




## Nazeer Ahmed

**Date of birth:** 20/02/1988

**Nationality:** Pakistani


**Gender:** Male

### CONTACT

 Village abdullah pur, P:O kot najibullah  
Haripur , Pakistan (**Home**)

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 00923167322275 (**WhatsApp**)

### ABOUT ME

Proficient hard working enthusiastic and passionate about my work.I do my best to accomplish task given by my superiors.As my previous employer will pledge my honesty and loyalty towards my job.

### WORK EXPERIENCE

**05/2010 – 06/2016** London , United Kingdom

#### Warehouse supervisor DPD

Managing workflow.  
Training new hires.  
Creating and managing team schedules.  
Reporting to HR and senior management.  
Evaluating performance and providing feedback.  
Identifying and applying career advancement opportunities.  
Helping to resolve employee issues and disputes.

**09/2016 – 2020** Haripur , Pakistan

#### Manager Madina bricks company

- Accomplishes department objectives by managing staff.
- Plans and evaluates department policies, processes, priorities, and performance goals.
- Maintains staff by recruiting, onboarding, training, assessing, and promoting employees.
- Ensures that their department is on track to meet performance goals and makes adjustments based on performance data as needed.
- My responsibilities were included
- planning,organizing,directing, and reporting issues.

### EDUCATION AND TRAINING

**2006 – 2008**

#### BSC Hazara university

**Final grade** 2nd devison

**2010 – 2012** Luton, United Kingdom

#### Advance diploma in BIS Bedfordshire educational academy

### LANGUAGE SKILLS

**MOTHER TONGUE(S):** Urdu

**Other language(s):**

**English**

**Listening** C1

**Reading** C1

**Writing** C1

**Spoken production** C1

**Spoken interaction** C1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

### DIGITAL SKILLS

Microsoft office(WordExcel Powerpoint Outlook) | Video Conferencing (Zoom Skype Google Hangout) | Digital Marketing

### DRIVING LICENCE

**Driving Licence:** B1

**Driving Licence:** B

## HOBBIES AND INTERESTS

### ● **Traveling and sports**

## COMMUNICATION AND INTERPERSONAL SKILLS

### ● **Proficient**

I have worked with multi cultural company which has helped me to improve my communication and interpersonal interaction ability.