

# Muhammad Bilal

## Safety Officer




IQAMA

(Transferable)

Languages

English, Urdu, Hindi

 Tabuk Region, Saudi Arabia

 +966 57 250 9570

+966 50 736 7730  
(Whatsapp)

 [mb2502102@gmail.com](mailto:mb2502102@gmail.com)

### PROFESSIONEL COURSE & TRAININGS

- PTW System
- General Lifting Safety
- Critical Lifting Safety
- Electrical Safety
- Work at Height Safety
- Scaffold Safety
- Radiography Safety
- Hydro Test Safety
- Pneumatic Test Safety
- Welding Safety
- Road / Transport Safety
- Lock Out / Tag Out Training
- Power Tools Training
- Hand Tools Training
- Emergency Responses Procedures

### Career Objective

To obtain a leading position in a Workplace by applying my knowledge, experience of Health, Safety and Environment to build a Safety Management System that promises and promotes a zero-accidental culture and protects employees from all kinds of injuries, accidents and ill-health. I am also looking for a promising future and a company where I can serve for a long-term career

### Educational Profile

- Bachelor
- Microsoft Computer Operator .

### Certifications

- NEBOSH International General Certificate in Occupation Health and Safety
- IOSH Managing Safely
- Advance Cardiac Life Support Course

### TECHNICAL SKILLS

- Microsoft Excel/ MS Word
- Creating engaging presentations
- Data visualizations

## Professional Experience

I have almost 03 Years 02 Months' experience in the field of Health & Safety which is summarized below.

Company	SEPCO Arabia Co.
Designation	Safety Officer
Duration	May 2023 To November 2025

Company	NATIONAL CONTRACTING COMPANY
Designation	Safety Officer
Duration	September 2022 To April 2023

## RESPONSIBILITIES

- Work permits verification for hot & cold jobs as per GI-2.100
- Provide training to employees and contractors on PTW systems and requirements.
- Verify that all permits are completed accurately and comply with the company's safety standards and policies.
- Ensure Lifting Permits are issued and reviewed for all critical and non-routine lifts, following Saudi Aramco's Safety Work Permit System (GI-2.100)
- Ensure compliance with HSE regulations (OSHA, IOSH) and company standards during all lifting activities.
- Implement and enforce Saudi Aramco General Instructions (GI-7.028) and NEBOSH guidelines for lifting operations.
- Perform and document Task Risk Assessments (TRA) for all lifting activities, identifying potential hazards and mitigation measures.
- Conduct pre-lift safety briefings to ensure clear communication of hazards, lifting plans, and emergency protocols.
- Ensure crane operators, riggers, signalers, and lifting supervisors are competent, trained, and certified as per Saudi Aramco GI-7.027.
- Verify lifting plans (including load calculations, lift category, and crane capacity) inline with Saudi Aramco GI-7.029 for critical and non-critical lifts.
- Ensure all lifting equipment (e.g., cranes, slings, shackles) is certified, inspected regularly, and complies with Saudi Aramco and LOLER standards.
- Coordinate between various departments to manage simultaneous operations (SIMOPS).
- Before start any task at site, ensure that (HIP) Hazard identification Plan or (JSA) job site analysis must be prepared to recognize the hazard.
- Investigate and report any lifting-related incidents, near-misses, or equipment failures as per Saudi Aramco GI-6.011 and NEBOSH standards.
- Inspect and verify lifting equipment certifications and ensure pre-use checks are performed.
- Closely monitor the Confined space entry work ongoing such required, Work permit, Rescue plan, Standby man, Ventilation at place commence start the work as per Saudi Aramco GI-6.030 and NEBOSH standards.
- Ensure compliance with Saudi Aramco GI-6.001 and NEBOSH regulations for working at heights.
- Conduct Working at Height Risk Assessments to identify fall hazards and implement fall prevention measures.
- Verify and issue Work at Height Permits for all activities above 1.8 meters (6 feet).
- Ensure use of approved fall protection systems (e.g., harnesses, lanyards, and guardrails) and inspect them regularly.
- Ensure adherence to Saudi Aramco GI-7.020 for excavation safety.
- Perform detailed Excavation Risk Assessments to identify potential hazards such as cave-ins, underground utilities, and hazardous atmospheres.
- Barricade the all-excavated area and install the signboards.
- Safety at Excavation, Installation of batching plant, Work for Construction erection, Concreting.
- Checking of both power and hand tools for maintaining in good condition.

## CORE COMPETENCIES IN PROCESS SAFETY

- ⇒ Traffic safety, on-site Emergency Plan Response (Mock Drills) etc.
- ⇒ Frequently reporting to the management on the status of the occupational health & safety program.
- ⇒ Keep daily toolbox & Observation and Permit record in hand.
- ⇒ Putting observation in Action Tracking System, communication with line management.
- ⇒ Monitor PPE and ensure quality & availability of adequate stock in inventory.
- ⇒ Workplace monitoring and regular inspection of ongoing construction activities, mechanical jobs.
- ⇒ Working at height, Installation at height, Safety of Steel Yard, Structure Fabrication Shop, Tank Farm, etc.
- ⇒ Tank Farm Safety, Unit process safety, Warehouse/storage Safety, Chemical Handling Safety.
- ⇒ Promote safety culture by safety promotion activities.
- ⇒ Process Hazard Analysis (PHA),
- ⇒ Hazard Identification and Risk assessments (HIRA).
- ⇒ Safety at plant shutdown & pre-start-up.
- ⇒ F&G Detectors, Field Analyzers / sensors for safety/ double layer protection, safety valves etc.
- ⇒ Process Safety, Safety Inspection of Plant regular visit
- ⇒ Electrical Safety, Lockout Tag out, Maintenance.
- ⇒ Preparation of Near Miss report, Safety Performance Report weekly and Monthly, safety statistics reports.
- ⇒ Accident Investigation for facts & root cause findings, analysis (RCA) & implementing recommendation of the same and sharing lessons.
- ⇒ Management Safety Walk, Safety Committee Meetings, Weekly Progress Meetings.
- ⇒ Safety audits, inspections, Hazard Identification, safety management walk etc.
- ⇒ Weekly Safety Reports, Analyzing the accident trend, investigation to find facts & root cause suggest corrective actions, ensure compliances.
- ⇒ Safety committee activity, Develop and support documented EHSQ management system
- ⇒ Strong written and verbal communication skills in English.
- ⇒ Well-motivated and able to work independently.



nebosh

# NEBOSH International General Certificate in Occupational Health and Safety

This is to certify that

**Muhammad Bilal**

was awarded this qualification on

14 February 2025

Rob Hull  
Chair

Dee Arp  
Accountable Officer

SQA Ref: R630 04



The National Examination Board in  
Occupational Safety and Health  
Registered in England & Wales No. 2698100  
A Charitable Company Charity No. 1010444



This is a certificate awarded to

**Muhammad Bilal**

on successfully completing

**Managing Safely**

a course approved and validated by the

**Institution of Occupational Safety and Health**

in association with

**ACME Institute of Safety Professionals**

*Approved Centre: 3278*

Signed on behalf of IOSH

*Vanessa Hamood-Ul-Wehbi*

Chief Executive

Course Organizer



# CERTIFICATE OF COMPLETION

SaveaLife.com certifies that

**Muhammad Bilal**

has successfully completed the

## **Advanced Cardiac Life Support Course**

This certificate certifies that the individual listed above has successfully completed the Advanced Cardiac Life Support (ACLS) Course in accordance with the curriculum of Save a Life Certifications™ by National Health Care Provider Solutions (NHCPS) and adheres to the latest ILCOR Standards and Guidelines and are Joint Commission (JCAHO) compliant.

*Karl Disque D.O. RPH*  
Karl F. Disque D.O. RPh

Completion date: **11/21/2025**



Dated: 20 March 2025

## CERTIFICATE OF EXPERIENCE

### To Whom It May Concern

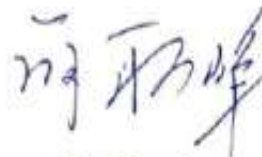
This is to certify that **Mr. MD Bilal** Nationality Pakistani, Saudi Iqama number 2623380207 worked with SEPCO Arabia as a HSE OFFICER at "Jafurah Seawater Desalination Project-JFD" From May 2023 to November 2025.

During tenure of his service, we found him sincere, hardworking, and punctual to his duties and responsibilities, we appreciate his contribution to complete this project successfully.

We wish him all the success in his future endeavor.



Qaisar Mehmood  
HSE Manager  
[Qaisar.mehmood@sepco.net.cn](mailto:Qaisar.mehmood@sepco.net.cn)



Xie YongFeng  
HSE Director  
[xie.yf@xie.yf@sepco.net.cn](mailto:xie.yf@xie.yf@sepco.net.cn)

KINGDOM OF SAUDI ARABIA  
MINISTRY OF INTERIOR

هوية مقيم  
RESIDENT IDENTITY

المملكة العربية السعودية  
وزارة الداخلية

محمد طارق جاويد بلال  
MUHAMMAD BILAL TARIQ JAVED

الرقم ٢٦٢٣٣٨٠٢٠٧ نسخة ١

مكان الإصدار موقع بوابة الوزارة الإلكترونية

الإصدار ١٤٤٧/٠٦/١٧ الميلاد ١٩٩٩/٠٩/٠٧

المهنة عامل تحميل وتنزيل

الجنسية باكستان الديانة الاسلام

صاحب العمل مؤسسة عادل عبيد البلوي التجارية



2623380207