctuality and worked to maintain outstanding attendance record, consistently arriving to work ready to start immediately.

**DUTIES & RESPONSIBILITIES**

- Scheduled staff and volunteers to cover all necessary duties during planned events.
- Coordinated site investigations, documented issues and escalated to executive teams.
- Identified community resources and networked with local officials to coordinate.
- Scheduled utility service providers according to project timelines.
- Promoted compliant practices and established well-coordinated strategies and procures to reduce risks.
- Coordinated with site personnel, clients and local government officials to achieve on-time project delivery.
- Verified monthly practice of fire drills for every worker .
- Identified and eliminated potential safety code deficits and addressed adequacy of fire exits, stairways, aisle spaces and sprinkler systems through annual inspections.

## EDUCATION

- Bachelor degree in the Faculty Of Education (2002)

## SKILLS

- Protective equipment
- Safety and compliance inspections
- Knowledgeable in construction safety
- Building, demolition and renovation.
- Scaffolding.
- Subcontractor management.
- Permitting requirements.
- Immigration Procedures & Paperwork.
- visa renewal and stamping, land lease renewal, contract renewal ETC

## LANGUAGE SKILLS

Arabic : (fluent) (written and spoken)

English : V. Good command of writing & spoken

## PERSONAL INFORMATION

CITIZENSHIP : Egypt

Date Of Birth : 14 June 1977

MARTIAL STATUS : married

Visa status : Employee visa

Driving licence : Available

Joining Period : Immediate