

# Kaif Maseeh

## Civil Site Engineer

Riyadh, Saudi Arabia 12895 | +966544759011 | maseehkaif555@gmail.com

### Profile

Accomplished Civil Site Engineer with extensive experience in managing large-scale construction projects, including residential, commercial, and infrastructure developments. Demonstrates strong technical proficiency, analytical thinking, and effective communication skills. Proven track record in overseeing all phases of construction from excavation to finishing, ensuring compliance with project specifications and quality standards. Adept at coordinating with architects, contractors, and clients to facilitate smooth project execution. Skilled in billing, technical documentation, and construction management. Proficient in AutoCAD and building construction knowledge. Career goal: To leverage extensive expertise in civil engineering to lead innovative projects that enhance urban development.

### Skills

- Technical Skillset
- Problem-Solving Ability
- Strong Verbal Skills
- Billing
- AutoCAD
- Project report generation
- Subcontractor management
- Site inspection
- Road construction
- Construction supervision
- Building codes compliance

### Experience

**CIVIL SITE ENGINEER** | 10/2024 - Current

**Riyadh Villa Contracting Company - Riyadh, Saudi Arabia**

- Managed full execution of kiosks at Al Urubah Park in the Riyadh Province, including service zones, lavatories, and cafes.
- Managed all civil site activities, including excavation and finishing works, ensuring adherence to project specifications.
- Estimated and procured materials, equipment, and labor, optimizing resource allocation for project milestones.
- Supervised full-cycle installations, coordinated stakeholder reviews, and ensured seamless handover to clients.
- Maintained rigorous project documentation for audit and compliance, including contracts, drawings, and reports.
- Directed on-site construction operations to meet stringent deadlines and uphold quality standards.
- Authored comprehensive site reports and tracked construction progress for stakeholder updates.
- Performed regular site inspections, proactively addressing issues and enforcing corrective actions to maintain project timelines.
- Managed project resources, ensuring the availability of blueprints, schematics, and specifications for team access.
- Monitored construction site progress, swiftly resolving issues to prevent project delays and guaranteeing quality execution.

**CIVIL SITE ENGINEER** | 07/2024 - 10/2024

## **Riyadh Villa Contracting Company - Riyadh, Saudi Arabia**

- Led excavation and utility line installation for MBC Al-Narjis Project, complying strictly with engineering drawings.
- Managed in-situ concrete manhole casting and placement, optimizing construction workflows.
- Coordinated manpower and equipment allocation, enhancing operational efficiency.
- Conducted rigorous inspection and approval processes (IR) with consultants, maintaining impeccable documentation standards.
- Directed supervisors and junior engineers, enforcing schedule compliance for timely project completion.
- Demonstrated unwavering commitment to achieving results and streamlining site operations.
- Excelled in client engagement, actively addressing concerns through attentive listening and effective communication.
- Authored comprehensive reports and documents, contributing to transparent project communication.
- Performed meticulous on-site work inspections, proactively initiating corrective measures to maintain project momentum.
- Facilitated collaboration among architects, contractors, and clients, ensuring seamless project execution and stakeholder satisfaction.
- Proactively resolved construction site issues, preventing project delays and maintaining high-quality standards.

## **PROJECT CIVIL ENGINEER | 07/2023 - 09/2024**

### **Riyadh villa contracting company - Riyadh, Saudi Arabia, India**

- Worked in 163 villas as a finishing engineer
- Overlook the snag work and finishing work of villas
- In charge of completion of steel structure platform with interconnecting bridge
- In charge of taking of the quantity of steel platform, making bills managing the contractors

## **SENIOR SITE ENGINEER | 10/2020 - 06/2023**

### **MI BUILDERS PVT. LTD - Lucknow, India**

- In charge of completing 310 KLD STP, underground water tank of 450 KLD
- Structure and finishing in charge of commercial project 12500 SQFT
- In charge of completion of 4500 SQFT of swimming pool
- In charge of completion of 2 Lakh SQFT of basement tri-mix road
- Quantity take of STP, WTP, and Commercial project
- Billing of STP, WTP and commercial project

## **SENIOR SITE ENGINEER | 11/2015 - 09/2020**

### **MI BUILDERS PVT. LTD - Lucknow, India**

- A European style township project comprising of 15 towers, club house, commercial complex, large gardens and swimming pool
- The total cost of project is 850 Cr
- In 12.4 acres
- In charge of two G+13 towers
- Making sure all work is carried out as per drawing
- Calculating material costs, time and labour
- In charge of constructing a 3 Lakh SQFT of tri mix road of basement
- Making BBS and DPR and verifying work done by the contractor and making bills according to cover area
- Finishing in charge of G+5 commercial building

---

## **Education**

### **UTTAR PRADESH AND TECHNICAL UNIVERSITY - Lucknow | B.TECH**

CIVIL ENGINEERING, 08/2015

## Awards

Star Team Member - Hardworking Performer, MI GROUP, 05/01/18, I have been awarded this certificate two times.

---

## Personal Information

- Date of Birth: 06/30/92
  - Nationality: Indian
- 

## Lauguages

**Hindi:** First Language

**English:** B1

Intermediate (B1)

---

## Declaration

I here

by declare that all the given information above is true to the best of my knowledge.