

## *Curriculum Vitae*

**MR. FAHEEM FAROOQ**

**Bachelor of Technology in MECHANICAL ENGINEERING**

**LOCATION: - KHOBAR, DAMMAM SAUDI ARABIA**

**Date of Birth: 12th of October 1999**

**Email: [Faheem.fahad.501@gmail.com](mailto:Faheem.fahad.501@gmail.com)**

**Contact: +966 558346278**

**IQAMA: - 12 MONTHS VALIDITY**

**IQAMA NO: - 2630502637**



## **PROFILE**

As a mechanical engineering graduate, I have a strong foundation in physics and math, as well as specialized knowledge in automotive Machines and mechanical systems. Throughout my academic studies, I have developed a range of technical skills, including proficiency in software packages such as, **MATLAB**, **Simulink**, and **Cad** and have also gained practical experience through internships where I have had the opportunity to design, build, and test mechanical systems. In addition to my technical skills, I am a team player with the ability to collaborate effectively with other engineers and technical professionals.

## **ACADEMIC QUALIFICATIONS**

- **Bachelor of Technology (B. Tech) in Mechanical Engineering** [University of Kashmir NAAC A++], [Srinagar J&K] | [2018-2022]
- **Higher Secondary Certificate (12th)** [Candid Higher Secondary School], [Srinagar J&K] | [2017]
- **Secondary School Certificate (10th)** [Candid Higher Secondary School], [Srinagar J&K] | [2015]

## **PROFESSIONAL WORK EXPERIENCE**

### **FLEET COORDINATOR (TOPAZ GULF COMPANY) JUBAIL SAUDI ARABIA (DEC 2025 – FEB 2026)**

- Managed daily operations and scheduling of company fleet vehicles.
- Monitored vehicle maintenance, servicing, and repair schedules.
- Tracked fuel consumption and maintained fuel usage records for all vehicles.
- Analyzed fuel reports to control fuel costs and detect unusual usage.
- Coordinated with drivers for duty assignments and route planning.
- Maintained records of mileage, vehicle documents, and insurance.
- Ensured compliance with company safety policies and transport regulations.
- Prepared fleet reports and updated management on vehicle performance.

### **MECHANICAL TECHNICAL SERVICE ENGINEER | Mahindra Himalayan Motors. [Srinagar J&K- INDIA]**

#### **[JUNE-2022 To OCT-2025] | 3 YEARS ABOVE EXPERIENCE]**

With over 3 Years above of experience in automotive industry, proficient in operating and updating an automotive service database as well as in using a wide variety of office equipment and software. Utilizing automotive knowledge to perform preventive maintenance and inspected 60+ vehicles weekly to determine operational problems, leading to almost 99% customer satisfaction ratings. Gained valuable hands-on experience and a deep understanding of Auto engineering. Also developed expertise in manufacturing processes in specific mechanical components, including fabrication, assembly, testing, and quality control, providing hands-on experience in the production lifecycle.

**Technical Troubleshooting & Diagnosis:** Solid understanding of mechanical engineering principles, including machine design, fluid dynamics, and thermodynamics led me to assist in diagnosing vehicle issues, translating technical problems into actionable service solutions.

**Customer Relationship Management:** Fostered strong, long-term relationships with customers, ensuring their satisfaction through timely service and effective communication. Maintained clear communication with customers, providing them with detailed service updates and keeping accurate service records.

**Service Process Optimization:** Streamlined service operations, improving efficiency and reducing turnaround time for repairs and maintenance. Expertise in vehicle maintenance,

diagnostic procedures, and automotive system components.

**Product Knowledge & Vehicle Systems:** Leveraged expertise in automotive systems, particularly Mahindra vehicle models, to guide customers on maintenance and repair needs. Located and sourced rare or discontinued parts through supplier networks, increasing customer satisfaction and boosting sales

**Conflict Resolution:** Effectively resolved customer complaints, balancing customer satisfaction with company policies, ensuring a positive service experience. Skilled at identifying issues and providing efficient, cost-effective solutions. Built trust with clients by clearly explaining technical issues and offering reliable solutions

**Team Coordination & Management:** Coordinated with technicians and management, ensuring smooth service operations and timely completion of repair tasks. Got the opportunity to work with a team of experienced engineers and learnt from their expertise, and developed key technical and communication skills.

**Quality Control & Standards Compliance:** Ensured all services adhered to internal and industry standards, performing quality checks before vehicle delivery.

# **INTERNSHIPS**

## **MACHENICAL ENGINEER INTERN AT MAHINDRA HIMALAYAN MOTORS (6 MONTHS)**

**Automotive System Diagnostics:** Gained hands-on experience in diagnosing vehicle system issues using advanced tools and diagnostic equipment. Accomplished Mechanical Analyst Engineering Intern highly regarded for analyzing and maintaining mechanical systems and components.

**Mechanical Component Design & Testing:** Learned about the design and testing of automotive mechanical components, ensuring functionality and safety.

**Vehicle Maintenance & Repair:** Acquired practical skills in servicing and repairing various mechanical components of vehicles, ensuring optimal performance. Out-of-the-box thinker who champions innovative solutions to optimize for quality and time-to-market.

**Quality Control & Testing:** Gained exposure to quality control practices and testing procedures to ensure vehicles meet performance and safety standards.

**Engine & Transmission Systems:** Developed a deep understanding of engine mechanics and transmission systems, including troubleshooting and repairs.

**Team Work:** Executed with team in identifying critical function areas and ensuring proper functioning. Proven track record of excelling in fast-paced, multi-disciplined, ambiguous environments to deliver projects on-time and above all expectations.

**Troubleshooting & Problem-Solving:** Honed the ability to identify and resolve complex mechanical issues quickly and efficiently.

**Workshop Management & Operations:** Assisted in managing workshop operations, inventory, and tool maintenance, ensuring smooth day-to-day functions.

**Understanding of Automotive Electronics:** Acquired knowledge of automotive electrical and electronic systems, including diagnostics and repairs.

**Safety & Compliance Standards:** Learned and adhered to safety protocols and industry regulations to maintain a safe working environment.

**Customer Service & Communication** Known as an excellent communicator and decisive leader with the capacity to lead teams, build productive relationships, and translate business needs into outstanding products.

## **INDUSTRIAL INTERNSHIP TRAINING AT THE LIFT WATER SUPPLY DOODHGANGA**

**Water Supply System Management:** Gained hands-on experience in the operation and maintenance of water distribution systems, ensuring efficient water supply and infrastructure management.

**Data Collection & Analysis:** Collected and analyzed operational data to improve efficiency and support system performance evaluations.

**Pipeline Design & Installation:** Acquired practical experience in the design, construction, and maintenance of water pipelines, ensuring effective water distribution.

**Safety Standards & Protocols:** Learned and adhered to safety guidelines in handling machinery and hazardous materials, ensuring workplace safety.

**Hydraulic Engineering:** Developed knowledge in the design and functioning of hydraulic systems, including pumps and water flow management.

**Project Management:** Assisted in planning, scheduling, and executing water supply projects, learning resource allocation and project monitoring techniques.

**Mechanical & Electrical Maintenance:** Developed skills in maintaining and troubleshooting mechanical and electrical equipment such as pumps and generators.

**Environmental Sustainability:** Gained knowledge of sustainable practices in water supply systems, including waste management and conservation efforts.

**Water Quality Control:** Gained exposure to water treatment processes, quality testing, and ensuring compliance with safety and quality standards.

**Teamwork & Communication:** Collaborated with multidisciplinary teams, enhancing communication, problem-solving, and reporting skills in a technical work environment.

## **PROJECT**

### **PERFORMANCE AND USABILITY OF WASTE HEAT RECOVERY SYSTEM FROM TRADITIONAL SPACE HEATING: DESIGN AND PROTOTYPE.**

Developed an efficient and cost-effective waste heat recovery system that helped in reducing the energy costs of operating a traditional Hammam.

Conducted comprehensive simulation studies using MATLAB/Simulink plugins to analyse heat load and thermodynamic variations and validate control strategies.

Directed a team in utilizing MATLAB/Simulink extensions to develop and implement advance control algorithms for Heat Load And Thermodynamic Cycle Calculations.

Demonstrated substantial improvements in reducing the energy costs efficiency of operating a hammam and stability through rigorous analysis and simulation within the MATLAB/Simulink environment.

Gained valuable expertise in MATLAB/Simulink extensions, highlighting proficiency in leveraging cutting-edge software tools for complex engineering projects.

## **EXPERIENCE CERTIFICATES BELOW**



SPORT  
UTILITY  
VEHICLES

Dated: 04/11/2025

**mahindra**

**Address:** N.H.- 1A, Bypass, Tengpora  
Bridge, near New City Hospital,  
Batmaloo, Srinagar,  
Jammu and Kashmir 190008

**Website:** [www.himalayanmotors.in](http://www.himalayanmotors.in)

### TO WHOM IT MAY CONCERN

This is to certify that Mr FAHEEM FAROOQ, son of Mr. FAROOQ AHMAD KHAN, resident of BAGH-I-MEHTAB SGR Jammu&Kashmir, has been employed with our company Mahindra Himalayan Motors from 2022 to till date as on 2025 as "TECHNICAL SERVICE ENGINEER".

He is well-exposed and knowledgeable in his domain. He has ably handed major responsibilities and found him to be hardworking and very productive. We found him to be self-starter who is motivated, duty bound and a highly committed team player with strong conceptual knowledge.

During his tenure with us, Mr. Faheem Farooq has maintained a professional standard of conduct and has been a valuable member of our team. We confirm that there are no pending dues or obligations from his side, and we have no issues with his decision to join any other organization.

We at HIMALAYAN MOTORS wish him all success in his future endeavours.

Hyfa  
HR  
Himalayan Motors



**\*  
HIMALAYAN Motors**

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Branch Offices : Sangrama, Baramulla Ph. : 9596500188  
Website : [www.himalayanmotors.in](http://www.himalayanmotors.in)

[www.himalayanmotors.in](http://www.himalayanmotors.in)

**Office of the Assistant Executive Engineer Jal Shakhti PHE**  
**Mechanical City-Left Sub-Division Srinagar**

PHE/JSM/CL/245-247A

Dated 01.02.2021

CERTIFICATE

This is to Certify that **Mr.Faheem Farooq** studying third year B.tech in Mechanical engineering discipline in Institute of Technology, University of Kashmir, Zakura Campus has undergone Industrial Internship training in our organization at Lift Station Scheme Doodh Ganga Srinagar from **11-01-2021** to **31-01-2021** . The said trainee has successfully finished his practical training in:-

- 1)Pumps And Prime Mover
- 2)Mechanical Filtration

During this period his conduct was good and has shown his full interest in the training course

We wish him success in life

Assistant Executive Engineer,  
**SIGNATURE WITH SEAL**  
Srinagar.

Copy to the:-

1. Executive Engineer Jal Shakhti PHE Mechanical Division Srinagar for favour of information.
2. Head/Coordinator , Mechanical Department, Institute of Technology zakura campus, University of Kashmir.



## **VOLUNTEERING**

### **MEMBER OF STUDENT COUNCIL IN MACHENICAL DEPT IN UNIVERSITY OF KASHMIR: -**

Actively organized events which included coordinating and planning social events and representing the student body in meetings with the university administration.

Achieved goals for council events such as increasing participation and improving the student experience.

Developed strong project management and the ability to effectively communicate and collaborate with a diverse group of individuals.

## **SKILLS**

<b>SOFTWARE</b>	<ul style="list-style-type: none"><li>✓ Computer-Aided Design</li><li>✓ MS Office</li><li>✓ MATLAB / Simulink</li></ul>
<b>SUBJECTIVE SKILLS</b>	<ul style="list-style-type: none"><li>✓ Clean automotive technology</li><li>✓ Machine Design</li><li>✓ Basic manufacturing methods</li></ul>
<b>NON-TECHNICAL SKILLS</b>	<ul style="list-style-type: none"><li>✓ Project Management</li><li>✓ Communication</li><li>✓ Problem-Solving</li><li>✓ Teamwork</li></ul>

## PERSONAL DETAILS

Date of Birth	12th of Oct. 1999
Father's Name	Farooq Ahmad Khan
Languages Known	English, Urdu, Kashmiri, Hindi
Nationality	Indian
Permanent Address	Baghi-Mehtab Shadab, Lane H. No. 11, Srinagar (190019), Jammu and Kashmir, India